

BOARD MINUTES
UNIFIED COMMUNITY SERVICES
Wednesday, August 16, 2017
200 W. Alona Lane, Lancaster, Wisconsin

MEMBERS PRESENT: Ron Coppernoll, Judy Friar, Nancy Howard, Amy Kite, Judy Lindholm, Gary Ranum, Mark Stead (Chair), Charles Stenner (Vice Chair), Kelby Thomas, Mike Tiber, and Mary Ellen Tredinnick.

OTHERS PRESENT: Jeff Lockhart, Cheryl Knapp, Zack Armstrong, and Nancy Schmitz.

1. CALL TO ORDER/ROLL CALL: 7:00 p.m.; quorum present.
2. OPEN MEETINGS LAW CERTIFICATION: A notice was published in the Herald Independent, stating the date, time and place of the Unified Community Services Board meeting. Notice was also posted in four public locations and on Grant and Iowa Counties websites. Verified by Nancy Schmitz.
3. CONSENT CALENDAR: Mike Tiber moved to approve the agenda and to approve the minutes of the July 19, 2017 Board meeting. Motion seconded by Judy Lindholm and passed unanimously.
4. BILLS: Mary Ellen Tredinnick moved approval for payment of the bills for July/August, 2017 as reviewed. Motion seconded by Judy Friar and passed unanimously. Zack Armstrong updated the Board that Grant County has revised the check reports to include account numbers and effective September 1, 2017 bills will be paid every other week.
5. REPORTS:
 - a) Financial report for July, 2017 given by Zack Armstrong.
 - b) 2016 Audit Report given by Zack Armstrong.
 - c) Children's Community Options Program Purchase presented by Zack Armstrong.
 - d) Personnel report for July, 2017 given by Cheryl Knapp.
 - e) Chairman's report – None.
 - f) Jeff Lockhart presented the Director's report as follows:
 - i. We are in the second month of the centralized scheduling process for our agency.
 - ii. The Electronic Health Records system is set to go live by 10/1/17.
 - iii. The new Community Support Program clinician is working well.
 - iv. We are looking into an Emergency Services limited term employee who will also be completing an internship.
 - v. There is a Long Term Support fair hearing set for September 5, 2017.
 - vi. Our new prescriber, Aeron Adams, APNP, will be starting on August 23, 2017.

Gary Ranum moved to accept the reports and place them on file. Motion seconded by Ron Coppernoll and passed unanimously.
6. INTRODUCTIONS AND PUBLIC COMMENTS: None.
7. ADJOURNMENT: Mary Ellen Tredinnick moved to adjourn at 7:44 p.m. Motion seconded by Kelby Thomas and passed unanimously. Next meeting date is September 20, 2017.

Nancy Schmitz, Recorder