

**Grant County Board of Supervisors  
June 20, 2017**

The Grant County Board of Supervisors met on Tuesday, June 20, 2017 at 10:00 a.m. in Room 264 on second floor of the Administration Building, Lancaster, WI pursuant to the adjournment of the May 16, 2017 meeting.

Robert Keeney, County Board Chair called the meeting to order and the Pledge of Allegiance was recited.

Verification of compliance with the open meeting law was a notice in the Herald Independent stating the date, time and place of the County Board Meeting and posted in two public posting locations and the county website verified by Linda K. Gebhard, County Clerk.

Roll Call, June 20, 2017

	Present	Absent	Excused
Carol Beals	X		
John Beinborn	X		
Ronald Coppernoll	X		
Roger Guthrie	X		
Dale Hood	X		
Lester Jantzen	X		
Robert Keeney	X		
Mike Lieurance	X		
Grant Loy	X		
Dwight Nelson	X		
John Patcle	X		
Gary Ranum	X		
Patricia Reynolds	X		
Robert Scallon	X		
Donald Splinter	X		
Mark Stead	X		
Daniel Timmerman	X		

The Clerk took the roll call resulting in 17 present, therefore a quorum was present.

Agenda: Chair Robert Keeney stated there would be a change on the agenda as printed, he removed items 11 and 12 which will be addressed at the next county board meeting.

Carol Beals made a motion to change the time on the adjournment line item from 10:00 a.m. to 6:00 p.m. on July 11, 2017. No second for the motion was received, therefore the motion failed.

Mike Lieurance, seconded by Grant Loy, made a motion to approve the amended agenda with the two deletions as stated. Motion carried.

Minutes: Donald Splinter, seconded by John Beinborn, made a motion to approve the minutes of May 16, 2017. Motion carried.

Communications: None

Southwest Wisconsin Regional Planning Presentation: Troy Maggied, Executive Director conducted the presentation, introducing Kastrina Hecimovic, P.E, Associate Planner and Kate Koziol, Economic Development Specialist.

Southwestern Wisconsin Regional Planning Commission (SWWPRC) is an extension of local government in Southwestern Wisconsin. They provide low-cost expert planning and economic development services to the county, city, village, and town governments of our five-county jurisdiction (Grant, Green, Iowa, Lafayette, and Richland counties). They assist our local communities to save both time and money while planning for the future.

SWWRPC is one of nine Regional Planning Commissions in the State of Wisconsin and was created by an Executive Order in 1970.

Over 85% of their budget comes from funding outside the region, with the SWWRPC bringing in over \$14 million of economic development funding alone. They have leveraged these self-generated funds to help our counties and their communities save costs and prevent redundancy while preparing for future challenges.

Some of the projects they have worked on are:

- Community Bike trails
- Comprehensive Economic Development Strategy
- NR-135 Non Metallic Mine Reclamation Plan
- Southwest Transit Transportation Planning
- Platteville Business Incubator Project
- Revolving Loan Funding
- Geographic Information System (GIS) assistance
- Rail Transit Commission
- Emergency Management Hazardous Mitigation Plan
- Land Records Assessments
- Sinsinawa Stewardship Plan

2017 Grant County Fair: Amy Olson, Fair Manager made available to the Board Members the 2017 Fair brochures and posters so they can distribute the fair information in their areas and if interested to sign up with Grant Loy to help in the Grandstand. The fair theme this year is “Beach Theme”; the dates are August 15 – 20, 2017.

Employee Recognition: Chair Robert Keeney presented an employee recognition certificate to John Burton who was present to accept the certificate for his 29 years of service in the Highway Department.

Appointment(s): Chair Robert Keeney asked for approval to appoint Joseph Brayer and Arnold Rawson to replace Jan Lintvedt and Shirley Pink whose terms will be expiring on the ADRC Committee.

Mark Stead, seconded by Dwight Nelson, made a motion to approve these appointments to the ADRC Committee. Motion carried.

Grant(s): None

Emergency Management Hazardous Materials Team Contract: Steve Braun Emergency Management Director presented the contract. The Joint Committee of Finance reviewed the Department of Military Affairs request, pursuant to s.323.70 (6), Stats for approval of contractual agreements for hazardous substance emergency response services for the State of Wisconsin for the period of July 1, 2017 through June 30, 2019. No objections have been raised; therefore, the contractual agreements are approved.

Ron Coppernoll, seconded by Lester Jantzen made a motion to approve the contract with the State of Wisconsin for Emergency Management Hazardous Materials Team Contract. Motion carried.

