

## EXECUTIVE COMMITTEE

April 12, 2016

The Executive Committee of the Grant County Board of Supervisors met on Tuesday, April 12, 2016 at 9:00 a.m. in room 266 of the Administration Building, Lancaster, WI.

The meeting was called to order by Chair John Beinborn. Other members present were Robert Keeney, Mike Lieurance, John Patcle, Gary Ranum, Donald Splinter and Mark Stead. Therefore a quorum was present. Also in attendance were Joyce Roling, Nancy Scott, Louise Ketterer, Steve Braun, David Timmerman, Verda Nemo, Jeff Kindrai, Nate Dreckman, Jody Bartels, and Lori Reid.

Notice of the meeting was sent to the media and the agenda was posted in the Administration Building, Courthouse, and on the Grant County website.

Motion by Mark Stead, seconded by Mike Lieurance, to approve the agenda as posted. Motion carried without negative vote.

Motion by Donald Splinter, seconded by John Patcle to approve the minutes of the March 8, 2016 meeting as corrected. Motion carried without negative vote.

### Finance

Motion by Mark Stead, seconded by Robert Keeney, to accept the March Treasurer's Report. Motion carried without negative vote.

Motion by Robert Keeney, seconded by Gary Ranum, to recommend County Board approval of the \$52,233.33 Facility Dude package from the general fund and the annual \$7,960 subscription cost from the operating budget. Motion carried without negative vote.

Motion by Gary Ranum, seconded by John Patcle, to recommend County Board approval of the Potter Lawson programming and schematic design proposal at a cost of \$113,800 and the related professional services agreement with the Samuels Group at a cost not to exceed \$25,000 with funding from the capital improvement fund. Motion carried without negative vote.

Motion by Donald Splinter, seconded by Mark Stead, to approve the request by Emergency Management for fuel cards for all emergency management and hazmat vehicles. Motion carried without negative vote.

Motion by Donald Splinter, seconded by Mark Stead, to approve the request by Highway and Finance to continue the LTE Office Worker at the Accounting Assistant start rate through the end of May with funding from the highway budget. The approval is contingent upon approval by the Highway Committee at the April 14 meeting. Motion carried without negative vote.

Motion by Mike Lieurance, seconded by Mark Stead, to approve the 2015 carryover amounts pending the audit. Motion carried without negative vote.

Motion by Mark Stead, seconded by John Patcle, to accept the March Revenue/Expenditure Report. Motion carried without negative vote.

Motion by John Beinborn, seconded by Donald Splinter, to accept the Finance Director's Report. Motion carried without negative vote.

#### Employee Relations

Staffing Update: Current staffing figures as of March 4, 2016, are as follows:

Full time Benefit	278
Regular Part time Benefit	103
Part time	62
Limited term and seasonal	85
TOTAL	528

The committee was updated on the status of the Travel/Expense Reimbursement Policy clarification, which will be forwarded to Corporation Counsel for review.

The committee discussed the workplace staff restructure process. This process would require the elimination of the Reclassification and Reallocation policy. Joyce will discuss the process with the department heads and bring back to the committee at the May meeting.

Joyce Roling gave the Personnel Directors Report and LEAN update. Gary Ranum, seconded by Mike Lieurance, moved to approve. Motion carried without negative vote.

John Patcle, seconded by Mark Stead, moved to go into closed session per state statute 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility as it relates to the performance evaluation of the Register in Probate, and 19.85 (1) (e) consideration of collective bargaining proposal with WPPA. Motion carried without negative vote.

Robert Keeney, seconded by Mike Lieurance, moved to come out of closed session. Motion carried without negative vote.

Mark Stead, seconded by John Patcle, moved to adjourn to May 10, at 9:00 a.m. Motion carried without negative vote.