

BOARD MINUTES
UNIFIED COMMUNITY SERVICES
Wednesday, October 18, 2017
200 W. Alona Lane, Lancaster, Wisconsin

MEMBERS PRESENT: Ron Coppernoll, Judy Friar, Amy Kite, Judy Lindholm, Gary Ranum, Mark Stead (Chair), Kelby Thomas and Mary Ellen Tredinnick.

MEMBERS EXCUSED: Mike Tiber, Nancy Howard and Charles Stenner.

OTHERS PRESENT: Jeff Lockhart, Zack Armstrong, Cheryl Knapp and Nancy Schmitz.

1. CALL TO ORDER/ROLL CALL: 7:00 p.m.; quorum present.
2. OPEN MEETINGS LAW CERTIFICATION: A notice was published in the Herald Independent, stating the date, time and place of the Unified Community Services Board meeting. Notice was also posted in four public locations, on Grant and Iowa Counties websites and sent to local radio stations. Verified by Nancy Schmitz.
3. CONSENT CALENDAR: Judy Lindholm moved to approve the agenda and to approve the minutes of the September 20, 2017 Board meeting. Motion seconded by Judy Friar and passed unanimously.
4. BILLS: Ron Coppernoll moved approval for payment of the bills for September/October 2017 as reviewed. Motion seconded by Gary Ranum and passed unanimously.
5. REPORTS:
 - a) Financial report for September, 2017 given by Zack Armstrong.
 - b) Personnel report for September, 2017 given by Cheryl Knapp.
 - c) Chairman's report – None.
 - d) Jeff Lockhart presented the Agency Director's report as follows:
 - i. Current unassigned fund balance is at 22%.
 - ii. The candidate for the Long-Term Support Supervisor position was interviewed and is being evaluated.
 - iii. Fair Hearing concluded/resolved on long-term support client.
 - iv. Jeff Lockhart made a presentation last week to the Iowa County Health and Human Service Board. Jeff reviewed Unified programs and goals for each department.
 - v. Jeff invited Unified Board members to our fall agency picnic at Vesperman Farms on 10/25/17.

Mary Ellen Tredinnick moved to accept the reports and place them on file. Motion seconded by Amy Kite and passed unanimously.

6. INTRODUCTIONS AND PUBLIC COMMENTS: None.
7. STAFFING: Jeff Lockhart discussed the need for another Emergency Services staff person with the increase in calls received, consideration of no longer using Northwest Connections as rates are going up and contracting with mobile crisis workers. Will advertise for someone with training and licensure for this position. Ron Coppernoll moved to add an additional position for Emergency Services. Motion seconded by Mary Ellen Tredinnick and passed unanimously.

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8. ADJOURNMENT: Mary Ellen Tredinnick moved to adjourn at 7:40 p.m. Motion seconded by Gary Ranum and passed unanimously. Next meeting date is November 15, 2017.

Nancy Schmitz, Recorder