

**Grant County Board of Supervisors
February 21, 2017**

The Grant County Board of Supervisors met on Tuesday, February 21, 2017 at 10:00 a.m. in Room 264 on second floor of the Administration Building, Lancaster, WI pursuant to the adjournment of the December 20, 2016 meeting.

Robert Keeney, County Board Chair called the meeting to order and the Pledge of Allegiance was recited.

Verification of compliance with the open meeting law was a notice in the Herald Independent stating the date, time and place of the County Board Meeting and posted in two public posting locations and the county website verified by Linda K. Gebhard, County Clerk.

Roll Call, February 21, 2017

	Present	Absent	Excused
Carol Beals	X		
John Beinborn	X		
Ronald Coppernoll	X		
Roger Guthrie	X		
Dale Hood	X		
Lester Jantzen	X		
Robert Keeney	X		
Mike Lieurance			X
Grant Loy	X		
Dwight Nelson	X		
John Patcle	X		
Gary Ranum	X		
Patricia Reynolds	X		
Robert Scallon			X
Donald Splinter	X		
Mark Stead	X		
Daniel Timmerman			X

The Clerk took the roll call resulting in 14 present; Mike Lieurance, Robert Scallon and Dan Timmerman had asked to be excused, therefore a quorum was present.

Agenda: Don Splinter, seconded by Roger Guthrie, made a motion to approve the amended agenda as printed. Motion carried.

Minutes: John Beinborn, seconded by Dwight Nelson made a motion to approve the minutes of December 20, 2016 with the following changes. Kurt Berner's name was spelled as Curt, change the shooter practice even to event on page 2, on page 9 change the word save to safe and in the committee reports Ag and Extension change John to James Schneider. Motion carried.

Memoriam: Chair Robert Keeney presented the memoriam to Louella Vosberg.

RESOLUTION #27-16
IN MEMORIAM OF LOUELLA VOSBERG

The Grant County Board of Supervisors, assembled this 21st day of February, 2017 issues the following commemoration:

WHEREAS, the death of Louella Vosberg from the Town of Clifton has come to the attention of this body; and

WHEREAS, Louella Vosberg served on the Grant County Board of Supervisors from April 1998 to April 2008 representing District 13, Towns of Clifton, Lima and Village of Livingston; and

WHEREAS, her many friends and acquaintances will long cherish in memory her willingness to serve through public office and to assist in the interest and welfare of Grant County.

NOW, THEREFORE BE IT RESOLVED, that the Grant County Board of Supervisors commends the life and public service of Louella Vosberg and that this memorial be set forth at length upon the minutes of the meeting and that a copy, properly attested by the signature of the Chairperson and the Clerk, be sent to the family.

/s/ Robert C. Keeney, County Board Chair

/s/ Linda K. Gebhard, County Clerk

A motion was made by Mark Stead, seconded by Grant Loy to approve the Memoriam for Louella Vosberg and have the County Clerk send the certificate to her family from the Grant County Board of Supervisors. Motion carried.

Communications: Chair Robert Keeney informed the Board Vern Lewison had passed away; a memoriam will be presented at the next County Board Meeting in March.

The CGI video tour is up and running on the internet, modifications were made. Chair Keeney thanked James Schneider, Communication Agent from Extension Office for the work he did on the presentation.

Now that the tourist season is beginning, Chair Keeney reminded all the Board members the Kieler Information Center is open to start placing Grant County information there.

Employee Recognition: Chair Keeney presented Cathy McPhail with an Employee Recognition Certificate for her 27 years of service with the Ag and Extension Offices. Cathy thanked the Board for the opportunity to work with the 4-H Groups of Grant County.

Chair Keeney presented an Employee Recognition Certificate for Mary Koenen to recognize her 31 years of service with the Grant County Health Department. The certificate will be sent to her.

Chair Keeney presented an Employee Recognition Certificate for Pat Perkins to recognize her 38 years of service with the Grant County District Attorney Office. The certificate will be sent to her.

Chair Keeney presented an Employee Recognition Certificate for Colleen Nelson to recognize her 33 years of service in the Clerk of Circuit Court Office. The certificate will be sent to her.

Appointments: Chair Robert Keeney presented the following appointments for approval by the Board of Supervisors.

Chair Keeney asked for approval to renew the appointment of Dave Lambert as the Highway Commissioner. This appointment is for a two year term; the new term began on January 1, 2017 and expires on December 31, 2018.

Mark Stead, seconded by Lester Jantzen, made a motion to appoint Dave Lambert as the Highway Commissioner for a term of two years. The term will begin on January 1, 2017 expiring on December 31, 2018. Motion carried.