Policy Change Bank Accounts-Carrie Eastlick, Treasurer presented the policy to the Grant County Board of Supervisors. This policy change was recommended for passage by the Executive Committee.

### **1. Purpose**

The purpose of this policy is to safeguard County funds through appropriate controls over the establishment and use of checking or investment accounts under the County's tax identification number.

### **2. Scope**

This policy applies to all accounts established under the County's tax identification number regardless of the source or purpose of the funds unless otherwise stated in this policy.

### **3. Policy**

Bank accounts may be established only in the authorized financial institutions identified in the County's Investment Policy. It is expected that most financial transactions will be processed through the County disbursement account and other accounts will be established and used only for specific, limited purposes.

Prior to establishing a new account, the department requiring the account must contact the County Treasurer for approval. Upon establishing the account, the department shall provide the following information to the Treasurer and Finance Director:

- (1) Bank name and account number
- (2) Authorized signers
- (3) Employee who will serve as custodian for the account
- (4) Purpose of the account

The department must notify the Treasurer and Finance Director when the above information changes.

Finance will establish necessary account(s) within the County financial software to record activity.

The designated account custodian is responsible for the following (either through actual performance or delegation):

- (1) Maintain a record of all transactions, including the reason for each check and supporting documents where applicable
- (2) Safeguard all blank check stock and voided checks
- (3) Reconcile the bank statement monthly
- (4) Provide a copy of the bank statement and reconciliation to the Finance Director monthly
- (5) Write off stale checks at least annually

The department head is responsible for ensuring that the account is used appropriately and only for the designated purpose.

All accounts must require two signatures on checks.

A motion was made by John Beinborn, seconded by Gary Ranum, to approve the policy change for bank accounts. Motion carried.

Electronic Communication Policy revision –Joyce Roling, Personnel presented the Electronic Communication and Social Media policies to the Board of Supervisors. The Executive Committee recommended both policies for approval.

John Patcle, seconded by Pat Reynolds made a motion to approve both the Electronic Communication Policy changes and the Social Media Policy for Grant County. Motion carried.

The changes to the Electronic Communications Policy with the following changes:

1. **(1)Overview (a). ADD:** Electronic and telephonic communications include any transmission to or from Email, voicemail, telephone, cell phone, computers, facsimiles, copy machines, Internet. Etc.
2. **(d) STRIKE: (Email, voicemail, computers, facsimiles, copy machines, Internet. Etc.)**
3. **(3)Personal Use of Network and Computers ADD:** Refer to the Social Media policy below, for appropriate use of Grant County social media sites and employee’s personal social media/social networking sites as it relates to Grant County business.
4. **(7) Prevention of Computer Viruses (b) STRIKE (floppy disks)**
5. **(9) Data Storage (b) ADD:** The Grant County IT department is responsible for backups of all data stored on Grant County servers. Any documents, programs, code, images, or other electronic data that is not stored on the appropriate county server(s) is not considered protected. Recovery of lost files will be very difficult. Electronic records that are not retained on Grant County servers do not conform to Grant County’s records retention rules and schedules. Recovery of lost records will be very difficult. If you have any questions as to the protection of your data, immediately contact the IT Department for clarification. **STRIKE existing (b) While the IT office will be responsible for disaster recovery and back-up of all data on Grant County servers, computer users are responsible for protecting data of information maintained locally at their workstations. This includes backing up data on individual workstations to ensure that data saved on individual workstations conforms to established record retention schedules and that such data is available to authorized users during the appropriate retention periods.**
6. **(10) Email (b) ADD:** Refer to the Social Media policy below, for appropriate use of Grant County social media sites and employee’s personal social media/social networking sites as it relates to the Grant County business. **STRIKE existing (c)Like all other communications on the County computer network, employees should be aware that electronic mail messages sent within the County network or on the Internet using Grant County’s computer equipment are not private communications and that all Email messages are the property of the County. Grant County reserves the right to access, review, and disclose to the employee’s supervisor all Email messages. Employees should regard all Email messages as non-private communications that may be viewed by County management).**
7. **(10) Email STRIKE (d) (Please be aware that)**

8. **(Internet Access) (a) ADD:** Refer to the Social Media policy below, for appropriate use of Grant County social media sites and employee's personal social media/social networking sites as it relates to the Grant County business. **STRIKE (Instant messaging and social networking sites are a popular means of communications but pose a significant security risk to the county network. Therefore use of these web-based services is prohibited unless the sites are used for County business and approval is given by a designated manager).**
9. (Originally approved 7/21/96; Revised 2/20/07, 11/10/09, 11/08/2011 **ADD:** 06/20/2017)

Social Media Policy-Joyce Roling, Personnel presented the policy to the County Board for approval.

