

BOARD MINUTES  
UNIFIED COMMUNITY SERVICES  
Wednesday, July 15, 2015  
200 W. Alona Lane, Lancaster, Wisconsin

MEMBERS PRESENT: Judy Friar, Nancy Howard, Lester Jantzen, Judy Lindholm, Mark Stead, Charles Stenner, Mike Tiber (Chair.), and Mary Ellen Tredinnick.

MEMBER ABSENT: Julee Albers

MEMBER EXCUSED: Dwight Nelson

OTHERS PRESENT: Kathy Rink, Zack Armstrong, and Nancy Schmitz

1. CALL TO ORDER/ROLL CALL: 7:00 p.m.; quorum present.
2. OPEN MEETING LAW CERTIFICATION: A notice was published in the Herald Independent, stating the date, time and place of the Unified Community Services Board meeting. Notice was posted in two public locations and on the county website. Verified by Charles Stenner and Mary Ellen Tredinnick.
3. CONSENT CALENDAR: Consider approval of the agenda and the minutes of June 17, 2015. Mary Ellen Tredinnick moved to approve the agenda and approve the minutes of June 17, 2015 Board meeting. Motion seconded by Judy Friar and passed.
4. BILLS: Mary Ellen Tredinnick moved approval for payment of the bills for June, 2015 as reviewed. Motion seconded by Nancy Howard and passed.
5. REPORTS: Financial report for June, 2015 given by Zack Armstrong. Personnel report for June, 2015 given by Kathy Rink. Chairman's report: None. Kathy Rink presented the Director's report as follows:
  1. Quarterly employee forums were held in the Lancaster and Dodgeville offices this week.
  2. Brianna Hardyman started this week. She is signed up for IDP training in September. She will then be able to perform OWI assessments for the Department of Transportation.
  3. Unified received two year certifications from the State in five programs.
  4. Dr. Hunter's last day was June 29, 2015. Dr. Knuppel is Medical Director as of June 30<sup>th</sup> and will be a day per week at the Dodgeville office beginning August 3<sup>rd</sup>.
  5. Dr. Szeibel announced his retirement at the end of December. We will be looking for a child psychiatrist or APNP to fill this vacancy.
  6. Unified computers were attacked by a virus last week which was contained by the end of the week.
  7. A meeting was held with Charter Communications regarding options for IT connection between Lancaster and Dodgeville. We are waiting for quotes for recommended services.
  8. Electronic health record training events coming up at the end of July.
  9. Kathy will attend the Southern Regional Directors meeting on Friday.
  10. Area Administration scheduled a conference call with Unified, Grant DSS and Iowa DSS to discuss changes in children's programs due to the governor's budget.

Judy Lindholm moved to accept reports and place on file. Motion seconded by Charles Stenner and passed.

6. INTRODUCTIONS: None

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7. CLOSED SESSION: Lester Jantzen moved to convene in closed session pursuant to Sec. 19.85 (1)(c) Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation data of any public employee. Motion seconded by Nancy Howard.. A roll call vote was taken with results as follows: Judy Friar: yes; Nancy Howard: yes; Lester Jantzen: yes; Judy Lindholm: yes; Mark Stead: no; Charles Stenner: yes; Mike Tiber: yes; and Mary Ellen Tredinnick: yes. Motion passed.
8. CONVENE TO OPEN: Meeting reconvened in open session. 7:50 p.m. Agency director's evaluation accepted as completed in closed session.
9. ADJOURNMENT: Mark Stead moved to adjourn at 7:52 p.m. Motion seconded by Lester Jantzen and passed.

Nancy Schmitz, Recorder

Julee Albers, Secretary