Chair Keeney asked for approval for the Emergency Fire Warden for 2017. In accordance with section 26.12(3) and section 26.14(3) of the Wisconsin Statutes, we recommend the following business to act as authorized Emergency Fire Wardens for the prevention and suppression of forest fires in Grant County for the year 2017 calendar year.

Once this business has been approved by the Grant County Board of Supervisors, a signed copy by the Grant County Board Chair should be sent back to the State of Wisconsin, Department of Natural Resources.

**EMERGENCY FIRE WARDEN
GRANT COUNTY
2017**

Krogen's Do It Best Store, 924 Wisconsin Avenue, Boscobel, WI 53805

/s/ Aaron Young, Area Forestry Leader	01/30/2017
/s/ Robert C. Keeney, Grant County Board Chair	02/21/2017

A motion was made by John Patcle, seconded by Patricia Reynolds to approve Krogen's Do It Best Store for the appointment of the 2017 Emergency Fire Warden for Grant County. Motion carried.

Chair Keeney asked for approval to appoint Betty Kerkenbush, who would represent the public, to serve on the Dickeyville Brickl Public Library Board.

A motion was made by John Beinborn, seconded by Lester Jantzen to approve the appointment of Betty Kerkenbush to serve on the Dickeyville Brickl Public Library Board. Motion carried.

Grants: Steve Braun, Emergency Management asked permission to accept \$44,960.00 from FEMA for the Hazard Mitigation Plan for Grant County. This grant must be updated every five years mandated by FEMA to stay in compliance. The grant money will be used for the updating process. A contractor will be hired to help in this process. This grant helps to reduce the County's vulnerability during an emergency event. There is an in kind match of \$15,000.00 which will be satisfied by hours worked by the Emergency Management employees.

Steve stated with this plan in place it also opens more avenues for future grant money that may help the County and will be used as an advisory plan in the case of emergencies.

A motion was made by Roger Guthrie, seconded by Ron Coppernoll, to accept the grant money of \$44,960.00 from FEMA for the Revision of the Hazard Mitigation Plan for Grant County. Motion carried.

Orchard Manor, Carol Schwartz, Director asked for approval for a grant from The West Bend Safe Resident Assistance Endowment. The Orchard Manor Committee has approved applying for the endowment for Orchard Manor. This endowment is partnered by EZ Way Inc., Charitable Grant Foundation available to only non-profit organizations. The purpose of this Endowment is to approve and subsidize 90% of the cost of safe resident assistance equipment. Orchard Manor will be applying for \$5,000.00 for a Hoyer lift and \$2,000.00 for a sit to stand lift. There will be no match for the County.

John Beinborn, seconded by Gary Ranum, made a motion to approve the request for the Endowment for \$2,000.00 for a sit to stand lift and \$5,000.00 for a Hoyer Lift for Orchard Manor. Motion carried.

Jack Johnson, Chief Deputy Sheriff asked for permission to apply for \$9,900.00 for a Tactical Hearing grant for tactical communications and hearing protection from the Dubuque Racing Association, funding term from February 1, 2017 to December 1, 2017. No match to the county.

Don Splinter, seconded by John Beinborn, made a motion to approve the request to apply for the Tactical Hearing Grant money of \$9,900.00 from the Dubuque Racing Association for the Grant County Law Enforcement contingent on the approval of the Law Enforcement Committee. Motion carried.

Resolution Regarding Quit Claim Deed to former Owner-Tax Deed Property: Louise Ketterer, Grant County Treasurer presented Resolution to the Board.

RESOLUTION NO. 28-16

The Grant County Board of Supervisors herein authorizes the Grant County Treasurer to Quit Claim to the former owner, Robert A. Dilley, the following described piece or parcel of land, lying and being situated in the County of Grant, to-wit:

Lot Three (3) of Block Six (6) of Park Addition to the Village of Blue River, Grant County, Wisconsin, according to the recorded map or plat thereof.

TAX KEY PARCEL NUMBER: 108-00199-0000

Property Address: 503 David Street, Village of Blue River, Wisconsin 53518

Said property had been acquired by Grant County by means of a Tax Deed (Exhibit 1) as referenced in Ordinance # 39 (Exhibit 2). As outlined under Grant County Ordinance Section 242-3, Repurchase option, subsections A and B have been satisfied with Robert A. Dilley having paid to the Grant County Treasurer all delinquent taxes, accumulated interest charges and all costs incurred by Grant County in proceedings necessary to obtain and file the tax deed in the amount of \$5,882.49. Therefore, the Grant County Board of Supervisors exercises the repurchase option as listed in Section 242-3 of the Grant County Code.

Accepted and approved this 21st day of February, 2017, by the Grant County Board Supervisors.

BOARD OF SUPERVISERS BY:

/s/ Robert C. Keeney, County Chair

A motion was made by Patricia Reynolds, seconded by Roger Guthrie, to approve the Quite Claim Deed to the former owner, Robert A. Dilley. Motion carried.

