

Orchard Manor/County Farm Committee Meeting Minutes January 10, 2018

Committee Vice Chairman Dwight Nelson called the meeting to order at 10:00 a.m. Vice Chairman Nelson noted a quorum was present and certified the meeting was in compliance with the Open Meetings Law. Committee members present were Greg Fry, Dale Hood, and Robert Scallon. John Patcle was excused. Grant County staff members, Robert Keeney and Carol Schwartz were present. Ron and Terri Abing also attended.

Robert Scallon made the motion seconded by Greg Fry to approve the agenda. Motion carried, voice vote.

Dale Hood made the motion seconded by Greg Fry to approve the December 13, 2017 Orchard Manor and Farm Committee minutes. Motion carried, voice vote.

Robert Scallon made the motion seconded by Greg Fry to transfer funds from the farm account to Orchard Manor for capital items exceeding the budgeted amount for 2017. Motion carried, voice vote.

Majestic View had no issues for the committee.

Greg Fry made the motion seconded by Robert Scallon to accept the December 2017 Farm Cash Balance Statements and vouchers as presented. Motion carried, voice vote.

Robert Keeney updated the committee on the sewer project and building project. Strand and Associates is working on the proposed route for the sewer extension, along with alternative routes. The building project had to shut down temporarily, due to extreme cold weather, but is moving along again.

Maintenance reported continued issues with the dry sprinkler system occurred at the end of December. Twenty-one feet of pipe was replaced and a new compressor was installed. The dumpster/compactor at Orchard Manor had a weld break. It has been repaired and maintenance is searching pricing for a new one.

Carol Schwartz and the Committee discussed the following Orchard Manor issues:

- The current census is 93 geriatric and 23 intellectually disabled residents.
- We have had some referrals from a local group home that will close.
- The facility continues to advertise for CNAs.
- DON applications are still being accepted.
- Our Wound Care nurse is leaving her 0.8 position and will remain an as needed employee. Orchard Manor will send another nurse to class to become Wound Care Certified.
- Two staff members resigned based on wage study and appeal results.
- The complaint survey found the complaints were unsubstantiated and no citations were issued to the facility.
- Orchard Manor holiday party will be held Friday, January 19, 2018 at the Potosi Saloon.

Dale Hood made the motion seconded by Robert Scallon to accept the December 2017 Orchard Manor Cash Balance Statements and vouchers as presented. Motion carried, voice vote.

Vice Chairman Nelson tentatively set Wednesday, February 14, 2018 at 10:00 a.m. for the next meeting. Robert Scallon made the motion seconded by Dale Hood to adjourn the meeting at 10:37 a.m. Motion carried, voice vote.