

Orchard Manor/County Farm Committee Meeting Minutes July 12, 2017

Committee Chairman John Patcle called the meeting to order at 10:00 a.m. Chairman Patcle noted a quorum was present and certified the meeting was in compliance with the Open Meetings Law. Committee members present were Greg Fry, Dale Hood, and Robert Scallon. Dwight Nelson was excused. Grant County staff members, Robert Keeney, Lori Reid, Fred Naatz, and Carol Schwartz were present. Ron and Terri Abing also attended.

Robert Scallon made the motion seconded by Dale Hood to approve the agenda. Motion carried, voice vote.

Robert Scallon made the motion seconded by Dale Hood to approve the June 14, 2017 Orchard Manor and Farm Committee minutes. Motion carried, voice vote.

Majestic View reported some issues with electricity to the well pump. They have had repairs completed and the bill will be sent to Orchard Manor. The bills will be paid from the Farm account.

Carol Schwartz asked the committee for a reimbursement from the Farm Account for the remaining funds needed to pay for the covered entrance. Total expenses, including engineering and permits, totaled \$111,905.04. Fundraising totaled \$101,066.25. Dale Hood made the motion seconded by Robert Scallon to authorize the transfer of \$10,838.79 to the Orchard Manor Building Donation Fund to complete payment for the 400-wing covered entrance. Motion carried, voice vote.

Robert Scallon made the motion seconded by Greg Fry to approve the June 2017 farm cash balance statement and farm vouchers. Motion carried, voice vote.

The City has a verbal agreement on where they are able to locate lift stations, and would like to proceed with the sewer extension.

The Community Services Building had an issue with power this morning, but it has been resolved.

Brad Bierman, Epic Construction, was on hand to update the committee on the new construction. There is a pre-construction meeting on July 19 and groundbreaking will be scheduled soon. Excavated dirt will be used as fill behind the Orchard Manor employee parking lot. Orchard Manor asked the frontage road remain open so staff still has the option of using it rather than Highway 61. Trees will start coming down next week.

Maintenance reported the air conditioning unit for the downstairs kitchen is not working and the new one should be installed next week. The upstairs kitchen HVAC had a compressor go out. We have borrowed a portable air conditioning unit from Emergency Management until repairs are completed. The gazebo in the 300/400 courtyard is being reroofed. Some sidewalk repairs/leveling is being completed.

Carol Schwartz and the Committee discussed the following Orchard Manor issues:

- The current census is 86 geriatric and 25 intellectually disabled residents.
- The facility is still in need of 12 CNAs and two RN/LPN.
- Students will be returning to school next month and the shortage will become more critical.

- The facility continues to be selective on admissions to ensure we can staff appropriately.
- The committee discussed potential solutions to census and staffing issues.
- The State Survey for the ICF-IID license is complete. Only minor citations were noted. The plan of correction has been submitted and accepted.
- The facility has initiated a new “Caring & Sharing” monthly event. The events give residents, families, and staff an opportunity to acknowledge and remember any residents who have passed away in the past month.
- The facility cat has gone to live at a staff member’s home.

Greg Fry made the motion seconded by Dale Hood that the Orchard Manor/Farm Committee adopts the annual compliance maintenance resolution. Motion carried, voice vote.

Robert Scallon made a motion seconded by Dale Hood to accept the June 2017 Orchard Manor Cash Balance Statements and vouchers as presented. Motion carried, voice vote.

Chairman Patcle tentatively set Wednesday, August 9, 2017 at 10:00 a.m. for the next meeting. Robert Scallon made the motion seconded by Dale Hood to adjourn the meeting at 11:34 a.m. Motion carried, voice vote.