

## Grant County Board of Health

August 22, 2017

5:30pm

**PRESENT:** Dwight Nelson; Grant Loy; Ronald Coppernoll; Daniel Timmerman; Carol Beals; Robert Keeney; Mary K Logemann; Jeffery A Kindrai; Amy A Miller.

**CALL TO ORDER:** The meeting was called to order by Grant Loy, Chair.

**OPEN MEETING LAW:** The meeting is in compliance with the open meeting law. The meeting agenda was posted online, sent to media, and posted in county buildings.

**APPROVAL OF AGENDA:** Dwight Nelson made a motion to approve the agenda removing Grant Applications and Policy Revisions and Updates, second by Daniel Timmerman. Carried.

**APPROVAL OF MINUTES:** Ronald Coppernoll made a motion to approve the minutes as presented, second by Daniel Timmerman. Carried.

**VOUCHERS:** Daniel Timmerman made a motion to approve the vouchers totaling \$46,579.15, second by Ronald Coppernoll. Carried.

**MONTHLY FINANCIAL REPORT:** Daniel Timmerman made a motion to approve the July Monthly Financial Reports, second by Dwight Nelson. Carried.

**LOAN CLOSET FINANCIAL REPORT:** The Loan Closet Financial Report was reviewed. Dwight Nelson made a motion to approve the Loan Closet Financial Report, second by Ronald Coppernoll. Carried.

**SEMINAR AND TRAINING UPDATES:** Report reviewed. Daniel Timmerman made a motion to approve the seminar and training updates, second by Mary K Logemann. Carried.

**SAFE COALITION/DFC FUNDING:** Discussion occurred regarding funding from the MCH program and Unified Community Services. Ronald Coppernoll abstained from influencing the discussion. No motion was made at this meeting. There was acknowledgment of acceptance of the use of existing alternate budget funding and alternate outside funding to help fund the SAFE Coalition through 2017. Unified Community Services, law enforcement and other funding options should be explored.

**WAGE STUDY:** Wage study is not final yet. A draft version with a wage differential for Public Health verses Home Health/Hospice nurses was concerning since nurses are cross trained and used across all programs based on education level. Several Board members concurred and indicated that recruitment and retention would be greatly harmed. Other changes were requested as well.

**2018 BUDGET:** A proposed 2018 budget needs to be reviewed and approved by the Board of Health before 9/19/17. The next meeting will be 9/14/17 at 5:30pm approve the budget.

The 2018 IT request was pulled from the budget again to assist with balancing the budget.

**MEDICAL DIRECTOR:** The Health Department is currently looking for a new Medical Director. Jeff will keep committee updated.

**LEAN INITIATIVES:**

-Public Health – The project to reduce the potential for documentation and vaccine errors for immunizations was discussed. All immunizations in the past 3 months were entered into WIR within 7 days. Improvements to missing information on Administration Record form were seen as well.

-Home Nursing – The new project is to improve how often patients got better moving around.

-Hospice – The new project is working on the timely return of paperwork.

**UPDATE ON GOALS:**

-We are still collecting data for the needs assessment. The department will have the limited help of a State Epidemiologist

-Reducing comp/flex time. We are currently at 91.6% of staff being below 80 hours (meeting our initial goal). A lean project is being initiated as well.

**STAFF REQUESTS:** We are looking at interviewing a LTE Social Worker for Hospice.

**DIRECTORS REPORT – Jeffery A Kindrai**

-The lease is up on the copy machine. We worked with IT and we are looking at new leases.

-The WIC monitoring was completed with good results. Some work is needed in WIC care plans and with documenting referrals.

-Coding contracting is moving forward

**ASSISTANT DIRECTORS REPORT – Amy A Miller**

-Hospice Compare – up and running now. We are better than the national average on all measures.

-A proposed rule for a new payment model for Home Care moving away from total number of visits is being reviewed

**PUBLIC COMMENT:** No comments.

**ADJOURN:** Dwight Nelson made a motion to adjourn, second by Ronald Coppernoll. Carried.

GRANT COUNTY BOARD OF HEALTH

  
Ronald Coppernoll  
Secretary