

## ADMINISTRATIVE COMMITTEE

June 22, 2017

The Administrative Committee met on Thursday, June 22, 2017 at 2:00 p.m. in the Administration Building, 111 S. Jefferson Street, Lancaster, WI in Room 264 on Second Floor pursuant to the last meeting of May 10, 2017.

Members present: Administrative Committee Members present Robert Keeney, Mark Stead, Roger Guthrie, Mike Lieurance, John Patcle, Dale Hood and Robert Scallon.

The Administrative Committee meeting was called to order by Robert Keeney, County Board Chair at 2:00 p.m.

Chair Robert Keeney verified with the County Clerk the meeting was in compliance with the open meeting law, posted in two locations and on the Grant County web site.

Agenda: Mark Stead, seconded by John Patcle made a motion to approve the agenda as posted. Motion carried.

Minutes: Roger Guthrie, seconded by Robert Scallon made a motion to approve the minutes of May 10, 2017 as presented. Motion carried.

Opening of Bids for Grant County LEC, Social Services and ADRC Facility: Robert Keeney, Chair turned the meeting over to Brad Bierman, EPIC for the bid opening process. Once bids have been opened and EPIC has completed the qualifying process of all the bids they will be brought before the County Board of Supervisors on July 11, 2017 for the final approval. Preliminary total was \$19,029,125.00 plus \$143,159.00 for the alternate canopy; bids came in about \$1,000,000.00 under original quote. There were two representatives from Potter Lawson present during the bid opening. A final spreadsheet of all bids will be made available by EPIC.

Discussion on Bids Received: Brad Bierman, explained how the bids would be taken back to EPIC to qualify the bids. They would like to keep going on this process, it is important the project can be started as soon as possible so the walls are up before the first frost. There will be some things to decide regarding cement or asphalt and on the painting if a sealant should be added in the jail pod. Brad explained also the ground where the project is going to be places may have some filling that will have to be done. Parking spaces have not been completely finalized either. There will be temporary parking spaces installed; the final parking spaces may not be completed until 2018. That is what EPIC will be doing in the next weeks is to make sure the bidders bid on the correct things and make sure all components were considered in the bids.

Discussion/Possible Action on Open Bid Packages: A motion was made by Robert Scallon, seconded by Roger Guthrie to recommend to move forward with the bid contracts which will includes the alternate option for a Canopy on the building giving Brad Bierman, EPIC full control of the building project to come before the Grant County Board of Supervisors at the July 11, 2017 meeting for the final approval. Motion carried.

Concerns during Construction Phase: Demolition and budgeting for furniture, fixtures and equipment have not been addressed at this time and will have to be addressed in the near future. The sewer situation also needs to be more aggressively worked on with the City of Lancaster.

Adjournment to the Call of the Chair: Mark Stead, seconded by Roger Guthrie, made a motion to adjourn the meeting to the Chair. Motion carried.