Ordinance 65 ATV/UTV Amendment: -Dave Lambert, Highway Commissioner presented the ATV/UTV amendment to the Board of Supervisor. The amendments were approved by the Highway Committee and Traffic Safety Committee.

ORDINANCE NO. 65

(Proposed Hwy Committee 01/12/17 and Traffic Safety Committee 02/15/17)

AN ORDINANCE TO REPEAL AND RECREATE SECTION 268-4(a)-(oo) OF THE CODE OF ORDINANCES OF GRANT COUNTY, WISCONSIN, RELATING TO ALL-TERRAIN AND UTILITY VEHICLE ROUTES.

NOW, THEREFORE, THE COUNTY BOARD OF GRANT COUNTY, WISCONSIN, DO ORDAIN AS FOLLOWS:

Section I: Section 268-4(a)-(oo) of the County's Code of Ordinances is hereby repealed and recreated to read as follows:

"268-4 AREAS DESIGNATED: The areas designated as an all-terrain vehicle/utility-terrain vehicle route shall be as follows:

- (a) County Highway A, from County Highway X, South and East to CTH VV, within the Village of Bagley and the Town of Bloomington;
- (b) County Highway C, from County Highway X, continuing northeast across US Highway 18 to Kussmaul Hollow Road, near the unincorporated Village of Millville;
- (c) County Trunk Highway J, from County Trunk Highway JJ, extending north to 6th Street, within the Village of Mt. Hope;
- (d) County Trunk Highway JJ, full length of CTH JJ from US Highway 18, through the Village of Mt. Hope and back to US Highway 18;
- (e) County Trunk Highway P, from CTH A, near the Village of Bagley, extending north and east to Morgan Road, within the Town of Wyalusing;
- (f) County Trunk Highway X, from CTH A in the Village of Bagley, extending north to Gasner Hollow Road;
- (g) County Trunk Highway X, from CTH P, extending easterly to and through an unincorporated Village of Wyalusing."
- (h) County Highway E beginning at Pine Grove Road, extending East through the Village of Stitzer and to Sleepy Hollow Road; County Highway F beginning at County Highway E, extending North through the Village of Stitzer and to Fennimore-Liberty Road.
- (j) County Highway VV, from County Highway A, south to Rock School Road within the Towns of Bloomington and Glen Haven.
- (k) County Trunk Highway VV, from Hwy 81 in Cassville, extending northwest to Closing Dam Road.
- (l) County Trunk Highway VV, from Good-Nuf Hollow Road, extending northwest to Duncan Road.
- (m) County Trunk Highway V, from Squirrel Hollow Road, extending west to the Glen Haven Boat Landing within the Village of Glen Haven.
- (n) County Trunk Highway Y, from State Truck Highway 81, extending southeast to a point 50 feet from the intersection of State Truck Highway 133.
- (o) County Trunk Highway VV, from Good-Nuf Hollow Road, extending south to Ramsey Road.
- (p) County Trunk Highway V, from Maine Road, extending east to State Trunk Highway 133.
- (q) County Trunk Highway B, from State Trunk Highway 61, extending east to Old B

- Road.
- (r) County Trunk Highway U, from Reynolds Ridge Road, extending northwest to Pikes Peak Road.
 - (s) County Trunk Highway K, from Pine Knob Road, extending east to Borah Road
 - (t) County Trunk Highway N, from Chaffie Hollow Road, extending south to East Park Lane
 - (u) County Trunk Highway W, Lafayette Co. Line to Church Street, in the Village of Hazel Green
 - (v) County Trunk Highway Q, Baumgartner Road northeast to Blue School Road
 - (w) County Trunk Highway H, Lafayette Co. Line to Washington Street, in the City of Cuba City
 - (x) County Trunk Highway N, from Hwy 133 south to McCartney Landing
 - (y) CTH HHH, from CTH H, extending southwest through the Village of Kieler and under Hwy 151 to the intersection with CTH H (Frontage Road).
 - (z) CTH H – from CTH H extending north along the frontage road, adjacent to Hwy 151, to Peddle Hollow Road.
 - (aa) CTH H – from Shoestring Road, extending east to Louisburg Road
 - (bb) CTH U – all portions of CTH U within the Village of Potosi, From Stage Road west to the intersection where CTH U goes North, then following CTH U north to the Village Limits at Dogtail Road.
 - (cc) County Trunk Highway Z, extending from Sinsinawa Road, north to Murphy Road
 - (dd) CTH Trunk Highway A, extending from McKinley Road west to Grays Mill Road
 - (ee) CTH Trunk Highway A, Extending from Cannon Road east to Dry Hollow Road
 - (ff) County Trunk Highway U, extending from Rattlesnake Road northwest through the Village of Beetown to Shortcut Road and also from Elmdale Road west to County Trunk Highway N
 - (gg) County Trunk Highway A, extending from Canal Street, in the Village of Bloomington, to the Village Park Entrance
 - (hh) County Trunk Highway B, extending from Stumptown Road west to Whig Road and also from Moundview Road northeast to the Lafayette County Line
 - (jj) County Trunk Highway O, extending from US Hwy 61 within the Village of Tennyson west to Rockville Road
 - (kk) County Trunk Highway K, extending from Borah Road east to Ihm Street
 - (ll) County Trunk Highway N, extending from Hurricane Road west to Pigeon River Road
 - (mm) County Trunk Highway O, extending from Rockville Road east to Big Platte Road
 - (nn) County Trunk Highway B, extending from Old County B east to Platte Road
 - (oo) County Trunk Highway U, extending from Dogtail Road northwest to Dutch Hollow Road
 - (pp) County Trunk Highway J, extending from Wilson Hill Road, north into the Village of Mt Hope at County Trunk Highway JJ
 - (qq) County Trunk Highway A, extending from Grays Mill Road, westerly to Badger Road
 - (rr) County Trunk Highway K, extending from Bluff Road north to Badger Road

