

ADMINISTRATIVE COMMITTEE

September 19, 2017

The Administrative Committee met on Tuesday, September 19, 2017 at 9:00 a.m. in the Administration Building, 111 S. Jefferson Street, Lancaster, WI in Room 266 on Second Floor pursuant to the last meeting of June 22, 2017.

Members present: Administrative Committee Members present Robert Keeney, Mark Stead, Mike Lieurance, John Patcle, Dale Hood and Robert Scallon. Roger Guthrie was not present.

The Administrative Committee meeting was called to order by Robert Keeney, County Board Chair at 9:00 a.m.

Chair Robert Keeney verified with the County Clerk that the meeting was in compliance with the open meeting law, posted in two locations and on the Grant County web site.

Agenda: Mark Stead, seconded by Mike Lieurance made a motion to approve the agenda as posted. Motion carried.

Minutes: Robert Scallon, seconded by Mark Stead made a motion to approve the minutes of June 22, 2017 with one correction in changing the word now to how. Motion carried.

County Board Insurance: Robert Keeney explained to the committee when the motion was rescinded to change the county board per diems back to \$90.00 there was also a part of that motion regarding County Board Insurance which needed to be addressed by this committee.

“John Patcle made a motion seconded by Mark Stead, to make an amendment to the Per Diem and Mileage Policy of Grant County; change effective after the Spring Election on April 3, 2018 (Election of the County Board Supervisors); **County Board Members will no longer be eligible to receive the County Health Insurance** and the Per Diem will be decreased to \$45.00 from \$90.00. Roll call vote was called for.”

Mark Stead stated at a meeting held on July 28, 2016, TRICOR gave the County the option to help lower our premiums by taking the County Board Members off the County Health Plan. Otherwise a special class would have to be created. At this time, the County has one County Board Member on the plan. Mark also stated, in reading information regarding the Affordable Insurance Act, it has been stated the members should be able to find a cheaper option for their insurance needs and pre-existing conditions cannot affect their status.

Mark Stead, seconded by John Patcle, made a motion that County Board Members would no longer be eligible to be on the County Health Insurance Plan effective April 3, 2018. Motion carried with one nay vote.

Committee Structure: Robert Keeney stated because the County Board would not lower the per diems he felt there should be some changes made in the committee structures to help save money for the county.

The following changes were discussed:

Ag and Extension Committee: Cut one member, no per diem will be paid during conventions.

ADRC Committee: Cut one member, will meet every other month, and no per diem will be paid during conventions.

Administrative Committee: No changes.

CAP: No changes.

Conservation, Sanitation and Zoning: Cut two members, no per diem will be paid during conventions.

Economic Development: No changes.

Executive Committee: No changes.

Health Committee: Cut one member, will meet every other month.

Hidden Valley: No changes.

Highway/River Access/DMATS Committee: No per diem will be paid during conventions.

Law Enforcement/Emergency Management Committee: Cut two members, will meet every other month.

Orchard Manor/Farm Committee: Will meet every other month.

Public Property/Technology Committee: Cut two positions, will meet every other month.

Social Service Committee: Cut two positions, meet every other month.

Unified Community Services: No changes

Veterans Committee: No changes

WI River Transit-Railroad: No changes

Local Emergency Planning: No changes

Library: No changes

Other recommendations suggested by committee and department heads were to combine Health and Social Services Committees, Consolidate Public Property/Technology with Executive

Committee. A concern being that would increase the work load for the Finance Director, Nancy Scott. And the last suggestion, if a County Board Members cancels out in going to a convention they would have to pay the cancellation fees.

Jeff Kindrai, Heath Director asked if the County would reconsider the option to use telephone attendance during the meetings for the Board Members.

Fred Naatz, Social Services stated there may have to be some flexibility also considered if a department needed a grant approved or special request that a meeting could be called by the chair.

Robert Keeney stated the projected savings in doing some of these changes could be \$53,000 and that does not include the mileage that could be saved.

These suggestions will be brought before the County Board at the next meeting.

County Board Rules: There were no suggestions for change in the rules.

Administration Feasibility Study: At the last Executive meeting it was authorized to have Carlson Dettman include a study for an Administrator, Executive, or Administrator Coordinator, etc. Mr. Glynn wanted all the board members to be aware they would be receiving a survey to complete for this study. Gary Ranum thought this would be a good time to look into this option as long as the county was conducting a wage study and the funds were available for this study, Personnel finding \$3,000.00 for this purpose from her budget.

LEC, SS & ADRC Facility Progress: The construction is about 10 days behind, weather has been cooperating but more digging was needed to go deeper for the footings because of the clay type soil. All the dirt has been piled behind Orchard Manor to help fill in the parking lot in the future. The breaker rock will be added now and a layer of lime stone and then they will begin to pack the base. There will be a change order to use cement for the footings instead of cement blocks, this will be cheaper and much stronger. Conduit crews will be moving in, metal workers will be setting up soon. There has been some communication with the property owner who owns the land were the city wanted to bring in the sewer connection, they are not willing to permit that. Other alternatives will have to be looked at by the County and City of Lancaster. There is a possibility to place a lift station south of the golf course.

Adjournment: Robert Scallon made a motion seconded by Mark Stead to adjourn to the call of the chair. Motion carried.