

BOARD MINUTES  
UNIFIED COMMUNITY SERVICES  
Wednesday, November 15, 2017  
200 W. Alona Lane, Lancaster, Wisconsin

Revised #5 report from Gary for  
“an inpatient” facility, not crisis bed.

MEMBERS PRESENT: Ron Coppernoll, Judy Friar, Amy Kite, Gary Ranum, Mark Stead (Chair), Charles Stenner, Kelby Thomas, Mike Tiber and Mary Ellen Tredinnick.

MEMBERS EXCUSED: Nancy Howard and Judy Lindholm.

OTHERS PRESENT: Jeff Lockhart, Zack Armstrong, Cheryl Knapp and Nancy Schmitz.

1. CALL TO ORDER/ROLL CALL: 7:00 p.m.; quorum present.
2. OPEN MEETINGS LAW CERTIFICATION: A notice was published in the Herald Independent, stating the date, time and place of the Unified Community Services Board meeting. Notice was also posted in four public locations, on Grant and Iowa Counties websites and sent to local radio stations. Verified by Nancy Schmitz.
3. CONSENT CALENDAR: Mary Ellen Tredinnick moved to approve the agenda and to approve the minutes of the October 18, 2017 Board meeting. Motion seconded by Judy Friar and passed unanimously.
4. BILLS: Mary Ellen Tredinnick moved approval for payment of the bills for October/November 2017 as reviewed. Motion seconded by Mike Tiber and passed unanimously.
5. REPORTS:
  - a) Financial report for October, 2017 given by Zack Armstrong.
  - b) Personnel report for October, 2017 given by Cheryl Knapp.
  - c) Chairman’s report given by Mark Stead. The Grant County Board met and unanimously passed the 2018 budget.
  - d) Jeff Lockhart presented the Agency Director's report as follows:
    - i. Current unassigned fund balance is at 25%.
    - ii. Received additional applications for the AODA counselor position.
    - iii. We are restructuring the Long Term Support department. The current mental health supervisor will manage both departments.
    - iv. Report given to the Iowa County board on reduced wait times for mental health and substance abuse appointments.

Gary Ranum commented on the lack of inpatient psychiatric facilities in our area. Jeff Lockhart meets at the Southern Regional office one time per month and inpatient mental health is a chief topic of concern. Gary also brought up the possibility of using a wing at Orchard Manor for an inpatient facility.

Ron Coppernoll stated that SWCAP received a million dollar grant for housing clean and sober individuals.

Mike Tiber moved to accept the reports and place them on file. Motion seconded by Ron Coppernoll and passed unanimously.

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6. INTRODUCTIONS AND PUBLIC COMMENTS: None.
7. AGREEMENT FOR 2017 AUDIT: Zack Armstrong presented the letter of engagement from Johnson Block for the 2017 audit. The letter represents a 3% increase from last year. Bid for \$10,100 plus incidentals. Mary Ellen Tredinnick moved to accept the engagement letter for the 2017 audit from Johnson Block for \$10,100.00. Motion seconded by Amy Kite and passed unanimously.
8. CLOSED SESSION: Charles Stenner moved to convene to closed session pursuant to Sec. 19.85 (1)(c), Wisconsin Statutes, to consider matters related to employment, promotion, compensation or performance evaluation data of any public employee. Motion seconded by Mary Ellen Tredinnick. A roll call vote was taken with results as follows: Ron Coppernoll: yes; Judy Friar: yes; Amy Kite: yes; Gary Ranum: yes; Mark Stead: yes; Charles Stenner: yes; Kelby Thomas: yes; Mike Tiber: yes; and Mary Ellen Tredinnick: yes. Motion passed unanimously.
9. CONVENE TO OPEN: Meeting reconvened in open session. 7:40 p.m.
10. SALARY SCHEDULE: Gary Ranum moved to approve moving the Long Term Support Supervisor pay to same level as the Outpatient Mental Health Supervisor. Motion seconded by Judy Friar and passed unanimously.
11. ADJOURNMENT: Charles Stenner moved to adjourn at 7:45 p.m. Motion seconded by Gary Ranum and passed unanimously. Next meeting date is December 20, 2017.

Nancy Schmitz, Recorder