Section II: This ordinance shall take effect upon its passage and publication or posting as required by law.

Approved by the Highway Committee on this day of the 12th January, 2017 and recommended for passage by the Grant County Board of Supervisors.

Highway Committee Members:

/s/ Donald Splinter, Chair
/s/ Mark Stead, Secretary

/s/ John Patcle, Vice Chair
/s/ Lester Jantzen

/s/ Grant Loy

Approved by the Grant County Board of Supervisors on this day of the **21st, February, 2017.**

GRANT COUNTY BY /s/ Robert Keeney, County Board Chair
COUNTERSIGNED: /s/ Linda Gebhard, County Clerk

Date Adopted: April 16, 2013
Date Recorded: February 21, 2017
Date Published: March 8, 2017
Effective Date: March 8, 2017

ATTEST: I Linda K. Gebhard do attest that the ATV/UTV Ordinance Amendment was approved by the Grant County Board of Supervisors at a meeting held on this day of the **21st, February, 2017.**

/s/ Linda K. Gebhard, County Clerk

A motion was made by Don Splinter, seconded by Grant Loy to approve the ATV/UTV Amendments contingent on the publication of the Town of Little Grant ATV/UTV Route Ordinance and the signage of their roads. Motion carried.

Request for \$15,837.00 from General Fund for Institute Supplement Payment to Unified: Nancy Scott, Finance Director presented the request. Pursuant to the County's Resolution 44.84 allowing a supplemental payment for treatment in State Mental Health Institutes if treatment costs for an individual exceeds \$40,000 for a year. Grant County's is obligated to pay the amount of \$15,837.00 for 2016 from the General Fund to Unified Community Services. The Executive Committee has approved this transfer of funds.

A motion was made by Ron Coppernoll, seconded by Pat Reynolds, to approve the transfer of \$15,837.00 from the General Fund to Unified Community Services for patient treatment cost in 2016. A roll call vote was called for.

DATE: February 21, 2017

QUESTION: Transfer of \$15,837.00 from General Fund for Unified Community Services.

	YES	NO	ABSENT
1. GARY RANUM	X		
2. GRANT LOY	X		
3. ROBERT SCALLON			X
4. ROBERT KEENEY	X		
5. ROGER GUTHRIE	X		
6. JOHN PATCLE	X		
7. PATRICIA REYNOLDS	X		
8. RONALD COPPERNOLL	X		

	YES	NO	ABSENT
9. MIKE LIEURANCE			X
10. MARK STEAD	X		
11. DALE HOOD	X		
12. DWIGHT NELSON	X		
13. CAROL BEALS	X		
14. LESTER JANTZEN	X		
15. JOHN BEINBORN	X		
16. DONALD SPLINTER	X		
17. DANIEL TIMMERMAN			X

County Clerk took the result of roll call vote resulting in 14 Yes votes and 3 absent. Therefore motion carried.

Request from General Fund for \$47,257.00 for Court Security: Jack Johnson, Chief Deputy Sheriff presented the request for \$47,257.00 from the General Fund to create an additional full time Sheriff Deputy to provide security in and around the Grant County Courthouse. This new position was recommended for passage by the Law Enforcement Committee, Security and Facilities Committee, and Executive Committee.

John Patcle, seconded by Patricia Reynolds, made a motion to approve the transfer of \$47,257.00 from the General Fund for the new full time security deputy position for Law Enforcement. A roll call vote was called for.

