

PUBLIC PROPERTY/TECHNOLOGY COMMITTEE
February 22, 2017

The Public Property/Technology Committee of the Grant County Board of Supervisors met on Wednesday, February 22, 2017 at 9:00 a.m. in Room 266 of the Administration Building, Lancaster, WI pursuant to the previous meeting of January 30, 2017.

The meeting was called to order by Chair Carol Beals at 9:00 a.m. Linda verified that the meeting was in compliance with the open meeting law posted in three places and published on the County Web Site.

Members present: Carol Beals, Dwight Nelson, Donald Splinter, Dale Hood, Lester Jantzen, John Beinborn, Robert Keeney, and Lori Reid. Dan Timmerman asked to be excused.

Agenda: Dwight Nelson, seconded by Lester Jantzen made a motion to approve the agenda as presented. Motion carried.

Minutes: John Beinborn, seconded by Dale Hood made a motion to approve the minutes of January 30, 2017 as presented. Motion carried.

Correspondence: None

Maintenance Courthouse: Mark Udelhofen was unable to attend. There were no updates that needed to be reported at this time. Discussed a rider mower that was brought over to the Courthouse for Mark to try. Discussion will have to take place on the purchasing terms regarding the mower with Orchard Manor. The Courthouse does have a mower that needs some work; there is not enough room to store two rider mowers in the sally-port.

Maintenance Administration Building: Terry Clark reported there were no issues at this time.

Insurance: Randy Peterson, TRICOR was unable to attend the meeting; he had nothing new to report.

Facility Dude Update: Carol Beals asked if this program had been initiated within the County Departments which was purchased to help track the capital forecasting for maintenance within the County. Robert Keeney updated the committee in regard to the departments who are using the program. Law Enforcement and maintenance on the 52 Building have implemented the program. Fair grounds have been in-putting some of their data. Orchard Manor has been working with Facility Dude to fine tune the program so it accommodates care facility needs more. Facility Dude recently purchased a company that had the capability for the needs of a care facility and have been working with Orchard Manor. Highway has worked with the software to some extent; the Courthouse and Administration Building have not worked on the program to date. Carol Beals asked if there was a payroll component built in the Facility Dude software. Carol wondered if at the next meeting Nancy Scott, Finance Director should be invited to explain the current payroll system.

Training was supplied initially but more training would be beneficial if someone from the county could be appointed to attend. There is a user Conference/Training scheduled on April 30 to May 3 in Raleigh, North Carolina. Carol Beals asked if the county may have an individual who could attend this for the County. Robert Keeney stated the admission fee is \$1300.00 per person. Carol asked Robert Keeney to look into this to see if there would be anyone feasible to send to the training representing the county.

County Flag Update: Robert Keeney reported Randy Oyen will install the flag. A time needs to be firmed up. Robert Keeney stated he would look into leasing a lift. A number of vendors were discussed who

supplied lifts. Robert Keeney stated he did not want to lease the lift until dates were set by Randy Oyen on when he plans to install the flag. The end of May will be targeted, but no firm dates are set at this time, Randy feels it will take three to four days to install.

IT Update: Jeff Anderson, Information Technology Director, informed the committee the new 911 System at Law Enforcement had been installed on February 21, 2017. This new system will only affect the 911 phone system, it does not include any of the radios, and this will only be for the 911 calls received on the land line. The connection between Lancaster and Platteville for the new 911 system has been completed. The testing of the system is set for March 6th; March 8th is targeted to go live for the system.

There was much discussion if the system allows digital data. This system will allow for text messages received but this part is not functioning at this time. It is projected to be added in the future but cost is a big issue to supply this capability, software would have to be purchased. Jeff Anderson stated TDS is slowing phasing out of the 911 system market and there is no other vendor at this time that will offer it. Robert Keeney stated Wisconsin Counties Association and other groups are working on having the 911 surcharges that are being collected in taxes in the State be allocated back into the budget to help update the 911 systems instead of the money being buried in the general budget for the State.

Location seems to be another issue, the location of a call coming in on a cell phone can be pinpointed to the location but if you are in a building the height coordinates are the problem.

Jeff reported on a Lean Project he was involved in and has just completed. The Conservation Litigation fees project, he feels the outcome will be beneficial to many.