**Purpose:**

Grant County departments may utilize media platforms to further enhance communication with various stakeholder organizations in support of County goals and objectives. County officials and County sponsored organizations have the ability to publish content, facilitate discussions, and communicate information through various social media related to conducting County business. The purpose of this policy is to ensure the appropriate use of Grant County social media sites and employee's personal social media / social networking sites as it relates to Grant County business. This policy excludes the Grant County Sheriff's Department because they are covered under separate policy.

**Policy:**

1. Use of all Grant County social media platforms must be pre-approved by the Department Head, who shall consult with the IT Director, and the Corporation Counsel, prior to final approval. All content must be published using IT approved County social media platforms and tools.
2. Use of all Grant County social media platforms shall adhere to applicable state, federal, and local laws, regulations and the County Electronic Communications Policy.
3. Open records laws and policies apply to social media content and therefore content must be able to be managed, stored and retrieved to comply with these laws. All social media platforms (Facebook, Twitter, etc....) and entries shall clearly indicate that any information posted or submitted for posting are subject to public disclosure under the open records law.
4. Content deemed not suitable by Grant County because it is not topically related to the particular objective, or is deemed prohibited content based on the criteria in this or other policies, may be taken off the platform but shall be retained pursuant to the records retention schedule along with a description of the reason the specific content is deemed not suitable for posting.
5. The County reserves the right to restrict or remove any content that is deemed in violation of this policy or any applicable law.
6. Each Grant County social media platform shall include an introductory statement which clearly specifies the purpose and topical scope of the platform. Where possible, social media platforms should link back to the official Grant County Internet site for forms, documents and other information.
7. Each social media platform account is the sole proprietorship of Grant County. Moderators are authorized to create and post content on behalf of Grant County, but do not own the accounts. When the function of moderator ends, the employee shall surrender all rights, including administrative authority and passwords, to these accounts. The County IT department will maintain a listing of all authorized social media accounts and sites.

8. Grant County social media comments containing any of the following shall **not** be allowed for posting:
  - a.) Non-topically related content
  - b.) Profane language or content
  - c.) Content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability or sexual orientation
  - d.) Sexual content or links to sexual content
  - e.) Solicitations of commerce, unless authorized for county related purpose ie., WI Surplus, Fair sales, etc.
  - f.) Conduct or encouragement of illegal activity
  - g.) Content that may compromise the safety or security of the public or public systems
  - h.) Content that violates legal ownership interest of any other party
  - i.) External links constituting official endorsement or representative views on behalf of Grant County
  - j.) Content promoting political purposes, a political candidate, or party
  - k.) Content promoting or endorsing any religion or religious organization
  - l.) Content regarding or relating to any private commercial transactions or engagement in private business activities
  - m.) Other non-topically related content outside the limited public forum established to discuss County issues, operations and services
9. All social media platforms shall clearly indicate they are owned and maintained by Grant County and shall have the County Department contact information prominently displayed.
10. All County-related communication through social media tools shall be professional in nature and conducted in accordance with the County's communications policy, practices, and expectations.
11. The Grant County logos, marks, and insignia may be used on County social media platforms owned and maintained exclusively for County business and related County purposes. Do not use Grant County's name, logos, marks and insignia to promote any political party, candidate or for partisan political purposes, to conduct private commercial transactions, endorse or to engage in private business activities.

**Grant County Social Media Sites:**

Social media / social networking include various forms of information sharing, and use technology to create web content communication and conversations. Examples include, but are not limited to, Facebook, MySpace, LinkedIn, Twitter, etc.

Employees must be attentive to the fact that inappropriate and/or unauthorized postings to official Grant County social media sites or employee personal social media / social networking sites may have a negative impact on Grant County's relationship with the general public.

Only Department Heads and/or their designees are authorized to post or modify content for official Grant County social media sites. Persons authorized to do so will be responsible for compliance with Grant County's social media standards.

*An employee's failure to follow provisions of this policy may result in disciplinary action.*

### **Employee Personal Social Media / Social Networking Sites:**

Employees who have personal social media / social networking sites should ensure these sites are personal in nature and used to share personal opinions or non-work related information. The employee must maintain a distinction between sharing personal and official government views. In addition, employees should never use their Grant County e-mail password or e-mail account in conjunction with personal social media / social networking sites unless authorized to do so by the Department Head for official Grant County business.

When employees operate personal social media / social networking sites, they should use a disclaimer to ensure that their stated views and opinions are understood to be their own and not those of Grant County. A disclaimer is required when they:

- a.) Refer to work done by the County,
- b.) Comment on any County related business or issues, or
- c.) Provide a link to a County website.