DATE: February 21, 2017

QUESTION: Transfer of \$47,257.00 from General Fund for Law Enforcement.

	YES	NO	ABSENT
1. GARY RANUM	X		
2. GRANT LOY	X		
3. ROBERT SCALLON			X
4. ROBERT KEENEY	X		
5. ROGER GUTHRIE	X		
6. JOHN PATCLE	X		
7. PATRICIA REYNOLDS	X		
8. RONALD COPPERNOLL	X		
9. MIKE LIEURANCE			X
10. MARK STEAD	X		
11. DALE HOOD	X		
12. DWIGHT NELSON	X		
13. CAROL BEALS	X		
14. LESTER JANTZEN	X		
15. JOHN BEINBORN	X		

	YES	NO	ABSENT
16. DONALD SPLINTER	X		
17. DANIEL TIMMERMAN			X

County Clerk took the result of roll call vote resulting in 14 Yes votes and 3 absent. Therefore motion carried.

Policy Update for Position requests/vacancies: Joyce Roling Personnel Director presented the policy update. **5.12 Position Request/Replacement:** When a position becomes vacant, Department Heads must contact the Personnel Director for guidance. Approval from the committee chair is required to start the recruiting process. Confirmation is required from the full committee before filling the position. The vacant position should be reviewed for effectiveness and whether it is still necessary. The job description must be updated before posting. Please see Workplace Job Restructure Policy (5.13) should you be considering a change to the position. (2/14/2017) This was recommended for passage by the Executive Committee.

A motion was made by John Beinborn, seconded by Dwight Nelson to approve the Grant County policy to update the process for position requests and vacancies. Motion carried.

Presentation for \$43,000 plus travel expenses from General Fund for a Compensation Study: Patrick Glynn from Carlson-Dettman gave a presentation on the wage and benefit study for Grant County.

Gary Ranum, seconded by Grant Loy, made a motion to approve the transfer of \$43,000 from the General Fund for a compensation study for Grant County as described in the presentation given by Patrick Glynn from Carlson Dettman on February 21, 2017 to the Grant County Board of Supervisors. A roll call vote was called for.

DATE: February 21, 2017

QUESTION: Transfer of \$43,000 from General Fund for Compensation study for Grant County.

	YES	NO	ABSENT
1. GARY RANUM	X		
2. GRANT LOY	X		
3. ROBERT SCALLON			X
4. ROBERT KEENEY	X		
5. ROGER GUTHRIE		X	
6. JOHN PATCLE	X		
7. PATRICIA REYNOLDS	X		
8. RONALD COPPERNOLL	X		
9. MIKE LIEURANCE			X
10. MARK STEAD	X		
11. DALE HOOD	X		

	YES	NO	ABSENT
12. DWIGHT NELSON	X		
13. CAROL BEALS	X		
14. LESTER JANTZEN	X		
15. JOHN BEINBORN	X		
16. DONALD SPLINTER	X		
17. DANIEL TIMMERMAN			X

County Clerk took roll call vote, result were 13 Yes votes, 1 No vote and 3 absent. Therefore motion carried.

Comprehensive Plan Change: None

532nd Zoning Amendment: Lynda Schweickert, Conservation, Sanitation and Zoning Director presented the amendments. All amendments were approved by the Township Boards and Conservation, Sanitation and Zoning Committee.

**532nd AMENDMENT TO THE
GRANT COUNTY ZONING ORDINANCE
February 21st, 2017**

WHEREAS, a petition for map amendment was filed and a public hearing was held by the Grant County Conservation, Sanitation and Zoning Committee, meeting the requirements of Chapter 59.69 (5) (e) 2.

WHEREAS, a proof of publication and giving notice to each affected township clerk of such hearing is attached to this document. Chapter 59.69 (5) (e) 4

WHEREAS, the Conservation, Sanitation and Zoning Committee now recommends to the Board of Supervisors of Grant County the adoption of the following map amendments.

NOW THEREFORE BE IT RESOLVED that the Grant County Board of Supervisors does ordain as follows. That the Zoning District Map for Grant County will be amended to reflect the following:

PETITION #16-40: Rezone request for John & Shelia Schluez, PIN: 014-00132-0000, to change the zoning classification from FP to A2, to allow for the use of a non-farm residence. This is for +/- 1.02 ac in the NE ¼ of the NW ¼ of Section 6, T4N, R2W, in Ellenboro Township

PETITION #17-01: Rezone request for J&C Realty, PIN: 026-00258-0093, to change the zoning classification from R1 to R3, to allow for the use of a multifamily residence. This is for +/- .35 ac in the SW ¼ of the SE 1/4 of Section 4, T1N, R2W, in Jamestown Township

Adopted by the Grant County Board of Supervisors this 21st day of February, 2017

/s/ Robert Keeney, County Board Chairman /s/ Attest: Linda Gebhard, County Clerk

A motion was made by Mark Stead, seconded by Lester Jantzen, to approve the 532nd Zoning Amendment including Petition 16-40 for John & Shelia Schluez, Ellenboro Township. Motion carried.

