

PUBLIC PROPERTY/TECHNOLOGY COMMITTEE
December 28, 2016

The Public Property Committee of the Grant County Board of Supervisors met on Wednesday, December 28, 2016 at 9:00 a.m. in Room 266 of the Administration Building, Lancaster, WI pursuant to the previous meeting of November 23, 2016.

The meeting was called to order by Chair Carol Beals at 9:00 a.m. County Clerk, Linda K. Gebhard verified that the meeting was in compliance with the open meeting law posted in three places and published on the County Web Site.

Members present: Carol Beals, Dwight Nelson, Donald Splinter, Dale Hood, Lester Jantzen, John Beinborn, and Dan Timmerman, Cece Fishnick and Krysthol Davis. Chair Robert Keeney was also present.

Agenda: Lester Jantzen, seconded by Dwight Nelson made a motion to approve the agenda as written. Motion carried.

Minutes: John Beinborn, seconded by Lester Jantzen, moved to approve the minutes of November 12, 2016 as written. Motion carried.

Correspondence: None

IT Concerns and Discussion: Chair Carol Beals opened the discussion, she stressed the discussion be open and directed at the problem not any employee. Carol received a letter from Fred Naatz, Social Service Director regarding the IT issues the 52 Building had been having with their internet connection for most of the year. He asked if the department could bring in an outside IT source to help trouble shoot their issues.

Carol asked Jeff Anderson, Information Technology Director if there were outside IT vendors that serviced any of the County Departments. Jeff stated the Court System is on a State program he has very little to do with them and Unified Counseling Services has always had an outside vendor for as long as Jeff has been employed with the County.

Many of these issues were discussed in the Public Property/Technology Committee meeting in November. Carol asked Jeff if he has followed up with any of the directives the committee gave him at that meeting. Jeff stated he has not had time with the holidays and death in his family.

The fiber optic cable has been installed at the Social Services building and the configuration has been completed. Social Service has since ordered 4 more hot spots to see if that will improve their service, they should receive them in January. They are waiting for Jeff to come and install the connections.

As discussed at the November 23rd meeting, the building is old and has had water damage three times and there could be wire damage or it could have affected the connections. The possibility that they need more megabits was discussed; if 100 megabits are being delivered to the building are 100 megabits coming through on the connections.

Carol Beals questioned if other vendors are being used would that have interfered with the County's IT system. It was stated the only two departments who had paid other vendors were Unified who uses their own services and Highway who bought two printers from Applied.

Jeff stated they could install a new server in the building; the licensing would have to be worked on. Dale Hood asked Jeff if he has run a test taking three to four computers and installing on new wiring to see if they work or if they have the same problems. Jeff stated he has not.

Dan Timmerman asked if a new server would be installed could it not work in the new facility if that is the site that is chosen for the new Law Enforcement/Social Service/ADRC. Jeff stated the warranty would be expired if the building took longer than three years to build.

Jeff was asked by Dan Timmerman if he has a record on how often there have been issues at the 52 Building. Jeff stated they would be recorded on their Help Desk tickets, but he has not checked that.

Again it was stated that an Electrical Engineer needs to be contacted to come in and see how much power is going into the building. This was suggested at the last meeting but no one followed up in contacting one. The committee did not think Alliant Energy would be as much help as getting in an independent engineer to try and isolate the problem. Robert Keeney stated that he found out Orchard Manor has its own transformer to receive their power, the 52 Building shares with the County Farm. They could check how much voltage is being delivered and its consistence. Jeff had mentioned at the last meeting he felt there were surges in the power supply but did not contact the city to look into this to see if they have a record of this happening.

It was suggested at one point to have the newly hired CONRAD Agent get involved and help Jeff compile a story board to help isolate the problem. Identify the issue, compile solution, implement solution, and illuminate what works and what doesn't. Carol Beals stated Jeff is a Lean Facilitator and should be able to handle that.

Carol Beals thought there should be a County Policy to hinder departments from bringing in outside IT vendors. Robert Keeney stated there is a policy in place already and Jeff is aware of this. They can come in but Jeff would need to be contacted.

John Beinborn wondered if communication between the people involved could be an issue, letting people know what is being planned and when the work may get done, etc.

Robert Keeney had a question regarding the 4 new hot spots that were going to be installed in the 52 Building. Will the county be double paying for the same service, we already pay WINN \$1,000.00 a month for their internet connection service and now we are purchasing these hot spots additionally. Jeff didn't seem to be concerned with that.

Robert Keeney stated he would call an Electrical Engineer to inspect the 52 Building for the voltage assessment. The committee asked that for the next meeting in January, Jeff could come back with an update on how things were progressing for the internet issues in the 52 Building.

A contingency plan for a temporary use of computers for the call center at Social Services had been brought up at the last meeting. That Jeff work with Steve Braun Emergency Management to find a place for temporary use when Social Services needed it. The third floor of the Administration Building was brought up again. Carol Beals wondered about correct ventilation up there and there is a small source of heat going there but maybe not enough for employees to work all day. The committee would continue to discuss this matter at future meetings.

Adjournment: John Beinborn, seconded by Dan Timmerman, made a motion to adjourn the meeting pursuant to the next meeting on January 25, 2017 at 9:00 a.m. Motion carried.