Bloggers, posters and tweeters must also disclose any material connection or relationship they have to what is being described in a blog, post or tweet.

Without express permission from Department Head, employees are prohibited from uploading, posting or sharing information in any format (text, images, video, audio, etc.) of County personnel, or clients gained in the course of employment. Department Heads will consult with legal counsel prior to giving approval. This includes images, video, and audio taken at any County sponsored event, inside any County facilities or involving County equipment, or any other work-related documents or e-mail exchanges on a County site or their personal site.

Employees must not post or release anything related to Grant County that is proprietary, confidential, sensitive, Personally Identifiable Information (PII) or other County intellectual property on their personal social media / social networking site.

Employees of all departments must give careful consideration to whether the employee and resident/client relationship is compromised if the employee creates an association with the resident or client on a social media site.

Employees must comply with the confidentiality and privacy requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and other legal requirements of privacy and confidentiality, including information concerning minors, public assistance recipients and County employees. It is the responsibility of the employee to not post any HIPAA related information, or any other information that is private, confidential, proprietary, or inappropriate to his/her social media / social networking site.

Employees may comment on issues of general or public concern (as opposed to personal grievances) so long as the comments do not disrupt the workplace, interfere with important working relationships or efficient workflow or undermine public confidence in the employee. Instances must be judged on a case by case basis.

- Matters of public concern are those matters of interest to the community as a whole, whether for social, political or other reasons.
- Examples of state or national issues of general or public concern include election campaigns, elected officials, legislation, national security, budgets, foreign policy or any topic of broad public interest or debate.
- Examples of personal grievances include disciplinary action, work schedule, morale or complaints about supervisors or co-workers that do not involve actual wrong-doing, illegal discrimination, corruption or waste. These types of comments may subject an employee to disciplinary action.

Negative comments on internal operations of Grant County or specific conduct of supervisors or peers that impacts the public perception of Grant County is not protected First Amendment speech, in accordance with established case law.

Posted content has the potential to be shared broadly, including with individuals you did not intend to communicate. Therefore an employee is responsible for ensuring that any content related to a co-worker is consistent with County policy regarding how to treat co-workers. For example, do not post content that would violate the County’s policy regarding discrimination and harassment.

Employee bloggers are personally responsible for their commentary on blogs and social media / social networking sites and can be held personally liable for commentary that is considered defamatory, obscene, proprietary or libelous by any offended party, not just the County. The County is not responsible for protecting employees from the consequences of any information posted even if the employee has received prior authorization to participate in social media / social networking.

If any employee is at any time uncertain as to how to apply the directives found in this policy, the employee should seek guidance from his/her Supervisor, Department Head, IT, or Personnel Office, prior to engaging in electronic communication activities.

Anticipated - 06/20/2017

Request to use \$6,750 in unbudgeted funds from River Access carryover account for grading and repair of Woodman Boat Landing: Dave Lambert, Highway Commissioner presented the request to the County Board. This money was approved in 2016 to take the money from the 2015 River Access carryover to pay for gravel and grading work at the Woodman Boat Landing by Reynolds Brother Construction Company. The water came up so the work did not get completed in 2016. This was brought back to the Highway Committee to approve the amount of \$6,750.00 to be taken from the River Access 2016 carryover account to complete the work in 2017.

Don Splinter, seconded by Mark Stead, made a motion to approve the amount of \$6,750.00 to be taken from the River Access Carryover Account to complete the work. A roll call vote was called for.

DATE: June 20, 2017

QUESTION: Approval to take \$6,750.00 from the River Access carryover account for grading and gavel.

	YES	NO	ABSENT
1. GARY RANUM	X		



- |                      |   |
|----------------------|---|
| 2. GRANT LOY         | X |
| 3. ROBERT SCALLON    | X |
| 4. ROBERT KEENEY     | X |
| 5. ROGER GUTHRIE     | X |
| 6. JOHN PATCLE       | X |
| 7. PATRICIA REYNOLDS | X |
| 8. RONALD COPPERNOLL | X |
| 9. MIKE LIEURANCE    | X |
| 10. MARK STEAD       | X |
| 11. DALE HOOD        | X |
| 12. DWIGHT NELSON    | X |
| 13. CAROL BEALS      | X |
| 14. LESTER JANTZEN   | X |
| 15. JOHN BEINBORN    | X |
| 16. DONALD SPLINTER  | X |
| 17. DANIEL TIMMERMAN | X |

County Clerk took the roll call vote resulting in 17 yes votes. Therefore motion carried.

