

Board of Health Meeting

Tuesday, December 5, 2017

5:30PM

PRESENT: Grant Loy; Dwight Nelson; Daniel C. Timmerman; Ronald Coppernoll; Carol Beals; Robert Keeney; Mary K. Logemann; Neil Martin; Jeffery Kindrai; Amy Miller.

Excused: Matt Andrews

Call to Order: Meeting called to order by Grant Loy, Chair.

Open Meeting Law Certification: The meeting is in compliance with the open meeting law. The meeting agenda was posted online, sent to media, and posted in county buildings.

Approval of Agenda: Daniel C. Timmerman made a motion to approve the amended agenda (removing grant applications), second by Ronald Coppernoll. Carried.

Approval of Minutes: Dwight Nelson made a motion to approve minutes as presented, second by Daniel C. Timmerman. Carried.

Vouchers: Dwight Nelson made a motion to approve vouchers for October totaling \$75,894.17, second by Daniel C. Timmerman. Carried.

Monthly Financial Report: Daniel C. Timmerman made a motion to approve the October Monthly Financial Report, second by Ronald Coppernoll. Carried.

Loan Closet Financial Report: Ronald Coppernoll made a motion to approve the October Loan Closet Financial Report with an ending balance of \$10,976.96, second by Mary K. Logemann. Carried.

Seminar and Training Update: Daniel C. Timmerman made motion to approve the Seminar and Trainings for October totaling \$925.82, second by Dwight Nelson. Carried.

Medical Director: Dr. Martin introduced himself and was welcomed by the Board of Health.

Lean Initiatives and Quality/ Performance Improvement Reports for Public Health, Home Nursing and Hospice: The department-wide Lean project relating to paid time off is wrapping up. It was noted that it will take some time to be fully implemented. The new project for Public Health will be related to staff orientation. Some funding was secured to support this effort. Home health and hospice are continuing on with their existing projects.

Grant Applications: Not needed. However, mention of the State applying for Title X funding and possible future involvement by local health departments was made.

Policy Revisions and Updates: No policy revisions and updates at this time.

Update on Goals: We are working on developing goals for 2018. A student may help with our Needs Assessment and Community Health Improvement Plan.

Staffing Requests and Updates: A new Public Health Nurse was hired (Michelle Paulson) and will start January 3, 2018. The Billing Clerk accepted a position with the Treasurer's Office. Carol Beals made a motion to fill the vacated Billing Clerk position and to refill any internal positions that may become vacant as result of an internal shift if needed, second by Mary K. Logmann. Carried

Director's Report – Jeffery Kindrai, MSPH, RS:

A notification was sent out to area health care providers regarding recent Pertussis cases. The Director also commented on Health Officer vacancies in the area including vacancies in Crawford, Lafayette, and Richland Counties. Two other current area health officers are eligible to retire at any time as well.

Assistant Director's Report – Amy Miller, RN, BSN:

Changes in the conditions of participation were discussed. Potential future Jail Health staff requests were discussed. In 2019, 40 hours per week on site nursing capacity plus 24/7 on-call services will be desired by the jail. We will collect data in 2018 to determine the cost and logistics associated with this request.

Public Comments: No public comments.

Adjournment: Dwight Nelson made a motion to adjourn, second by Mary K. Logemann. Carried.

Next meeting will be January 23, 2018 at 5:30pm unless canceled.

Respectfully Submitted,

GRANT COUNTY BOARD OF HEALTH



Ronald Coppernoll, Secretary