

PUBLIC PROPERTY/TECHNOLOGY COMMITTEE
December 18, 2017

The Public Property/Technology Committee of the Grant County Board of Supervisors met on Monday, December 18, 2017 at 12:30 p.m. in Room 266 of the Administration Building, Lancaster, WI pursuant to the previous meeting of November 22, 2017.

The meeting was called to order by Vice Chair John Beinborn at 12:30 p.m. Linda K. Gebhard, County Clerk verified that the meeting was in compliance with the open meeting law posted in three places and published on the County Web Site.

Members present: Dwight Nelson, Donald Splinter, Dale Hood, Lester Jantzen, John Beinborn and Dan Timmerman were present, Carol Beals came late. Also in attendance was Robert Keeney, County Board Chair.

Agenda: Lester Jantzen, seconded by Don Splinter made a motion to approve the amended agenda as printed. Motion carried.

Minutes: Lester Jantzen, seconded by Dan Timmerman made a motion to approve the minutes of November 22, 2017 with one correction to change FFE to FFA. Motion carried.

Correspondence: None.

Insurance: Randy Peterson, TRICOR handed out printouts to the committee regarding the premium comparison from 2017 to 2018. No rate increases, coverages are the same, deductibles will stay the same. Total coverage cost for 2018 will be \$414,580; property limit for 2018 is 90,747,463.

A motion was made by John Beinborn, seconded by Dan Timmerman to accept the new 2018 Insurance rates and coverages as presented by TRICOR. Motion carried.

Courthouse and Administration Building Maintenance—Mark Udelhofen stated the previous quotes submitted at the November committee meeting for the air handler in the Administration Building and the fan variable frequency drives replacement for the Courthouse will not change they will stay at \$8,600.00 for the Courthouse and the Administration Building for the chiller replacement \$78,000.00.

Mark Udelhofen stated the Courthouse Lighting went very well with for the Lancaster Chamber of Commerce.

The repairs to the third floor Courtroom ceiling will start on December 19th. The John C. Kaiser Company feel the quote they submitted of \$4,970.00 will be sufficient unless there are some unforeseen problems. They feel it will take about 3 days to complete the repair.

Terry Clark, Administration Building was not present at the meeting.

Request \$2,190.00 from Public Property Account to pay for the conference chairs: The County Clerk asked for permission to pay this amount out of the 2017 Public Property because of an un-expected early delivery of the chairs by the vendor.

A motion was made by Lester Jantzen, seconded by Dwight Nelson, to allow the County Clerk to pay for the conference chairs out of the 2017 Public Property Carryover account to be paid in December 2017 instead of in January 2018. Motion carried.

IT Staffing Discussion and possible action: Jeff Anderson, IT Director has announced he will be leaving the County. The committee commended Jeff and the IT staff for all the hard work and dedication they have given to the IT Department.

Dan Timmerman asked why it would not work for Grant County to use a contracted service instead of an in house department. Discussion continues on the pros and cons of this suggestion. By having an in house department it was felt the security issues were better, available help when needed was much better for the employees. There is better consistency within the computer systems with an in house department who knows the inside systems. There is more to just supplying computers for the employees but there is programming, updates, installations that go with this service.

The possibility of broadening the IT duties to include some GIS abilities. GIS is more of a software user, IT is the installer of the computers and systems upkeep. Some aspects of the two jobs could be compatible other duties would not work together.

John Beinborn, seconded by Dale Hood, made a motion to go forward in the process to hire a new IT Director, to advertise in the papers to fill this vacancy. Motion carried with one nay vote.

IT Updates: The intern Josh Turner has been working on the Fair Grounds internet issue, Jeff handed out a diagram on how they are working to correct the issue.

While the County is going through the process to replace the IT Director the current staff will be working together to keeps the County going forward in IT issues.

New Building Project: Some concerns were discussed regarding the new facility IT needs and would they be met if there is not a current IT Director. Some of the departments are concerned who will order the equipment that will be needed if the County is in the transition to a new IT Director. It was decided that each department involved would be responsible to order the equipment they feel will be needed. Jeff felt the original target date of August and September would be sufficient time to order the equipment needed. It was agreed any earlier date would be very optimistic. Jeff reiterated that a third party will be hired to implement the new building IT needs, do the installation and programming and to train the current IT Department staff on how to use and maintain the systems.

The equipment in question was the ordering of smart boards and hearing loops. Jeff Anderson suggested the departments interested in smart boards should speak with the local schools. They currently have these and would know the most about this type of IT equipment.

The County will be able to use all the existing equipment with the exception of the phone system which will have to be discussed in the future to install an adequate phone system that will work for the new project.

The committee suggested to Jeff Anderson that he attend the construction meetings on a regular basis in the remaining time he is with Grant County. He should relay any information to the IT staff so they

are aware of the information being discussed and in his absence EPIC could send the notes made in the construction meetings to the IT staff so they can remain informed regarding the new facility.

Public Comment: Jeff thanked the committee for all the support they have given to him and his staff over the past years. The committee wished him well in the future.

Adjournment: Dwight Nelson, seconded by John Beinborn, made a motion to adjourn the meeting pursuant to the next meeting on January 24, 2017 at 9:00 a.m. Motion carried. Dan Timmerman asked to be excused from the January meeting.