ATV/UTV Route Approval Process: Dave Lambert, Highway Commissioner presented the #65 ATV/UTV Ordinance Chapter 268(2.5) amendment to the County Board. The previous procedure was to submit the proposed ATV/UTV routes to the Highway and Traffic Safety Committees. The Traffic Safety Committee requested to be eliminated from that process by making a motion at their last committee meeting which was approved by the committee. The committee felt the Traffic Safety Committee was not an appropriate committee to have involved in this process. Ben Wood, Corporation Counsel was asked to clarify this decision. He felt the ATV/UTV Alliance is the first step to reviewing the new route requests. The Alliance will be working on a new request form with more detail on the projected routes that will be submitted to the Highway Committee for their approval. They also have restricted submitting the requests to two (2) times per year. Once reviewed by the Highway Committee these requests will be submitted to the Grant County Board of Supervisors in March and September. All other requirements will remain the same; the clubs are responsible for paying and supplying the signage, the Highway Department will pay for the labor to install the signs.

A motion was made by Don Splinter, seconded by Lester Jantzen, to approve the Amendment to Ordinance 65 of the Grant County Code regarding Chapter 268(2.5) procedural process for approval of new ATV/UTV routes. Motion carried.

**ORDINANCE NO. 65**

**AN ORDINANCE TO AMEND CHAPTER 268 ENTITLED "VEHICLES, ALL-TERRAIN AND UTILITY-TERRAIN" OF THE GRANT COUNTY CODE.**

**NOW, THEREFORE,** the Board of Supervisors of Grant County, Wisconsin, does ordain as follows:

**Section I:** Chapter 268 of the Grant County Code shall be and hereby is amended as follow:

**268-2.5. Procedure for Addition and/or Removal of a Highway(s) to All-Terrain Vehicle/Utility-Terrain Vehicle Routes.**

- A. The proper procedure for addition of a highway(s) is to submit a petition to the Grant County ATC/UTV Alliance. Said Alliance will make a recommendation to the Grant County Highway Committee for approval. If approved by the Highway Committee, the Committee will forward to the Grant County Board for final approval. Upon final acceptance of the petition, proper signage must be posted to the new all-terrain vehicle/utility-terrain vehicle route before it is considered legal.
- B. The proper procedure for removal of a highway(s) is for either the Grant County ATV/UTV Alliance, Grant County Highway Committee or Grant County Board to provide notice to the other respective organizations of withdrawal of the highway(s) currently in existence to the all-terrain vehicle/utility-terrain vehicle route. Upon receipt of the notice by the Grant County Board of Supervisors, the matter will be placed on the agenda for the next county board meeting for action by the Board.

**Section II:** This ordinance shall take effect upon its passage and publication or posting as required by law. All other sections of Chapter 268 of the Grant County Code not specifically amended under this ordinance shall remain in full effect as drafted.

Adopted and approved this 20<sup>th</sup> day of June, 2017, by the Grant County Board of Supervisors.

BOARD OF SUPERVISORS BY: s/s Robert C. Keeney, County Board Chair

**ATTEST:** I, Linda K. Gebhard, Grant County Clerk, do certify that the Amendment to Chapter 268 of the Grant County Ordinances has been approved by the Grant County Board of Supervisors at a meeting held on June 20, 2017.

/s/ Linda K. Gebhard, Grant County Clerk

Grant County Ordinance 65 ATV/UTV Amendment: Dave Lambert, Highway Commissioner presented the new ATV/UTV Amendments for the approval of the County Board of Supervisor.

A motion was made by John Patcle, seconded by Ron Coppernoll, to approve all the new ATV/UTV submitted before the Grant County Board of Supervisors recommended for passage by the Grant County ATV/UTV Alliance and Highway Committee. Motion carried.

**ORDINANCE NO. 65**

**(Proposed Hwy Committee 06/08/17)  
(Approved by the Grant County Board of Supervisors on June 20, 2017)**

**AN ORDINANCE TO REPEAL AND RECREATE SECTION 268-4(a)-(bbb) OF THE CODE OF ORDINANCES OF GRANT COUNTY, WISCONSIN, RELATING TO ALL-TERRAIN AND UTILITY VEHICLE ROUTES.**



A motion was made by Mark Stead, seconded by Dwight Nelson, to approve the following Comprehensive Plan change:

**PETITION #17-09:** Rezone request for Milestone Materials, to change +/- 20.0 ac of 014-00412-0000 & 014-00413-0000 from A2 to M2 Zoning in the SE ¼ of the NW ¼ of Section 19, T4N, R2W & N ½ of the NE ¼ of the SW ¼ of Section 19, T4N, R2W, in Ellenboro Township.