533rd Zoning Amendment: Lynda Schweickert, Conservation, Sanitation and Zoning Director presented the amendments. All amendments were approved by the Township Boards and Conservation, Sanitation and Zoning Committee.

**533rd AMENDMENT TO THE
GRANT COUNTY ZONING ORDINANCE
February 21st, 2017**

WHEREAS, a petition for map amendment was filed and a public hearing was held by the Grant County Conservation, Sanitation and Zoning Committee, meeting the requirements of Chapter 59.69 (5) (e) 2.

WHEREAS, a proof of publication and giving notice to each affected township clerk of such hearing is attached to this document. Chapter 59.69 (5) (e) 4

WHEREAS, the Conservation, Sanitation and Zoning Committee now recommends to the Board of Supervisors of Grant County the adoption of the following map amendments.

NOW THEREFORE BE IT RESOLVED that the Grant County Board of Supervisors does ordain as follows. That the Zoning District Map for Grant County will be amended to reflect the following:

PETITION #17-02: Rezone request for Jeffery & Julie Moor, PIN: 026-01382-0000, to change the zoning classification from FP to A2, to allow for the use of a non-farm residence. This is for +/- 3.01 ac in the SW ¼ of the NW ¼ of Section 34, T1N, R2W, in Jamestown Township

Adopted by the Grant County Board of Supervisors this 21st day of February, 2017

/s/ Robert Keeney, County Board Chairman

/s/ Attest: Linda Gebhard, County Clerk

A motion was made by Dwight Nelson, seconded by Roger Guthrie, to approve the 533rd Zoning Amendment including Petition 17-02 Jeffery & Julie Moor, Jamestown Township. Motion carried.

Dog Claim(s): Roger Guthrie presented the dog claim from the Dubuque Regional Humane Society regarding a stray dog brought to them on December 9, 2016 by a Grant County Deputy for a cost of \$110.00.

A motion was made by Roger Guthrie, seconded by John Patcle, to approve payment of the dog claim of \$110.00 to the Dubuque Regional Humane Society. Motion carried.

12:00 p.m. Chair Keeney called for a short break so Kurt Berner, The Samuels Group, Eric Lawson and Brian Anderson, Potter and Lawson could set up to present the update on the Law Enforcement/Social Service/ADRC Building project for the County.

12:15 p.m. Chair Keeney called the meeting back into session.

Presentation on Design Development on the future facility of Law Enforcement/Social Service/ADRC Building: Eric Lawson, Potter Lawson gave an overview of what has occurred in the design development phase to this point. There have been many meetings since October 2016 when the Board approved the project to go forward. The design development phase gives a more refined layer of detail to the plan

than the schematic design phase. More detailed discussions have taken place from the type of the finishing's in the building, finalized floor plans, layouts of the rooms, interior and exterior finishes, mechanical systems, sizes of electrical equipment, building structural design. Potter Lawson has held many meetings with groups other than the departments involved in this project. Electrical Engineers and Mechanical Engineers have been involved along with the Department of Transportation and Department of Corrections. Eric went over refinements in size and cost reductions that have happened during this phase. Bunk numbers have been reduced but classification levels have not been compromised, special observation pods are still in place and medical areas have remained the same.

Eric Lawson stressed the safety aspects; there have been no compromises in this. In fact, he stated that many new facilities being built today are consolidating departments for added safety reasons.

Eric also stressed the facility that is being planned has room for expansion built into the plan. Many have asked, "What happens in 30 years when more space is needed?" Eric stated it is just good planning to have this expansion ability built into any plan that is expected to be adequate for many years.

Eric said in his opinion, another reason the location works for the County is that there is ample space to add more parking area or structure if needed.

Eric continued to explain the interior plans for the building; with the shared spaces and very pleasing appearance it is a very welcoming facility but very effective and will prove to be very versatile for all departments involved.

If the Board approves to go forward the target dates will be June 9, 2017 start construction document phase, June or early July 2017 start the bidding process, and begin construction in August 2017.

Kurt Berner, The Samuel's Group handed out the updated estimate information with the costs separated between the Law Enforcement/Jail/EOC and Social Service/ADRC as directed to present by the Administrative Committee.

