

PUBLIC PROPERTY/TECHNOLOGY COMMITTEE

November 22, 2017

The Public Property/Technology Committee of the Grant County Board of Supervisors met on Wednesday, November 22, 2017 at 9:00 a.m. in Room 266 of the Administration Building, Lancaster, WI pursuant to the previous meeting of October 25, 2017.

The meeting was called to order by Chair Carol Beals at 9:00 a.m. Linda K. Gebhard, County Clerk verified that the meeting was in compliance with the open meeting law posted in three places and published on the County Web Site.

Members present: Carol Beals, Dwight Nelson, Donald Splinter, Dale Hood, Lester Jantzen, John Beinborn and Dan Timmerman were present. Also in attendance was Robert Keeney, County Board Chair.

Agenda: Dwight Nelson, seconded by Dale Hood made a motion to approve the amended agenda as printed. Motion carried.

Minutes: John Beinborn, seconded by Lester Jantzen made a motion to approve the minutes of October 25, 2017 as printed. Motion carried.

Correspondence: The Lancaster FFA Alumni asked for permission to set their banner on the Courthouse Lawn for their Toy Show and Breakfast on December 3, 2017.

The Lancaster High School Art Director, Mrs. Fuller sent a thank you to the County for letting them display the banner for the November 2017 Holiday Craft Sale.

Heather Bontreger, Lancaster Chamber of Commerce gave the committee an update on the lighting of the Courthouse Lawn. They raised \$5,500.00 for this event. All the tree trunks were wrapped in white lights, the evergreen tree got colored lights and all the shrubs got colored LED lights. The donations were for a three year term so there will be money to update in the future. The city helped with the trees with their lift. Kyle Vesperman has been very helpful in this event. Carol Beals suggested reaching out to high school and college students to help.

Heather would like to display a banner thanking all the sponsors who helped with this project. The committee gave their permission to place the banner on the lawn.

Insurance: Randy Peterson, TRICOR was not present at the meeting.

Courthouse and Administration Building Maintenance—Mark Udelhofen and Terry Clark submitted a quote from WHV to the committee for the air handling unit supply fan and return fan variable frequency drives replacement for the Courthouse of \$8,600.00 and for the Administration Building for the chiller replacement for \$78,000.00.

There is money in the carryover in the Public Property of \$51,434.00 and \$169,107.00 and also in the Capital Outlay Building account to go forward with both projects for the Administration Building and the Courthouse.

Lester Jantzen, seconded by Dwight Nelson, made a motion to go forward with the chiller for the Administration Building and VFD replacement for the Courthouse. WHV will order the chiller and parts needed for both projects. This will be contingent on possible additional cost if the control panel can be

moved under cover to the third floor off the roof, which in this case a new quote will be submitted to the committee at the December Meeting. Motion carried.

Courthouse Third Floor Courtroom Plaster Repair: A quote was given from John C. Kaiser Company for this project and approved at the October meeting.

The cost for the third floor Courtroom will be \$1,875.00 plus \$3,095.00 for the further repair of the chunk of plaster that fell off the ceiling for a total cost of repair of \$4,970.00. Insight Consulting Architect Stephen Mar-Pohl has asked to be involved in the repair process.

Robert Keeney has contacted the company; they are hoping to start the project after the Thanksgiving Holiday.

Facility Dude: There was a Lean meeting held; the following issues were identified. A simplified work order request form was asked for. It has been found that the current request form is very cumbersome when one person has to do all the work. You have to go into the system to create the work order, then you have to close out the work order, it has been proven to not be a very effective system. The Fair Grounds will be adding more of their buildings even though there is no equipment in them just for scheduling purposes. Highway will be taking some of the smaller outlining one man salt shops out of the system leaving only the larger ones.

Carol Beals asked for clarification on the new requestor form. Facility Dude has the capability to include all the email addresses of the County Employees so they could go into the system and report what items needs to be addressed to start a maintenance ticket instead of one person inputting all the information.

Orchard Manor uses Work Hub instead of Facility Dude. They moved to that system about 8 months ago because Facility Dude did not have the capability to cover the daily checks that they needed to report. Robert Keeney stated that in time their software has the interfacing to report in the Capital Forecasting but it will be coming from their system. When Orchard Manor switched to this new software they did receive a refund for the Facility Dude software to purchase the Work Hub software that initially came for Facility Dude Solution also. The committee had some reservations that Facility Dude software was supposed to supply the whole county with all that was needed, but in reality another software had to be purchased to supply the full scope of maintenance reporting needed by the County.

IT Intern: Jeff Anderson, IT introduces Josh Turner, Southwest Technical College. Josh will be interning with the County until the middle of next summer. He started at UW Platteville in programming but decided to go to Southwest Technical College for networking. He will graduate in May of 2018.

HR Springbrook Modules: A quote was received for the modules which was less than expected. It will be installed when Joyce Roling and Nancy Scott can schedule it, the work should not take long. The modules will be compatible with the current Springbrook system.

New Building Update: Jeff Anderson stated he is looking for a go live date of November 1, 2018. His goal is to update the software in August 2018, and purchase the equipment in September 2018.

Robert Keeney added that 26 panels would be sent this week out of 82 total. The wind caused some issues. Cement blocks have been started. Electrical and HVAC are laying conduit. They hope to complete the back fill so the building will be closed in. They are hoping to have a decked roof by the middle of December. There was a contractor meeting last week for all the technical parts of the jail pod and Law Enforcement sections.

IT Updates: Jeff is working on a plan to change and improve the speed of the internet at the Fair Grounds. They are updating all the equipment as they go, hoping to complete the project in a month or two and he will report back to the committee when it has been completed. This will include inside and outside coverage.

Orchard Manor's project has been completed.

Carol Beals asked Jeff if a camera could be used to record the lighting of the Courthouse Lawn. This would be a nice way to give a little recognition back to the Lancaster Chamber of Commerce and all the people who helped in that project. Jeff stated that could be done. He would not want to lose the coverage on the construction but maybe have the camera on at the Courthouse over the weekends.

Public Comment: None

Adjournment: Dwight Nelson, seconded by Dan Timmerman, made a motion to adjourn the meeting pursuant to the next meeting on December 27, 2017 at 9:00 a.m. Motion carried. Carol Beals cautioned if it would snow maybe the time could be set later in the day.