Motion carried.

A motion was made by Roger Guthrie, seconded by Pat Reynolds to approve the following Comprehensive Plan change:

**PETITION #17-10:** Proposed Changes to the Grant County Comprehensive Plan: To allow Grant County, to change +/- 21.93 ac for part of 056-00333-0000 & 056-00337-0000 from FP to C1 Zoning in the SE ¼ of the NE ¼ of Section 14, T4N, R3W & NE ¼ of the NE ¼ of Section 14, T4N, R3W, in South Lancaster Township.

Motion carried.

Zoning Amendment: 537<sup>th</sup> Zoning Amendment: Justin Johnson, Conservation, Sanitation and Zoning presented the 537<sup>th</sup> Zoning Amendment to the Grant County Board of Supervisors. All changes were recommended for approval by the Town Boards, and the Conservation, Sanitation and Zoning Committee.

A motion was made by John Beinborn, seconded by Gary Ranum to approve the 537<sup>th</sup> Zoning Amendment regarding Petitions 17-09, 17-11 and 17-12, (***Supervisor Lester Jantzen abstained from voting on Petition 17-11***). Motion carried.

**537<sup>th</sup> AMENDMENT TO THE  
GRANT COUNTY ZONING ORDINANCE  
June 20<sup>th</sup>, 2017**

WHEREAS, a petition for map amendment was filed and a public hearing was held by the Grant County Conservation, Sanitation and Zoning Committee, meeting the requirements of Chapter 59.69 (5) (e) 2.

WHEREAS, a proof of publication and giving notice to each affected township clerk of such hearing is attached to this document. Chapter 59.69 (5) (e) 4

WHEREAS, the Conservation, Sanitation and Zoning Committee now recommends to the Board of Supervisors of Grant County the adoption of the following map amendments.

NOW THEREFORE BE IT RESOLVED that the Grant County Board of Supervisors does ordain as follows. That the Zoning District Map for Grant County will be amended to reflect the following:

**PETITION #17-09:** Rezone request for Milestone Materials, to change +/- 20.0 ac of 014-00412-0000 & 014-00413-0000 from A2 to M2 Zoning in the SE ¼ of the NW ¼ of Section 19, T4N, R2W & N ½ of the NE ¼ of the SW ¼ of Section 19, T4N, R2W, in Ellenboro Township.

**PETITION #17-11:** Rezone request for Lester Jantzen, PIN: 020-00695-0000, to change the zoning classification from FP to A2, to allow for the use of a non-farm residence. This is for +/- 8.45 ac in the E ½ of the SW ¼ of Section 29, T3N, R2W, in Harrison Township

**PETITION #17-12:** Rezone request for Stelpflug Living Trust, PIN: 056-00731-0000, to change the zoning classification from FP to A2, to allow for the use of a non-farm residence. This is for +/- 1.67 ac in the SE ¼ of the SE ¼ of Section 32, T4N, R3W, in South Lancaster Township

Adopted by the Grant County Board of Supervisors this 20<sup>th</sup> day of June, 2017

Robert Keeney, County Board Chairman

**Attest:** Linda Gebhard, County Clerk

Zoning Amendment: 538<sup>th</sup> Zoning Amendment: Justin Johnson, Conservation, Sanitation and Zoning presented the 538<sup>th</sup> Zoning Amendment to the Grant County Board of Supervisors. All changes were recommended for approval by the Town Boards, and the Conservation, Sanitation and Zoning Committee.

Lynda Schweikert, Conservation, Sanitation and Zoning Director addressed the County Board Members on the time lines and procedures used to implement this ordinance change. Because this included so many parcels in many municipalities, Conservation, Sanitation and Zoning worked closely with all the municipal Town Board involved in this blanket change. In 2011 when Grant County adopted the Farmland Preservation Zoning, previously to qualify for Farmland Preservation you had to be zoned Exclusive Ag Zoning which had different requirement than the Farmland Preservation Zoning. This was not looked into closely back than so when Grant County approved the new Zoning Maps in 2011 and 2012 all land zoned Exclusive Ag was converted into Farmland Preservation. The purpose was to make as many people eligible for Farmland Preservation tax credits. However, by doing this, many smaller non-farm residential parcels were zoned as Farm Preservation which has created many problems for these owners to obtain a building permit to add on to their existing homes or build additional structures without obtaining a rezone costing \$400.00. Many of these landowners were unaware of this change of zoning on their properties. In an effort to correct this, the blanket amendment has been implemented to properly zone these smaller parcels. The parcels were identified in each township; the townships were involved in this process, letters were sent to all the landowners to make them aware of this process so the proper zoning could be attached for these parcels. There were public hearings held so all involved could participate. There were 408 parcels identified for rezone changes. All changes were consistent with the Comprehensive Plans for all the townships involved. The question was asked if these changes would impact the landowner's taxes. Lynda stated there would be no changes for them; taxes are based on the assessment and the usage of their property not the zoning.