Grant County Jail/Sheriff's Department/Social Services/ADRC Building Jail/Administration/EOC/Social Services/ADRC-Orchard Manor Site			
Date 2/21/2017		Cost Breakdown by Division	
ESTIMATE AS COMBINED PROJECT		ESTIMATE SEPERATED	
DESCRIPTION-DIVISION OF WORK	COST	JAIL	SS/ADRC
	BY DIVISION	COST	COST
DESCRIPTION-DIVISION OF WORK	BY DIVISION	BY DIVISION	BY DIVISION
DIVISION 1-Project General Conditions	1,256,046	1,108,433	147,613
DIVISION 2-Demolition	0	0	0
DIVISION 3-Cast in Place Concrete	1,113,030	962,310	150,720
DIVISION 4-Masonry	3,068,447	2,869,487	198,960
DIVISION 5-Structural & Misc. Steel	1,222,558	981,977	240,581
DIVISION 6-Rough & Finish Carpentry	327,253	190,389	136.864

ESTIMATE AS COMBINED PROJECT		ESTIMATE SEPERATED	
	COST	JAIL COST	SS/ADRC COST
DESCRIPTION-DIVISION OF WORK	BY DIVISION	BY DIVISION	BY DIVISION
DIVISION 7-Thermal & Moisture Protection	1,175,913	918,326	257,587
DIVISION 8-Doors & Windows	1,080,537	869,500	211,037
DIVISION 9-Building Finishes	2,059,163	1,473,689	585,474
DIVISION 10-Building Specialties	368,431	352,961	15,470
DIVISION 11-Detention Equipment	1,087,214	1,087,214	0
DIVISION 12-Building Furnishings	0	0	0
DIVISION 21-Fire Protection System	425,924	386,549	39,375
DIVISION 22-Plumbing Systems	1,616,124	1,488,249	127,875
DIVISION 23-HVAC Systems	3,017,295	2,385,422	631,873
DIVISION 26-Building Electrical	2,356,515	1,844,091	512,424
DIVISION 27-Electrical (DATA)	656,799	512,424	144,375
DIVISION 28-Electrical (Security Systems)	1,054,859	950,765	104,094
DIVISION 31-Earthwork	407,928	264,478	143,450
DIVISION 32-Exterior Improvements	426,367	365,714	60,653
UTILITY EXTENSION TO SITE	0	0	0
DIVISION 33-Utilities	292,701	276,372	16,329
CONSTRUCTION TOTALS	23,013,104	19,288,350	3,724,754
ARCHITECTURAL/ENGINEERING FEES	1,418,097	1,213,236	204,861
CONSTRUCTION MANAGEMENT FEES	690,393	578,651	111,743
OWNER CONTINGENCY 3%	690,393	578,651	111,743
TOTALS	\$25,811,987	\$21,658,887	\$4,153,100
		IF BUILT ON SEPARATE SITE INCREASE OF \$850,000 IS EXPECTED	

Kurt explained some of the changes that were made from the last estimate statement that was presented at the Administrative Committee is the demolition of the 52 Building was taken out, building furnishings were taken out, and the construction contingency was reduced to 3% from 4% previously.

To achieve these totals, The Samuels Group took the documents that were there in each division, sent them out to contractors to bid out in today's market. Over the last couple months in construction cost in today's markets they were finding spikes in the HVAC mechanical and structural steel materials have gone up. The Samuels Group built in a small escalator in those two groups.

Kurt Berner proceeded to explain the bidding process; how they would handle the bidding of each category breaking them down as much as possible in order to involve local vendors.

Kurt explained there would be ways to expedite occupancy for the Social Services/ADRC part of the project. There are ways to schedule that and work with the State and local authorities on occupancy approval and safety codes. The duration and construction schedule can be worked through with the construction crews so they know where they need to start to allow for early occupancy by Social Services/ADRC even if the Law Enforcement/Jail is not completed.

Dave Bainbridge was given time to present his plan. Chair Keeney wanted to make it clear that the plan being presented by Bainbridge is only an alternative plan. If the project would be separated the project would have to follow the same procedure as has been followed with the projected project on one campus; going out for bids for all private contractors.

Melissa Destree, Destree Design Architects, Inc. presented the building plans for a facility Social Services and ADRC.

February 21, 2017

Klein Construction, S.W. LLC., issued by Dan Klein

Proposal for Grant County Social Service and ADRC, 20,000 sq. ft. building with 2500 sq. ft. garage.

Excavation/Storm/Landscaping	330,000.00
Concrete	275,000.00
Blacktop	175,000.00
Steel building/framing/insulation/windows/doors	1,540,000.00
HVAC/Plumbing	322,000.00
Electric/Data	270,000.00
Finishes/carpet/tile/ceiling/paint/hardware	998,000.00
Design/permits/plans	85,000.00
Land/Interest	<u>270,000.00</u>

TOTAL ESTIMATED JOB COST

\$4,265,000.00

****This estimate is for completing the job described above based on their evaluation. It does not include unforeseen price increases or additional labor and materials which may be required should problems arise.***

Dave Bainbridge was asked by the Mark Stead if this facility could be built on County owned property. Dave stated the location on Alona Lane offers everything the County would need in this structure; many of the government buildings are in that location at this time. It is close to the Social Security Office, restaurants, and has safer traffic flow. Dave likes the location; he would not want to change that. He does not own this property at this time; it would have to be purchased from the Lancaster Hospital.

