

BOARD MINUTES
UNIFIED COMMUNITY SERVICES
Wednesday, February 17, 2016
200 W. Alona Lane, Lancaster, Wisconsin

MEMBERS PRESENT: Judy Friar, Lester Jantzen, Judy Lindholm, Dwight Nelson, Mark Stead (Vice Chair), Charles Stenner, Kelby Thomas, Mike Tiber (Chair) and Mary Ellen Tredinnick.

MEMBERS EXCUSED: Nancy Howard.

OTHERS PRESENT: Kathy Rink, Zack Armstrong, Cheryl Knapp, Becky Manning, Nancy Schmitz and Robert Keeney.

1. CALL TO ORDER/ROLL CALL: 7:05 p.m.; quorum present.
2. OPEN MEETINGS LAW CERTIFICATION: A notice was published in the Herald Independent, stating the date, time and place of the Unified Community Services Board meeting. Notice was also posted in two public locations and on Grant and Iowa counties websites. Verified by Kathy Rink.
3. CONSENT CALENDAR: Mark Stead moved to approve the agenda and to approve the minutes of the January 20, 2016 Board meeting. Motion seconded by Lester Jantzen and passed unanimously.
4. BILLS: Mary Ellen Tredinnick moved approval for payment of the bills for January, 2016 as reviewed. Motion seconded by Dwight Nelson and passed unanimously.
5. REPORTS:
 - a) Personnel report for January, 2016 given by Cheryl Knapp.
 - b) Presentation on Psychotropic Drugs by Becky Manning.
 - c) Personnel Committee report given by Mark Stead. Salary adjustment for APNP position to be in line with other comparables will be in a two-step process: one-half when classwork starts and one-half at time of certification to serve children. APNP will be asked to sign a four year commitment to provide psychiatric services to children.
 - d) Chairman's report: None.
 - e) Kathy Rink presented the Director's report as follows:
 - i. Dr. Cullen gave his 90-day notice and will be done in May.
 - ii. The UCS computer server is now on fiber optic lines through Charter Communications. The phones are still on the T1 line and quality has improved.
 - iii. There is a change in the Children's Waiver program, as the State is moving Autism services to a Medicaid card for intensive treatment. These children will be offered other services through CLTS as well, which may increase the caseload in the program by 16 new cases.
 - iv. The Emergency Services Supervisor is coordinating a Community Care round table for many groups, such as law enforcement, corporation counsels, social services, Northwest Connections, and the school systems. There will be two representatives from Winnebago Mental Health on the agenda in April. A portion of the grant money received will be used to hold an interagency training at Southwest Tech for Crisis Intervention Partners and Crisis Intervention Team for law enforcement. We may possibly spend monies on telehealth, communication and technology equipment, and for research on a stabilization facility in this area.
 - v. Our electronic health records go-live date has been postponed until April. Netsmart has not finished their State reporting system.

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- vi. The judges would like an Intensive Outpatient Program for the drug and OWI treatment courts. There is a SAMHSA grant to enhance the options for treatment courts. The application is due in April.

Mark Stead reported that Kathy gave a presentation to the County Board on services provided by Unified Community Services. Kathy did a fine job with this presentation.

Mark Stead moved to accept the reports and place on file. Motion seconded by Lester Jantzen and passed unanimously.

- 6. INTRODUCTIONS AND PUBLIC COMMENTS: Bob Keeney was present for the meeting.
- 7. CONSIDERATION OF PERSONNEL COMMITTEE RECOMMENDATIONS: Mark Stead moved to approve the Personnel Committee recommendations as discussed earlier to give the APNP a two-step salary adjustment; the APNP will sign a four year commitment to provide psychiatric services to children. Motion seconded by Kelby Thomas and passed unanimously.
- 8. AT-LARGE GRANT COUNTY UCS BOARD VACANCY: Judy Friar was in contact with three possible nominees and they have declined involvement on our Board due to other commitments. Mark Stead contacted one applicant who requested more information about our board and he has not heard back from her. Mark will again be in contact.
- 9. ADJOURNMENT: Mark Stead moved to adjourn at 8:02 p.m. Motion seconded by Dwight Nelson and passed unanimously.

Nancy Schmitz, Recorder