Lynda Schweikert stated this process has been a very good experience for both townships and Conservation, Sanitation and Zoning office to work together on this process. Many of the townships were very appreciative to be involved and given the opportunity to have a say in the final results.

A motion was made by Dan Timmerman, seconded by Mark Stead, to approve the 538<sup>th</sup> Zoning Amendment blanket rezone to change the previous zoning classification made in 2011 from FP to

various zoning districts, C2 to A2, and A2 to FP, to allow for the correct zoning district designation based on current land use for the Townships involved. Motion carried.

**538<sup>th</sup> AMENDMENT TO THE  
GRANT COUNTY ZONING ORDINANCE  
June 20<sup>th</sup>, 2017**

WHEREAS, a petition for map amendment was filed and a public hearing was held by the Grant County Conservation, Sanitation and Zoning Committee, meeting the requirements of Chapter 59.69 (5) (e) 2.

WHEREAS, a proof of publication and giving notice to each affected township clerk of such hearing is attached to this document. Chapter 59.69 (5) (e) 4

WHEREAS, the Conservation, Sanitation and Zoning Committee now recommends to the Board of Supervisors of Grant County the adoption of the following map amendments.

NOW THEREFORE BE IT RESOLVED that the Grant County Board of Supervisors does ordain as follows. That the Zoning District Map for Grant County will be amended to reflect the following:

**PETITION #17-13:** Blanket rezone request for Towns of Clifton, Ellenboro, Fennimore, Harrison, Hickory Grove, Jamestown, Liberty, Lima, Millville, Mt. Hope, Mt. Ida, Paris, Platteville, Potosi, South Lancaster, Watterstown, and Wingville to change the zoning classification from FP to various zoning districts, C2 to A2, and A2 to FP, to allow for the correct zoning district designation based on current land use.

Adopted by the Grant County Board of Supervisors this 20<sup>th</sup> day of June, 2017

Robert Keeney, County Board Chairman

**Attest:** Linda Gebhard, County Clerk

Repeal and Recreate Chapter 3, Grant County Comprehensive Zoning Ordinance: Lynda Schweikert, Conservation, Sanitation and Zoning Director presented the Chapter 3 Zoning Amendment. Other issues Conservation, Sanitation and Zoning was having were in regard to variances for changes in the set-backs on county and township roads and land owners parcels. In an effort to make all the regulations more uniform and give each municipality more control and input when a building permit is applied for, all permits will go through the township before coming to the County for issuance.

Over the past 6 months, the Conservation, Sanitation and Zoning Department have worked closely with the zoned townships to revise the Comprehensive Zoning Ordinance to address current development issues. The Ordinance was adopted in 1970 and then revised in 2012 to include Farmland Preservation Zoning.

Below is the timeline of this revision

- 1/26/2017 – 1<sup>st</sup> Town Board meeting, distribute survey
  - Receive completed surveys back/ compile results
- 3/27/2017 – 2<sup>nd</sup> Town Board meeting, discuss survey results
  - Integrate changes into revised ordinance
- 5/1/2017 – Distribute draft ordinance and updated zoning maps to zoned townships to discuss at May Town Board meetings
- 6/8/2017 – Public Hearing on Draft Ordinance – Recommend approval to County Board

The following are the major issues that are addressed in the revised ordinance, contingent upon approval:

1. Accessory structures could be built, prior to a principal structure on a property, under a conditional use permit 3.06(2)(i); 3.07(2)(a); 3.08(2)(e); 3.09(2)(a); 3.10(2)(a)
2. Tiny homes (less than 800 sq. ft.) can be built under a conditional use permit in A1 & A2 districts. 3.06(2)(h); 3.07(2)(a)
3. Revised the highway setbacks 3.23(2)(a)
4. Revised the yard setbacks for sewer residential lots from 50' to 30'. 3.04
5. Revised the sign setbacks and intervals. 3.25
6. Revised parking lot setbacks. 3.24(1)(f)&(h)
7. Allow non-ag related mobile homes in A1 & A2 districts with a conditional use permit. 3.06(2)(j); 3.07(2)(a)
8. Permitting Nursing and Convalescent Homes in C1 & C2 districts 3.11(1)(i); 3.12(1)(f)
9. Allowing mini storage units in C1 with conditional use permit & permitted in C2 districts 3.11(2)(h); 3.12(e)
10. Allowing Mobile Home Parks as a conditional use in R3 district 3.10(2)(e)

A motion was made by Gary Ranum, seconded by Robert Scallon, to repeal and recreate Chapter 3 of the Grant County Comprehensive Zoning Ordinance and strike “not less than three(3) acres in area and” in 3.06(2)(j). Motion carried.

