

EXECUTIVE COMMITTEE
August 8, 2017

The Executive Committee of the Grant County Board of Supervisors met on Tuesday, August 8, 2017 at 9:00 a.m. in room 264 of the Administration Building, Lancaster, WI.

The meeting was called to order by Chair John Patcle. Other members present were John Beinborn, Robert Keeney, Gary Ranum, Donald Splinter, and Mark Stead. Therefore a quorum was present. Mike Lieurance arrived at 9:20. Also in attendance were Carrie Eastlick, Joyce Roling, Nancy Scott, Linda Gebhard, Ken McAndrew, Dave Lambert, Lynda Schweikert, Verda Nemo, Fred Naatz, Tina McDonald, Lisa Riniker, Jack Johnson, and Marilyn Pierce.

Notice of the meeting was sent to the media and the amended agenda was posted in the Administration Building, Courthouse, and on the Grant County website.

Motion by Gary Ranum, seconded by John Beinborn to approve the amended agenda as posted. Motion carried without negative vote.

Motion by John Beinborn, seconded by Robert Keeney to approve the minutes of the July 10 and July 24, 2017 meetings as printed. Motion carried without negative vote.

Finance

Motion by Mark Stead, seconded by Donald Splinter to accept the July Treasurer's Report.

Jay Bennett of Johnson Block and Co., Inc. reviewed the December 31, 2016 audit results noting the county received an unmodified opinion.

Motion by Mark Stead, seconded by John Beinborn, to approve the request from Child Support to use State e-filing funding for \$5,595 to purchase three printers, toner, and paper. Motion carried without negative vote.

Motion by Mark Stead, seconded by Mike Lieurance, to approve the request from Conservation, Sanitation, and Zoning for \$21,000 from the General Fund in payment of the zoning permit for the Jail/SO/EM/SS/ADRC facility. Motion carried on a voice vote.

The following 2018 Public Property and Information Technology requests were presented to the Committee:

Child Support:

3 replacement laptops at \$1,200 each less 66% reimbursement through state
Child Support contract \$ 1,224

Motion by Donald Splinter, seconded by Mike Lieurance, to approve and forward the request to the Public Property/IT Committee. Motion carried without negative vote.

County Clerk:

10 replacement chairs for Room 266 \$ 2,190

Motion by Mike Lieurance, seconded by Donald Splinter, to approve the proposal and forward the request to the Public Property/IT Committee. Motion carried on a voice vote.

District Attorney:	
Wireless headset replacement for Victim Witness Coordinator	\$ 350
Laptop for Victim Witness Coordinator	\$ 1,200
Chair for Assistant District Attorney	\$ 500
Chair for Victim Witness Coordinator	\$ 300
Total	<u>\$ 2,350</u>

Motion by John Beinborn, seconded by Robert Keeney to approve and forward the request to the Public Property/IT Committee. Motion carried without negative vote.

Personnel:

Replacement laptop	\$ 1,200
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Motion by Mark Stead, seconded by John Beinborn, to approve and forward the request to the Public Property/IT Committee. Motion carried without negative vote.

Nancy Scott updated the Committee on the line of credit for the building project and discussed the timetable for the second phase of the financing. The Committee would like to wait until February to issue those notes.

Motion by Mark Stead, seconded by Donald Splinter, to accept the July Revenue/Expense Report. Motion carried without negative vote.

Nancy Scott presented the Finance Director’s Report.

Employee Relations

Staffing Update: Current staffing figures as of August 5, 2017, are as follows:

Full time Benefit	284
Regular Part time Benefit	89
Part time	65
Limited term and seasonal	89
TOTAL	527

Don Splinter, seconded by John Beinborn, moved to have the oversight of GIS, Real Property, associated staff budget, and the Land Info budget to remain the same. In addition, to have Linda Gebhard direct cross training of GIS, initiate a LEAN project, and to report each month on the progress of each. Motion carried with one no vote.

Mark Stead, seconded by Robert Keeney, moved to have oversight and location of the shared Office Assistant II position (IT/Treasurer) to the Treasurer Department and to charge the wages/benefit to each department based on time worked. Motion carried without negative vote.

John Beinborn, seconded by Gary Ranum, moved to start a certified Social Worker position at the one year rate of \$22.91. Motion carried without negative vote.

Joyce Roling reported the creation of a county facilities manager position is on hold until the Long Term Capital Maintenance LEAN project is complete.

Joyce Roling reported that the county was provided with implementation costs of the compensation study for budget purposes from Patrick Glynn. The county should have the wage schedule within a couple of weeks. The committee requested Joyce to get a quote (cost) on the analysis of an administrative position to oversee department heads and overall oversight of county operations.

Joyce Roling gave the Personnel Directors report.

Mark Stead, seconded by Mike Lieurance, moved to go into closed Session per state statute 19.85(1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session as it relates to WPPA contract negotiations. A roll call vote resulted in Roll call resulted in carried motion.

Name	Yes	No
Mike Lieurance	X	
Gary Ranum	X	
John Beinborn	X	
Robert Keeney	X	
Don Splinter	X	
Mark Stead	X	
John Patcle	X	

Mark Stead, seconded by John Beinborn, moved to return to open session. Motion carried.

Mark Stead, seconded by John Beinborn, moved to adjourn to August 15, 2017 at 9:30 a.m. Motion carried without negative vote.