

Orchard Manor/County Farm Committee Meeting Minutes December 13, 2017

Committee Chairman John Patcle called the meeting to order at 10:00 a.m. Chairman Patcle noted a quorum was present and certified the meeting was in compliance with the Open Meetings Law. Committee members present were Greg Fry, Dale Hood, Dwight Nelson, and Robert Scallon. Grant County staff members, Robert Keeney and Carol Schwartz were present. Ron and Terri Abing also attended.

Dwight Nelson made the motion seconded by Robert Scallon to approve the agenda. Motion carried, voice vote.

Greg Fry made the motion seconded by Dwight Nelson to approve the November 8 and November 14, 2017 Orchard Manor and Farm Committee minutes. Motion carried, voice vote.

Majestic View had no issues for the committee. The committee discussed snow removal for the new site, the farm, and Orchard Manor.

Dwight Nelson made the motion seconded by Greg Fry to accept the November 2017 Farm Cash Balance Statements and vouchers as presented. Motion carried, voice vote.

The committee discussed the Memorandum of Understanding with the City of Lancaster. There has been discussion of developing a 40-acre Tax Increment Financing district (TIF) on current farm land that would be enhanced by the sewer extension. The Executive Committee approved using the City's engineering firm (Strand) to work on plans for the sewer extension. The preferred timeline would be to have the connection finished by the time the Sheriff's Department moves into the new facility in 2019.

Greg Fry made the motion seconded by Robert Scallon to forward the Memorandum of Understanding to the County Board for approval. Motion carried, voice vote.

The new building is progressing nicely. Cold weather has slowed the process of laying block. The plan is to have the roof on the building by Christmas.

Maintenance reported the fire department again responded to an alarm triggered by our dry sprinkler system filling with water. Igniters on the boilers have to be replaced. The handicap door closure on the 400-wing entrance pulled out from the wall. The contractor came back to make necessary repairs. A heating element in the dishwasher triggered a major breaker. The kitchens were without power temporarily until an electrician to address the issue.

Carol Schwartz and the Committee discussed the following Orchard Manor issues:

- The current census is 88 geriatric and 24 intellectually disabled residents.
- State surveyors are here today on a complaint survey.
- The facility is still in need of 4 CNAs, an activity aide, a dietary aide, and pool RN/LPNs.
- An RN, 0.8 position, has resigned. Our DON has also resigned.
- Sharon Reed, volunteer coordinator, is retiring and today is her last working day. She has served the County for nearly 36 years.
- The two employees who appealed the wage study and were denied, will now have their appeals forwarded to Carlson Dettman for review.

- The skid steer will be traded in at year-end. A bariatric sit-to-stand lift will need to be purchased in 2018.
- The committee discussed the staffing shortage and open beds.

Dwight Nelson made the motion seconded by Robert Scallon to accept the November 2017 Orchard Manor Cash Balance Statements and vouchers as presented. Motion carried, voice vote.

Chairman Patcle tentatively set Wednesday, January 10, 2018 at 10:00 a.m. for the next meeting. Dwight Nelson made the motion seconded by Dale Hood to adjourn the meeting at 11:35 a.m.. Motion carried, voice vote.