

Orchard Manor/County Farm Committee Meeting Minutes February 14, 2018

Committee Chairman John Patcle called the meeting to order at 10:00 a.m. Chairman Patcle noted a quorum was present and certified the meeting was in compliance with the Open Meetings Law. Committee members present were Greg Fry, Dale Hood, Dwight Nelson, and Robert Scallon. Grant County staff members, Robert Keeney and Carol Schwartz were present. Ron and Terri Abing also attended.

Dwight Nelson made the motion seconded by Greg Fry to approve the agenda. Motion carried, voice vote.

Greg Fry made the motion seconded by Dale Hood to approve the January 10, 2018 Orchard Manor and Farm Committee minutes with a name correction in the last paragraph to Nelson from Patcle. Motion carried, voice vote.

Majestic View presented the 2018 rent calculation to the committee. The rent total will be \$118,280 based on the rental agreement.

Robert Scallon made the motion seconded by Greg Fry to accept the 2018 rental calculation as presented. Motion carried, voice vote.

Greg Fry made the motion seconded by Dwight Nelson to accept the January 2018 Farm Cash Balance Statements and vouchers as presented. Motion carried, voice vote.

Robert Keeney updated the committee on the sewer project and building project. Strand and Associates is working the route options and placement of lift stations for the project. Cold weather has had an effect on some of the work, but the project is moving along close to schedule.

Maintenance reported the dry sprinkler system has been working well, but there is still a leak in a line that needs to be identified. Scott Pierce began working as a maintenance technician, replacing a staff member who resigned. The quote for the new dumpster with a compactor is \$15,595. It will need to be purchased this year. The Community Services Building had an issue with an elevator. The elevator stopped briefly with two employees inside. It has been checked and is working correctly.

Carol Schwartz and the Committee discussed the following Orchard Manor issues:

- The current census is 86 geriatric and 24 intellectually disabled residents.
- Two grant applications will be submitted this month – the West Bend Insurance Grant and the Dubuque Racing Association Grant.
- DON interviews have taken place. An offer will be made to one of these candidates today.
- A nurse will be attending class later this month to become Wound Care Certified.
- The ongoing LEAN project is progressing well. All of the policies are being reviewed and outdated policies are being deleted. Staff will then be meeting to update policies overdue for review.

Dwight Nelson made the motion seconded by Greg Fry to accept the January 2018 Orchard Manor Cash Balance Statements and vouchers as presented. Motion carried, voice vote.

Chairman Patcle tentatively set Wednesday, March 14, 2018 at 10:00 a.m. for the next meeting. Dwight Nelson made the motion seconded by Robert Scallon to adjourn the meeting at 10:43 a.m. Motion carried, voice vote.