BOARD MINUTES
UNIFIED COMMUNITY SERVICES
Wednesday, September 20, 2017
200 W. Alona Lane, Lancaster, Wisconsin

MEMBERS PRESENT: Ron Coppernoll, Judy Friar, Nancy Howard, Amy Kite, Judy Lindholm, Gary Ranum, Mark Stead (Chair), Charles Stenner (Vice Chair), Kelby Thomas and Mary Ellen Tredinnick.

MEMBER EXCUSED: Mike Tiber.

OTHERS PRESENT: Jeff Lockhart, Zack Armstrong, Cheryl Knapp and Nancy Schmitz.

1. CALL TO ORDER/ROLL CALL: 7:00 p.m.; quorum present.

2. OPEN MEETINGS LAW CERTIFICATION: A notice was published in the Herald Independent, stating the date, time and place of the Unified Community Services Board meeting. Notice was also posted in four public locations, on Grant and Iowa Counties websites and sent to local radio stations. Verified by Nancy Schmitz.

3. CONSENT CALENDAR: Judy Lindholm moved to approve the agenda and to approve the minutes of the August 16, 2017 Board meeting. Motion seconded by Mary Ellen Tredinnick and passed unanimously.

4. BILLS: Charles Stenner moved approval for payment of the bills for August/September 2017 as reviewed. Motion seconded by Gary Ranum and passed unanimously.

5. REPORTS:
   a) Financial report for August, 2017 given by Zack Armstrong.
   b) Children's Community Options Program Purchase given by Zack Armstrong.
   c) Personnel report for August, 2017 given by Cheryl Knapp.
   d) Personnel Committee report given by Charles Stenner. The Personnel Committee recommended a 2.8% salary increase. The increase will be tied to Grant County.
   e) Finance Committee report given by Mark Stead. The Finance Committee recommended that the 2018 budget be approved with an increase in Board member per diem added and a reduction in health insurance premium increase.
   f) Chairman's report – None.
   g) Jeff Lockhart presented the Agency Director's report as follows:
      i.   Emergency Services update: Handling a lot more calls recently. Holly Knapp is participating in community team building with agencies in Iowa County.
      ii.   Agency unassigned fund balance is at 23%.
      iii.   Fair hearing held for long term support client. Will not receive final ruling until mid-November.
      iv.   Peg Ryan, Long Term Support Supervisor has announced her retirement in January, 2018. Peg has been with the agency for over 30 years.
      v.   On-site visit from SAMSHA to review the grant to expand substance abuse treatment capacity in Grant and Iowa Counties treatment Drug Courts.
      vi.   Iowa County is advertising for a new drug court coordinator. Their program is contracted by ATTIC.
      vii.   Aaron Adams, new Nurse Practitioner has started and is developing her caseload.

Ron Coppernoll <u>moved</u> to accept the reports and place them on file. Motion seconded by Nancy Howard and <u>passed unanimously.</u>

6. <u>INTRODUCTIONS AND PUBLIC COMMENTS</u>: None.

7. <u>CLOSED SESSION</u>: Judy Friar <u>moved</u> to convene to closed session pursuant to Sec. 19.85 (1)(c), Wisconsin Statutes, to consider matters related to employment, promotion, compensation or performance evaluation data of any public employee. Motion seconded by Amy Kite. A roll call vote was taken with results as follows: Ron Coppernoll: yes; Judy Friar: yes; Nancy Howard: yes; Amy Kite: yes; Judy Lindholm: yes; Gary Ranum: yes; Mark Stead: yes; Charles Stenner: yes; Kelby Thomas: yes; and Mary Ellen Tredinnick: yes. Motion <u>passed unanimously</u>.

8. <u>CONVENE TO OPEN</u>: Meeting reconvened in open session. 7:23 p.m.

9. <u>2018 BUDGET</u>: Zack reviewed budget changes from the Finance Committee meeting. Charles Stenner moved to adopt budget as reviewed based upon finalization of Grant County wage study approval and implementation. Motion seconded by Mary Ellen Tredinnick. Motion <u>passed unanimously</u>.

10. <u>ADJOURNMENT</u>: Judy Lindholm <u>moved</u> to adjourn at 7:25 p.m. Motion seconded by Kelby Thomas and <u>passed unanimously</u>. Next meeting date is October 18, 2017.

Nancy Schmitz, Recorder