

PUBLIC PROPERTY/TECHNOLOGY COMMITTEE

March 23, 2016

The Public Property Committee of the Grant County Board of Supervisors met on Wednesday, March 23, 2016 at 9:00 a.m. in Room 266 of the Administration Building, Lancaster, WI pursuant to the previous meeting of February 24, 2016.

The meeting was called to order by Chair Carol Beals at 9:00 a.m. The County Clerk, Linda K. Gebhard verified that the meeting was in compliance with the open meeting law posted in three places and published on the County Web Site.

Members present: Donald Splinter, Dale Hood, John Beinborn, Dwight Nelson, Lester Jantzen, and Carol Beals; Vern Lewison had asked to be excused. Robert Keeney, County Board Chair, Nancy Scott, Finance Director and Joyce Roling, Personnel Director was also present.

Agenda: John Beinborn, seconded by Dale Hood, made a motion to approve the amended agenda as written. Motion carried.

Minutes: Dwight Nelson, seconded by Lester Jantzen, moved to approve the February 24, 2016 minutes as written. Motion carried.

Correspondence: None

Maintenance: Mark Udelhofen, Courthouse Maintenance informed the committee the installation of the new automated logic webCTRL hardware that replaced the existing supervision hardware serving the HVAC building automation systems is almost completed, they are waiting for a couple parts that had to be reordered.

Mark updated the committee regarding the replacement of the LED bulbs. Professional Lighting Systems LLC reduced the cost of the bulbs as previously stated of \$19.40 are now \$12.15. We were able to purchase 50 extra bulbs for the 24-7 emergency ballasts making it possible to complete the Courthouse also with the replacement bulbs. The Focus On Energy rebate incentive however, was decreased to \$3.00 from \$4.00. The end savings for the county was \$9.00 from the previous quote.

Regarding the third floor Courtroom, Judge Van de Hey sent an email to Chair Robert Keeney pointing out several columns in the third floor courtroom were damaged. It is not clear how the damage occurred, either from water damage or the work that was done to the exterior of the building last year.

Scott Ganshirt, John C. Kaiser Company has sent a quote to repair the damaged columns to Judge Van de Hey as follows:

Repair the plaster in 4 areas of the courtroom columns and repaint, an additional column top to be rebuilt as it is beyond level to repair—Cost \$1,875.00

Repaint entire courtroom including 30 columns, ceiling, 4 piece cornice at ceiling and walls—Cost \$5,708.00

***\*\*Pricing includes all labor, materials and equipment.***

Mark stated before completing this repair he would like to have Giese from Dubuque, IA inspect the dome and roof of the courthouse first to repair all the leaks.

Terry updated the committee on the leak on third floor of the Administration Building. There has been not additional water that has leaked in after the previous driving rain. He will continue to monitor the issue and possibly something may have to be done in the future to correct the problem.

Insurance: Randy Peterson, TRICOR, have been working on the spreadsheet for the Property Insurance coverage for billing purposes. He will work with Linda K. Gebhard, County Clerk and Nancy Scott, Finance Director to fine tune the spreadsheet.

The endorsement came through to increase the value on the Courthouse to 6 million.

Workers Compensation—Randy reported the claims looked fine, one loss time claim.

Return to Work Policy—Randy is working with Joyce Roling, Personnel Director on a return to work policy for all departments. This is a program to help each department to help control the disability claims which can directly affect your modification factor.

Brent Straka, TRICOR, was not present at the meeting.

Facility Dude: This issue was sent back to the Public Property/Technology from the County Board Meeting of March 16, 2016 for a recommendation on how to proceed. The board members previewed a webinar on the services Facility Dude can offer to the county. The Department Heads also previewed a webinar; a majority of them feeling this service could work well for the county.

Robert Keeney, Chair stated he had reviewed the cost of this with Nancy Scott, Finance Director and there where available funds that could be used out of the General Fund to pay for the initial assessment of \$52,000.00. The annual fee for the yearly subscription of \$8,000.00 could be implemented in the department budgets for future years.

Robert Keeney stated he has previewed five other companies who offer a similar service, they are more expensive and do no offer unlimited training and support. Facility Dude is a very large company therefore can offer a better price for this service.

John Beinborn, seconded by Dale Hood, made a motion to send this on to Executive Committee with a favorable recommendation contingent on additional information the committee asked Robert Keeney to follow up on with Facility Dude regarding their 5 – 10 year history. Motion carried unanimously.

Short break was taken.

CGI Web Site: Robert Keeney, County Board Chair received a call from CGI interested in updating Grant Counties contract with them to update the Grant County's information, the county signed on with them six years ago.

CGI Communications, Inc. is a provider of high-impact marketing solutions to counties nationwide. They are located in New York. There are no direct costs to the County; the cost is absorbed through sponsors within Grant County who CGI enlists to purchase advertisements for their businesses on this web site.

Lester Jantzen, seconded by Dale Hood made a motion to renew the contract with CGI Communications, Inc. for a three year term to update Grant County Information on the web site. Motion carried.

IT Update: Jeff Anderson, Information Technology updated the committee on the new air conditioned room were the servers are housed. All the servers are installed and all is working well.

They are still working on the Co-Location with a company who would like to house their servers in the Administration Building.

Jeff is looking at different web sites that will suit Grant County better.

A new email archiver needed to be purchased, the existing one had failed.

LEAN Update: Jeff demonstrated a value stream map that IT has been working on to make the process more efficient.

Public Comments: None

Adjournment: Dwight Nelson, seconded by John Beinborn, made a motion to adjourn pursuant to the next meeting on April 27, 2016 at 9:00 a.m. Motion carried.