

**Aging & Disability Resource Center of Grant County**  
**Board Minutes**  
**October 16, 2017**

The meeting was called to order by Chair Mary Lou Bausch at 9:00 a.m. at the ADRC Large Conference Room, 8820 HWY 35/61 South, Lancaster, Wisconsin.

**Attendance:** Mary Lou Bausch, Joe Brayer, Greg Fry, Dave Janney, Arnold Rawson, Lori Reid, Steve Wetter, Robert Keeney

**Excused:** Vicki Hirsch, Dan Timmerman

**Others Present:**

**Compliance with Open Meeting Law:**

It was noted the meeting is in compliance with the open meeting act. (Published via website, radio, newspaper and posted at the Grant County Administration Building).

**Agenda Approval:**

**Wetter/Rawson:** Motion to approve the amended agenda with 9a and 9b replacing the two 9s. Motion carried.

**Approval of Minutes:** August 16, 2017

**Brayer/Fry:** Motion to approve August 16, 2017 minutes. Motion carried.

**Public Comment/Communication:**

- Building Update- Keeney reported that they are hoping to have the jail structure enclosed by the end of November. License for sewer plant is good for 5 years so there is time to sort out the city sewer line and where it will run. Looking at contracting out for the IT cabling. Brayer gave some suggestions on IT.

**Advocacy Reports or Activities:**

- **ADRC Regional Board Meeting Report** – Meeting and listening session was held in Monroe. 6-8 people attended and talked how ADRC had helped them.
- **Elderfest – October 27, 2017 9:00 – 12:30 a.m.** Reid reported that we have 44 vendors. Steve Braun will give presentation on Disaster Preparedness. Lunch will also be available.
- **Strategic Plan Committee** – Reid reported that they have not met yet due to time constraints.
- **Advocacy Update-** Reid talked about the Long Term Care Investment Act and provided a handout to interested board members. Reid also noted that the CNA training requirements were being voted on. The bill would lower the current CNA training. Nursing Home Administrators were not in favor of such a change.

**Van Driver Vacancy:**

Reid stated that she had gotten approval from Bausch to advertise the van driver position. Ken Thompson is retiring from the position in November.

**Rawson/Janney:** Motion to approve filling the van driver vacancy. Motion carried.

**LTE hires for Part D:**

Reid explained that the Elder Benefits Specialist was off on an extended leave and that we would likely need to hire 1-2 LTEs to help enter and run plan finders for Part D.

**Janney/Brayer:** Motion to approve hiring 1-2 LTEs for Part D. Motion carried.

**Wage Comparability Study Update:**

Reid explained that a new wage study had been completed and the results have been adopted by the Grant County Board. The study will result in a new wage schedule for Orchard Manor and one for the rest of the County Departments. The wage implementation will cost about \$330,000 and the employees will see an average of a 2.5% increase. The new schedule will start January 1, 2018.

**2017 & 2018 Budget Update/Approval to Purchase:**

**2017 Budget Update:** Reid explained that we are underspent in the ADRC budget so she is working with Mary Mezera to purchase some additional needed items for the office. The committee decided that this did not need committee approval since it is a regional expense.

**2018 Budget Update:**

Reid discussed the budget report. The health insurance rates were not as high as originally expected. There was not a significant change to the budget.

**Approval of Vouchers:**

Reid stated there were no unusual expenses to vouchers.

**Fry/Rawson:** Motion to approve the vouchers. Motion carried.

**Financial Report:**

**Janney/Brayer:** Motion to approve financial report. Motion carried.

**ADRC Grant County Director's Report**

- 2018 budget revisions
- Attended Nutrition Director's Conference.
- Working on end of year reporting for all Aging Programs
- Attended GWAAR meeting
- Muscoda will be moving to library space the first of the year.

- Platteville meal site has moved to OE Gray. We have had numerous plumbing issues with the dishwasher.
- Hired Alex Wagner as the bus driver.
- We have an intern from Madison College working this semester. Her name is Shaughna Wilson and she is studying social work.
- A Dementia Care specialist has been hired by the regional ADRC. Her name is Pamela Kul-Berg.
- Working on Elderfest, Caregiver Renewal Day, Part D, etc.

**ADRC Program Report** – nutrition and program reports were handed out.

**Brayer/Janney:** Motion to adjourn. Motion carried.

**Next meeting: November 15, 2017**