

Orchard Manor/County Farm Committee Meeting Minutes August 9, 2017

Committee Chairman John Patcle called the meeting to order at 10:00 a.m. Chairman Patcle noted a quorum was present and certified the meeting was in compliance with the Open Meetings Law. Committee members present were Greg Fry, Dale Hood, Dwight Nelson, and Robert Scallon. Grant County staff members, Robert Keeney, Lori Reid, Fred Naatz, and Carol Schwartz were present. Ron Abing also attended.

Robert Scallon made the motion seconded by Dwight Nelson to approve the agenda. Motion carried, voice vote.

Dale Hood made the motion seconded by Greg Fry to approve the July 12, 2017 Orchard Manor and Farm Committee minutes. Motion carried, voice vote.

Robert Scallon nominated Dwight Nelson for committee vice chairman. Dale Hood made a motion seconded by Robert Scallon to close the nominations and unanimously elect Nelson. Motion carried, voice vote.

Majestic View continued to have issues with transformers and the well pump. The repair bills may be covered by Alliant, so bills will be forwarded to them to seek reimbursement. Fences have been modified around the pasture areas to accommodate construction.

Robert Scallon made the motion seconded by Dwight Nelson to approve the July 2017 farm cash balance statement and farm vouchers. Motion carried, voice vote.

The City of Lancaster has a verbal commitment from a landowner for the lift station placement and is negotiating further with the Wepking family regarding the suggested plans for the sewer.

More orange fencing will be installed around the excavation site for safety purposes. Poor soil is causing the need to excavate deeper and bring in breaker rock and gravel. The pile of tree stumps and branches will be burned.

Maintenance reported the air conditioning work for the downstairs kitchen is complete. We are still waiting for the new unit for the upstairs kitchen and continue to use the portable unit from Emergency Management. Uneven sidewalks and concrete have been repaired. Based on a recent elevator inspection, the emergency telephones in the elevators must be replaced. The latest fire inspection will require placement of some additional push bars on doors in the 600 wing hall for better egress in an emergency.

Director of Nursing, Teri Koeller, joined the committee for discussion about staffing shortages and the number of facility beds. The committee gained an understanding of staffing issues and referral types for the facility. If any of the beds were de-licensed, an alternative use for the unit would be ideal. Some suggested uses were assisted living, adult respite, childcare, meal site or food service, and office space.

Dale Hood made the motion seconded by Robert Scallon to gather more information about de-licensing beds and the alternative options for use of the vacated area to discuss at the next meeting. Motion carried, voice vote.

The committee also discussed the need to provide incentives to attract staff for the second shift or PM shift.

Greg Fry made the motion seconded by Dwight Nelson to recommend to the Executive Committee the CNA and nursing second shift premium increase from 75 cents to \$2.50 per hour. Motion carried, voice vote.

Carol Schwartz and the Committee discussed the following Orchard Manor issues:

- The current census is 84 geriatric and 26 intellectually disabled residents.
- State Surveyors are here for the annual geriatric survey.
- The facility is still in need of 12 CNAs and two RN/LPN.
- The facility continues to be selective on admissions to ensure we can staff appropriately.
- The annual volunteer banquet is Thursday, August 24 at 6:00 p.m. in the Resident Center.
- The facility will be getting two female kittens for the residents.

Robert Scallon made a motion seconded by Dwight Nelson to accept the July 2017 Orchard Manor Cash Balance Statements and vouchers as presented. Motion carried, voice vote.

Chairman Patcle tentatively set Wednesday, September 13, 2017 at 10:00 a.m. for the next meeting. Dwight Nelson made the motion seconded by Dale Hood to adjourn the meeting at 11:55 a.m. Motion carried, voice vote.