

Grant County Board of Health

April 25, 2017

5:30pm

PRESENT: Grant Loy; Dwight Nelson; Ron Coppernoll; Dan Timmerman; Carol Beals; Robert Keeney; Mary Kay Logemann; Jeff Kindrai; (Dr. Maski asked to be excused)

Call to Order: Grant Loy, Chair called the meeting to order at 5:30pm.

Open Meeting Law Certification: Meeting was posted with the media; online and in county buildings.

Approval of Agenda: Dwight Nelson made a motion to approve the agenda after changing it to remove items 10, 13, and 15. Second by Ron Coppernoll. Carried.

Approval of Minutes: Ron Coppernoll made a motion to approve the minutes of the previous meeting, second by Dwight Nelson. Carried.

Vouchers: February vouchers totaling \$78,626.11 and March vouchers totaling \$64,003.32 were reviewed. Carol Beals made a motion to approve the February and March vouchers as presented, second by Dan Timmerman. Carried.

Monthly Financial Report: Dwight Nelson made a motion to approve the February and March Financial Reports, second by Mary Kay Logemann. Carried.

Loan Closet Financial Report: Dan Timmerman made a motion to approve the Loan Closet Financial Report, second by Ron Coppernoll. Carried.

Seminar and Training Update: Mary Kay Logemann made a motion to approve the February and March seminar and training updates as presented, second by Carol Beals. Carried.

Lean Initiatives and Quality/ Performance Improvement Reports for Public Health, Home Nursing and Hospice: Home Health and Hospice are working on projects as discussed at the last meeting. Public Health is meeting May 2, 2017 to continue working on improving immunization documentation and reducing the potential for vaccine errors. We are also working with Emergency Management on a case management project with several other county departments. Note: The After Action Reports (AAR) and Improvement Plans (IP) from the table top exercises in Home Health and Hospice were discussed under goals.

Grant Applications: Removed from agenda.

Policy Revisions and Updates: Qualification, competency, and training policies for Home Health and Hospice were discussed.

Update on Goals:

- Data is being compiled for the next needs assessment (Due in 2019)
- LEAN projects are underway in each of the department's major programs
- Emergency Preparedness Plans for Home Health and Hospice are complete and table top exercises were held on April 6, 2017. The After Action Reports (AAR) and Improvement Plans (IP) to address challenges identified are being worked on.
- Wellness screenings for employees of Grant County are being scheduled in June.

Staffing Requests and Updates: Removed from agenda.

Director's Report – Jeff Kindrai, MSPH, RS, Director / Health Officer

- Home Health had a cite-free State survey
- Hospice received a customer satisfaction award
- Follow up on some challenging communicable diseases is occurring

Assistant Director's Report – Removed from agenda.


Public Comments: None.

Adjournment: Dwight Nelson made a motion to adjourn at 6:05pm, second by Dan Timmerman. Carried.

No May meeting will be held, the next meeting will be June 27, 2017 at 5:30pm.

Respectfully Submitted,

GRANT COUNTY BOARD OF HEALTH


Ronald Coppernoll, Secretary