

BOARD MINUTES
UNIFIED COMMUNITY SERVICES
Wednesday, February 15, 2017
200 W. Alona Lane, Lancaster, Wisconsin

MEMBERS PRESENT: Ron Coppernoll, Judy Friar, Nancy Howard, Amy Kite, Judy Lindholm, Gary Ranum, Mark Stead (Chair), Charles Stenner, Mike Tiber and Mary Ellen Tredinnick.

MEMBER ABSENT: Kelby Thomas.

OTHERS PRESENT: Kathy Rink, Cheryl Knapp, Zack Armstrong, Robert Keeney and Nancy Schmitz.

1. CALL TO ORDER/ROLL CALL: 7:00 p.m.; quorum present.
2. OPEN MEETINGS LAW CERTIFICATION: A notice was published in the Herald Independent, stating the date, time and place of the Unified Community Services Board meeting. Notice was also posted at the county courthouses, two other public locations, and on the Grant and Iowa County websites. Verified by Nancy Schmitz.
3. CONSENT CALENDAR: Mike Tiber moved to approve the revised agenda and the minutes of the January 18, 2017 Board meeting. Motion seconded by Judy Lindholm and passed unanimously.
4. BILLS: Mary Ellen Tredinnick moved to approve payment of the bills for January, 2017 as reviewed. Motion seconded by Ron Coppernoll and passed unanimously.
5. REPORTS:
 - a) Children's Community Options Program purchase presented by Zack Armstrong.
 - b) Personnel report for January, 2017 given by Cheryl Knapp.
 - c) Personnel Committee reports given by Charles Stenner. The Committee met on 1/31/17 to screen applicants for the Agency Director position. The Committee also met on February 6, 7 and 9 to conduct interviews. The Committee chose one applicant to recommend to the full Board.
 - d) Chairman's report – Mark Stead thanked the Personnel Committee members for their attendance at all the recent meetings.
 - e) Kathy Rink presented the Director's report as follows:
 - i. Kathy Rink distributed 2016 statistics for the mental health institutes. The number of days at the State institutes showed a 23% increase from 2015 to 2016. Institute costs totaled \$653,000. Unified has been working with Northwest Connections on their process to help decrease the volume of emergency detentions and Unified staff will be working with Winnebago Mental Health Institute to decrease the number of days, when appropriate. There is a statewide need for a children's crisis bed as an option to Winnebago Mental Health Institute.
 - ii. CSP supervision and outpatient clinical collaboration via videoconferencing with our Medical Director, Dr. Robert Vickrey, is going well.
 - iii. Dr. Jeff Marcus has been very complimentary of Unified's team approach in making recommitment recommendations for his review. He is also appreciative of the case manager and/or the Emergency Services staff accompanying the client to the evaluation appointment.
 - iv. Becky Manning is working an additional eight hours per week to cover medication-management needs since Dr. Knuppel left. We have made an offer to a psychiatric APNP who is completing her doctorate in June. We hope to have her decision by the end of the month.

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- v. The second SAMSHA-grant-funded AODA Counselor will start March 1.
- vi. An article was distributed on “the new model of mental health care”. The article discussed the concept of assigning the lowest-cost qualified person to provide services.
- vii. The Intensive Outpatient Program is up and running in Grant County. Sessions are held for 3 hours/day, 3 days/week.
- viii. Kathy Rink met with the Grant County Judges and addressed their request that Unified pay \$20,000 to fund a study on the OWI treatment court since its establishment in 2010. The Judges thought Unified would be able to fund the study from SAMHSA grant funding. Kathy explained that the SAMHSA grant requirements are to “enhance treatment” in drug courts and such a study would not be an approved expense under the federal grant.
- ix. A letter written by Dr. Lisa Hunter, Unified’s former Medical Director, was published in the Wisconsin State Journal. The letter was entitled “The Affordable Care Act works for many.” A copy of the letter was provided for the Board’s review.
- x. The two new hires in the Long Term Support program are receiving training in two of the programs.
- xi. The Personnel Committee met five times since January 31, the four mentioned in the report above and another prior to the Board meeting to review revisions to the Employee Handbook. Thank you to the Personnel Committee for their diligence and insight.

Judy Lindholm moved to accept the reports and place them on file. Motion seconded by Mike Tiber and passed unanimously.

- 6. INTRODUCTIONS AND PUBLIC COMMENTS: Grant County Board Chairman, Robert Keeney.
- 7. REVIEW AND APPROVAL OF REVISED BUDGET: Zack Armstrong reviewed changes to the 2017 budget that was approved last fall. Charles Stenner moved to approve the revised budget. Motion seconded by Mary Ellen Tredinnick and passed unanimously.
- 8. CLOSED SESSION: Charles Stenner moved to convene in closed session pursuant to Sec. 19.85 (1)(c), Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation data of any public employee. Motion seconded by Judy Friar. A roll call vote was taken with results as follows: Ron Coppernoll: yes; Judy Friar: yes; Nancy Howard: yes; Amy Kite: yes; Judy Lindholm: yes; Gary Ranum: yes; Mark Stead: yes; Charles Stenner: yes; Mike Tiber: yes; and Mary Ellen Tredinnick: yes. Motion passed unanimously.
- 9. CONVENE TO OPEN SESSION: Meeting reconvened in open session. 8:44 p.m.
- 10. APPROVAL OF AGENCY DIRECTOR APPOINTMENT: Charles Stenner moved to appoint Jeff Lockhart as the Agency Director effective March 1, 2017, at a salary according to the Agency Director’s pay scale. Motion seconded by Gary Ranum and passed unanimously.
- 11. ADJOURNMENT: Mary Ellen Tredinnick moved to adjourn at 8:45 p.m. Motion seconded by Judy Friar and passed unanimously. Next meeting date is March 15, 2017.

Nancy Schmitz, Recorder