

Orchard Manor/County Farm Committee Meeting Minutes September 13, 2017

Committee Vice Chairman Dwight Nelson called the meeting to order at 10:00 a.m. Vice Chairman Nelson noted a quorum was present and certified the meeting was in compliance with the Open Meetings Law. Committee members present were Greg Fry and Dale Hood. Dwight Nelson, and John Patcle were excused. Grant County staff members, Robert Keeney, Fred Naatz, Joyce Roling and Carol Schwartz were present. Terri Abing also attended.

Greg Fry made the motion seconded by Dale Hood to approve the agenda. Motion carried, voice vote.

Dale Hood made the motion seconded by Greg Fry to approve the August 9, 2017 Orchard Manor and Farm Committee minutes. Motion carried, voice vote.

Majestic View reported they had some work done on a road that goes back to a pasture. A grader was brought in and additional rock and gravel was added. This work was paid for by Majestic View. No other issues were reported.

The 2018 farm budget includes a transfer of \$100,000 from the farm account to help balance the County budget, as requested by the Finance Department.

Dale Hood made the motion seconded by Dwight Nelson to approve the 2018 Farm Budget as presented. Motion carried, voice vote.

The City of Lancaster does want to proceed with the sewer extension. No agreement can be reached with the Wepking family for an easement on their property. Other options will have to be considered to continue with the project.

Work is progressing on the new building next door. Some rubble and a foundation wall were uncovered during excavation. Work continues to finish excavation and fill with breaker and gravel to the level needed. Social Services should be able to continue using the north loading dock for the Holiday Project this year.

Lancaster EMS contacted Orchard Manor requesting the addition of more sidewalk at the 300-wing entrance. They indicated the turn in the current sidewalk makes it difficult to navigate. Nursing staff said it would work well to have EMS arrive at the covered entrance instead of 300-wing.

Dale Hood made the motion seconded by Greg Fry to have staff page EMS to the 400-wing covered entrance with the handicap door opener, rather than the 300-wing entrance. Motion carried, voice vote.

Maintenance reported the 700-wing sidewalk repairs are finished. The gates in the courtyards have been repaired. The gazebo in the 300/400 courtyard has had the shingles replaced. Brian Dailey, maintenance technician, retired. Richard Oyen has been hired as a replacement. The kitchen air conditioning units are now repaired and are working properly. The new phones for the elevators will be installed next week. The 800-wing smoke doors will have to be replaced because they are not closing properly. This repair is a result of the last building survey.

The Executive Committee approved the request to increase the PM shift differential for direct care staff to \$2.50 per hour. This change will take place at the beginning of the next pay period (9/17/17).

The committee then discussed the four ICF/IID beds at the end of the 800-wing. The census in the unit is down. These four beds located on a wing, that is otherwise geriatric, cause some additional issues with infection control. Management is recommending the switch of these four beds to skilled nursing beds (geriatric). This would result in a savings of \$740 per bed per month (\$2,960 per month).

Greg Fry made the motion seconded by Dale Hood to switch the four ICF/IID beds on the 800-wing to skilled nursing beds. Motion carried, voice vote.

The committee then further discussed some of the rules and regulations pertaining to assisted living facilities and the suitability of part of our facility for such a change. It would also involve separate licensing and surveys. Staff would also be required for the unit. Since staffing is already a challenge for the facility, this may continue to be an issue in assisted living. More research will be conducted and brought before the committee. A children's daycare facility was also suggested as a possible use for a wing.

Carol Schwartz and the Committee discussed the following Orchard Manor issues:

- The current census is 84 geriatric and 24 intellectually disabled residents.
- The facility is still in need of 13 CNAs and two RN/LPN. The maintenance position was offered and accepted.
- State surveyors completed their survey of the skilled unit. They will return within 30 days.
- The kittens are getting acclimated to the facility. The resident naming contest resulted in "Boots" and "Tiger" as names for the two kittens.
- The facility is working on the new emergency preparedness guidelines created by Medicare.
- The DON is getting married this weekend.
- Orchard Manor received several generous donations from families of former residents this past month.

Greg Fry made the motion seconded by Dale Hood to accept the August 2017 Orchard Manor Cash Balance Statements and vouchers as presented. Motion carried, voice vote.

Dale Hood made the made the motion seconded by Greg Fry to approve the 2018 Orchard Manor budget as presented. Motion carried, voice vote.

Vice Chairman Nelson tentatively set Wednesday, October 11, 2017 at 10:00 a.m. for the next meeting. Greg Fry made the motion seconded by Dale Hood to adjourn the meeting at 12:00 noon. Motion carried, voice vote.