

Board of Health

Tuesday, February 27, 2018

5:30PM

PRESENT: Grant Loy; Dwight Nelson; Carol Beals; Dan Timmerman;
Rober Keeney; Mary K Logemann; Jeff Kindrai; Amy Miller

Call to Order: Meeting called to order by Grant Loy, Chair.

Open Meeting Law Certification: The meeting agenda was posted in the Administrative Building, on the website, and sent to the media.

Approval of Agenda: Dan Timmerman made a motion to approve the agenda, second by Dwight Nelson. Carried.

Approval of Minutes (12/05/17): Dwight Nelson made a motion to approve the agenda, second by Mary K Logemann. Carried.

Closed session per state statute 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility as it relates to the performance evaluation of the Health Officer and personnel purposes: Closed session was delayed until after the vouchers. Motion to go into closed session by Dwight Nelson, second by Dan Timmerman, roll call vote:

Dan Timmerman	Aye
Carol Beals	Aye
Grant Loy	Aye
Dwight Nelson	Aye
Robert Keeney	Aye
Mary K Logemann	Aye

Return to Open Session: Returned to open session. No action needed.

Vouchers (November/December/January): The November 2017, December 2017, and January 2018 vouchers were reviewed. Dwight Nelson made a motion to approve the vouchers, second by Mary K Logemann. Carried

Monthly Financial Reports (November/December/January): The monthly financial reports were reviewed. Dan Timmerman made a motion to approve the monthly financial reports for November/December/January, second by Dwight Nelson. Carried.

Loan Closet Financial Reports (November/December/January): The Loan Closet Financial Reports were reviewed. Dwight Nelson made a motion to approve the Loan Closet Financial Reports for November/December/January, second by Mary K Logemann. Carried.

Seminar and Training Updates (November/December/January): The Seminar and Training Updates were reviewed. Carol Beals made a motion to approve the Seminar and Training Updates for November/December/January, second by Mary K Logemann. Carried.

Lean Initiatives and Quality/Performance Improvement Reports for Public Health, Home Nursing and Hospice: Projects include Orientation of Staff for Public Health; Improving bed transfers for Home Nursing and Improving comprehensive pain assessment for Hospice. Mary K Logemann made a motion to accept the Lean initiatives and Quality/Performance Improvement Reports, second by Dan Timmerman. Carried.

Annual Report for 2017: The 2017 Annual Report was reviewed. Discussion occurred relating to increases in communicable disease reports, jail health nursing services, and home care and hospice visits in 2017. Some minor formatting changes will be made and one error will be corrected before it is submitted to the full County Board for consideration. Carol Beals made a motion to approve the Annual Report for 2017, second by Mary K Logemann. Carried.

Policy Revisions and Updates: No formal action is needed at this time but updates were given on certain policies including Security, HIPAA, Paid Time Off/Comp/Flex, and long term care facility outbreak reporting.

Update on Goals: Goals for 2018 include looking at the following items: assessing staffing needs, restructuring, and exploring new electronic health records. The department will also continue collaborations with other departments and outside agencies.

Staffing Requests and Updates:

-Creation of Nursing Supervisor Position: Carol Beals made a motion to approve investigating the position, second by Mary K Logemann. Carried.

-Our LTE CNA is anticipated to work enough hours to be eligible to participate in the Wisconsin Retirement System. Therefore we began contributing to the retirement system as required.

-A discussion occurred about the need for future nursing capacity at the jail and adding a fulltime nurse. We anticipate needing to add a full time nurse by the fourth quarter of 2018.

County Opioid Lawsuit Settlement: A recommendation for earmarking any potential settlement funding from the opioid lawsuit for substance abuse prevention and treatment was discussed. Mary K Logemann made a motion to recommend earmarking any potential settlement funding from the opioid lawsuit for substance abuse prevention and treatment, second by Carol Beals. Carried with one voting against motion. Carried.

Director's Report – Jeffery A Kindrai, Director/Health Officer

-Potential regionalization of local health department services was discussed due to funding challenges, difficulties in recruiting new health officers, and changes in State regulations that help facilitate shared services.

-Proposed changes to Chapter 140 were discussed. If passed as proposed, a few changes will need to be made in the health department. It also appears that Grant County would be eligible to become a level III health department which would increase the county's portion of shared revenue from the State.

Assistant Director's Report – Amy A Miller, Assistant Director

The department is still working on ensuring compliance with the new COP's.

Public Comments: Grant Loy expressed concerns regarding combining counties regarding total volume of money.

Adjournment: Dan Timmerman made a motion to adjourn, second by Grant Loy. Carried.

Next regular meeting will be April 24, 2018 at 5:30 p.m..

Respectfully Submitted,

GRANT COUNTY BOARD OF HEALTH

(Minutes Approved at 4/24/18 meeting)

Ronald Coppernoll, Secretary