Possible Action to move the Facility Project into Construction Document Phase: Chair Keeney opened the floor for discussion. Nate Dreckman, Sheriff asked where the costs would come from for furnishings since it was taken out for the presented estimate. Chair Keeney stated the furnishings were not an

actual part of construction cost; they were trying to keep the scenarios the same for all the estimates to keep them all cost effective.

John Beinborn questioned the water main. In 1993 the County put in a 12" water main, the county signed on with the city in a 20 year lease in order to recoup any costs for additional hook-ups that might take place. That contract expired in 2015 so the County turned over all ownership to the city. Chair Keeney stated his hopes were that the County could work with the City on the sewer needs in the future to share the cost of a lift station.

Ron Coppernoll wondered if the borrowing of money would change if the Board voted to go with the Bainbridge facility on a separate location. Chair Keeney stated the County would have to have similar borrowing terms with that project also, the same needs would exist.

Chair Keeney reiterated some of the issues with the 52 Building such as electricity. That property is County owned, at this time we are paying for primary metering which worked in past years with the Fair Grounds and Farm. But in today's world being charged for secondary metering would be much more cost effective in going forward.

Chair Keeney wanted to clarify the question as to why did the County go with a Construction Management Firm. Questions have been raised, should the County stay with a Construction Management Firm or go with a General Contractor. And with either style of operation would the County allow for self- performance. Kurt Berner addressed the question. His company has done it both ways, in his opinion a Construction Manager does not self perform. They are hired to oversee all the quality, scheduling and specs of the project, they are hired to oversee the project; they are the advisors. Kurt feels since this project has started his role was to give the Board the information and look out for their best interests. The moment they would get involved in the bidding project that is when the idea starts that they are in it to line their pockets and that is not the way they do business. His preference is to strictly move on in an advisory role.

Carol Schwartz, Orchard Manor Director stated she thinks the Law Enforcement facility works well at the Orchard Manor site. There could be some shared functions that both facilities could do to be more effective because both are 24 hour service facilities, such as food services, maintenance, and snow removal. She did not know if that site is the best fit for ADRC and Social Services.

Carol Beals asked Fred Naatz, Social Service Director on the security issues. She was under the understanding Social Services viewed being in the same location as Law Enforcement for added security was a big issue. Lori Reid, ADRC Director also stated having the added security was a plus.

Gary Ranum made a motion to go forward into Construction Document phase with Potter Lawson on one campus, Seconded by Dale Hood.

Grant Loy asked how a vote can be taken when three Board Members are absent. Ben Wood, Corporation Counsel stated that is a decision the Board will have to make. There is no Bonding issue here; basically all the vote does is to move the process forward. Legally there is not a problem; this

vote only takes a majority vote as long as the motion to move the process forward has not changed from prior motions.

Chair Keeney reiterated the motion.

Gary Ranum, seconded by Dale Hood made a motion to move forward into the Construction Document phase as previously described in the design documents on one campus, one location on the Orchard Manor site. Roll Call vote was called for.

DATE: February 21, 2017

QUESTION: To advance to the construction phase in the Law Enforcement/Jail/Social Service/ADRC Project as previously stated.

	YES	NO	ABSENT
1. GARY RANUM	X		
2. GRANT LOY		X	
3. ROBERT SCALLON			X
4. ROBERT KEENEY	X		
5. ROGER GUTHRIE	X		
6. JOHN PATCLE		X	
7. PATRICIA REYNOLDS	X		
8. RONALD COPPERNOLL		X	
9. MIKE LIEURANCE			X
10. MARK STEAD		X	
11. DALE HOOD	X		
12. DWIGHT NELSON	X		
13. CAROL BEALS	X		
14. LESTER JANTZEN	X		
15. JOHN BEINBORN	X		
16. DONALD SPLINTER	X		
17. DANIEL TIMMERMAN			X

County Clerk took the roll call vote resulting in 10 yes votes, 4 no votes and 3 absent. Therefore motion carried.

Committee Reports: A request from Carol Beals was granted by Chair Keeney, because of the length of the meeting the committee reports be omitted for this meeting.

Adjournment: Lester Jantzen, seconded by John Patcle, made a motion to adjourn the meeting pursuant to the next meeting on March 21, 2017 at 10:00 a.m. Motion carried.