

## ADMINISTRATIVE COMMITTEE

August 9, 2016

The Administrative Committee met on Tuesday, August 9, 2016 at 1:00 p.m. at the Grant County Law Enforcement Center in Lancaster, WI pursuant to the last meeting of May 2, 2016.

Members present: Robert Keeney, Mark Stead, Robert Scallon, Roger Guthrie, John Patcle, and Dale Hood. Others present at the meeting were Gary Ranum, Lester Jantzen, Jack Johnson, Aaron Rittenhouse, Steve Braun, Ed Breitsprecker, Lori Reid, Fred Naatz, Dan Klein, David Bainbridge, Nate Dreckman, Eric Lawson, Kevin Anderson, Kurt Berner(phone) and Kelly Bird, Administrative Assistant.

The meeting was called to order by Robert Keeney, County Board Chair at 1:00 p.m. Robert Keeney verified that the meeting was in compliance with the open meeting law, posted in two locations.

Agenda: John Patcle seconded by Robert Scallon made a motion to approve the agenda. Motion carried.

Minutes: Roger Guthrie, seconded by Mark Stead made a motion to approve the minutes of the May 2, 2016 meeting. Motion carried.

Jail Facility Analysis and Planning Study: Potter Lawson was present to discuss the new building project, the Samuel Group attended by phone. A Schematic Design Report was distributed to the committee members. The Schematic Design site plan, floor plans and exterior design were discussed. Tours to Green Lake, Vernon and Juneau County facilities have taken place over the last couple of months. Vernon County is most similar to what Grant County would need.

The cost estimate that was prepared by the Samuels Group was reviewed. The cost to build the Sheriff, Jail and Emergency Management portion of the building has increased significantly. It was asked that the Samuels Group prepare a breakdown of the cost with the building being separated from the Social Services and ADRC building. The building project would then be completed in phases, with the Social Services/ADRC Building being built first. It was motioned by Mark Stead and seconded by Roger Guthrie to re-present this discussion to the Full County Board. Motion carried. Finance Director, Nancy Scott will be asked to attend the next meeting to provide input on financing the building.

Energy Performance Contract Infrastructure & Sustainability: It was motioned by John Patcle and seconded by Roger Guthrie to go into closed session per statue 19.81(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session as it pertains to the opening of RFQ's. Motion carried by roll call taken with all voting in favor.

It was motioned by Roger Guthrie, seconded by Mark Stead to come out of Closed Session. Motion carried.

Motion by John Patcle, seconded by Dale hood to delay action on the RFQ for Energy Performance Contracts for 6 months. Motion carried.

Motion by Robert Scallon, seconded by Mark Stead to adjourn to the Call of the Chair. Motion carried. Adjourned at 3:25 p.m.