Jeff updated the committee on the open part time position that was needed by IT and Treasurer. They have selected 4 out of 28 applicants to be interviewed.

52 Building Update: Chair Robert Keeney sent an update to Carol Beals that she read to the committee. "Steve Braun brought a Thermal Imaging camera and an infrared thermometer to check out the wiring from panel to server room. They found virtually no increased temps in the server room or wiring tray that serves the room. Mark Van Natta and Matt Thill were present during this process; they worked their way to the mechanical room. The panels in the hall did not show much, maybe 84 degrees on a circuit or two, but when the panels in the boiler room where ambient temp was over 80 degrees they found one breaker at about 100 degrees. At that point Mark called Mark Stephens who offered to come right up. Mr. Stephens removed the panel cover and explained that this circuit is the one that feeds the server, and maybe a restroom and possibly one water cooler that they were told does not cool. The electrician went on to check the amperage draw which was 13.6 on this 20 amp breaker. He commented that by design the breaker can handle 75-80% continual load and the wiring and equipment is rated for temps around 175. He also had a Thermal Imaging camera and was not concerned with what had been pointed out or what he witnessed. Mr. Stephens went on to explain what they had done in a prior visit of balancing the system. Apparently loads were somewhat balanced but the challenge was the grounds were not. After rearranging the system the 4 volt of stray across neutral and ground disappeared and the actual voltage at outlets went from 117 to 121 volts. He did indicate that they did replace one receptacle that barely held a plug and suggested that we check and possibly replace others for this problem. He also suggested that a ground tester be used to check outlets to cover the concern that was brought up due to conduit changes. As with the discussion at Public Property/IT meeting it seems the more we dig the more we will find but Mr. Stephens feels comfortable not spending money when we could be moving out of the building. A dedicated wire to the Server was talked about, which Southwest Electric did return an estimate to Matt and is attached to this message. Mr. Stephens was

asked to attend the next PP/IT meeting but he stated he was going to a continuing education event on Feb 22.”

SW Electrical Services, Inc.
Mark Stephens, WI Master Electrician #265159
7558 Hwy 61 PO Box 366 Lancaster, WI 53813
Phone (608) 723-7783 Fax (608) 723-2498

Wisconsin Electrical Contractor #1124973
Submitted to: Grant County Attn: I.T. Dept.

Project name: 52 Building I.T. Receptacle Power Feed
Quotation number: 1702-05
Quotation amount: \$770.00

Terms: Progress billings. This proposal may be withdrawn after 30 days.
Specifications: Furnish all material and labor for a complete installation as follows.
Install a four conductor, 10 AWG metal clad cable for a new isolated ground receptacle in the I.T. room for the server rack.

The 10 AWG wiring will help in the voltage drop due to the distance and the fourth conductor will be used as the isolated grounding conductor.

Discussion followed regarding if there was any equipment that could be shut down when not being used. Lori Reid stated she directed her employees to do this. Jeff Anderson stated the main power draw would only be when they were in use; he didn't know if by shutting them off would save much.

The cost to install a new isolated ground receptacle was discussed. If this install could help the current computer service issue the committee felt the receptacle should be installed.

Robert Keeney stated throughout the investigation in this issue, the electrician directed them to purchase a \$15.00 outlet checking tool at Menards which could be used to check the entire building to determine what outlets are working or not. Robert indicated that 6 outlets were found to not be functioning. He stated the cost should be added to the \$770.00 to have the electrician fix the outlets that are not working.

John Beinborn, made a motion, seconded by Dwight Nelson, to go forward to install a four conductor, 10 AWG metal clad cable for a new isolated ground receptacle in the I.T. room for the server rack in the 52 Building for \$770.00 and also approve the electrician to replace any additional outlets throughout the building that do not function. Motion carried.

Again the discussion went back to who would pay for this installation. The committee directed Robert Keeney and the committee members who are on the committee of Orchard Manor, Social Services and ADRC to see if they have available money to help pay for this. Jeff Anderson stated that IT could pay some of this cost; IT paid for the last items that were installed to try and remedy the computer issues, but he would hope the other departments could help this time.

Adjournment: Dwight Nelson, seconded by John Beinborn, made a motion to adjourn the meeting pursuant to the next meeting on March 22, 2017 at 9:00 a.m. Motion carried.