Supervisor Mark Stead stated Lynda and her staff have worked very hard on these last few Conservations, Sanitation and Zoning items that it is a very fitting Birthday gift to her to have all these items completed and approved by the Grant County Board of Supervisors to help save on their future work load.

Grant County Humane Society Reply from letter sent by County: Chair Robert Keeney asked for discussion on the letter he had sent to the Grant County Humane Society regarding invoicing and proper dog information requested by the County on the stray dogs brought to them. It was stated the current contract between the County the Grant County Humane Society will expire on December 31, 2017, no action was taken on this matter.

Dog Claim(s): Roger Guthrie presented the dog claim from the Grant County Humane Society for two dogs brought in by Grant County Deputies for a cost of \$270.00.

A motion was made by Roger Guthrie, seconded by John Beinborn, to approve payment of the dog claim for two dogs for \$270.00 to the Grant County Humane Society. Motion carried with one negative vote.

Proposed Jail/SO/EM/SS/ADRC Building Project Update: Brad Bierman, EPIC sent a report to Chair Robert Keeney to present to the Board. Bid documents were at 100% on May 26, put out on the street on May 30<sup>th</sup>. There was a pre-bid meeting on June 7, 15 vendors were present; there were very few questions. The County was introduced to Craig Ostad, Potter and Lawson's Construction Administrator. There was an addendum 1 of 241 pages issued on June 9 to answer some of the questions that had been asked. On June 12 there was a list of answers published to address the questions. On June 15 a second addendum of 90 pages of changes added to the bid packages including adding a canopy. There were two add in alternate's added replacing asphalt for concrete and high quality sealants to be used on the paint in the jail pod. Bids are due to the County Clerk Office on June 22, at 2:00 p.m. The bid opening meeting will be held on June 22 at 2:15 p.m. with the Administrative Committee. There will be 22 bid packages; some of the packages have been combined. There were 260 pages of prints; the total spec book consisted of 1574 pages.

Carol Beals asked if the restroom issue had been addressed for Social Service regarding a family gender neutral area present in the building and doors on the restrooms. It was stated these items were not addressed and coming into the discussion after the specs had been published these might have to be addressed as change orders.

The bids now will be qualified by EPIC, that process should take three weeks. EPIC will then present them for approval at the next County Board meeting.

Committee Reports:

**Orchard Manor, John Patcle**—the entrance canopy has been completed.

**Executive, John Patcle**—they had a presentation from the local bankers and Baird Financial on financing and bonding of the new facility.

**Unified Community Services, Mark Stead**—June 23 is the next meeting.

**Library, Pat Reynolds**—June 23 is the next meeting.

**Ag and Extension/Fair Committee-Roger Guthrie**—Amy Olson gave the report on the 2017 fair

**Hidden Valley, Robert Scallon**—Next meeting on June 23 at the Cottonwood.

**Veterans, Robert Scallon**— Annual meeting will be at the Lancaster Park on June 29 at 3:00 p.m. bring a dish to pass.

**Railroad, Robert Scallon**—they are trying to organize a train tour event from Boscobel to Prairie du Chien.

**Health, Grant Loy**—No meeting in May, next meeting on June 27.

**Law Enforcement, Gary Ranum**—No meeting, next meeting July 10.



**Wisconsin Southern Railroad, Mike Lieurance**—working on the ties, Spring Green project hoping to compete by August. Railroad is spraying now.

**Social Services, Dale Hood**—No new items to report, July 5 next meeting.

**Conservation, Sanitation and Zoning, Dwight Nelson**—a Thank you needs to be expressed to Lynda Schweikert and her staff on the completion of the Farmland Preservation project. The tour of the southern area is being worked on. The office has started their FPP spot checks for the summer. The have to do a quarter of the participants, which comes to 100 this year.

**Economic Development, John Beinborn**—The next meeting will be held in Hazel Green on June 28.

**Public Property/Technology, John Beinborn**—Next meeting will be June 30.

**Highway, Don Splinter**— gave the highway report. Hired two new employees.

Adjournment: Dan Timmerman, seconded by Mark Stead made a motion to adjourn the meeting pursuant to the next meeting on July 11, 2017 at 10:00 a.m. Motion carried.