

BOARD MINUTES
UNIFIED COMMUNITY SERVICES
Wednesday, January 20, 2016
200 W. Alona Lane, Lancaster, Wisconsin

MEMBERS PRESENT: Judy Friar, Nancy Howard, Lester Jantzen, Dwight Nelson, Mark Stead (Vice Chair), Charles Stenner, Kelby Thomas, Mike Tiber (Chair) and Mary Ellen Tredinnick.

MEMBERS EXCUSED: Judy Lindholm.

OTHERS PRESENT: Kathy Rink, Zack Armstrong, Cheryl Knapp, and Nancy Schmitz.

1. CALL TO ORDER/ROLL CALL: 7:00 p.m.; quorum present.
2. OPEN MEETINGS LAW CERTIFICATION: A notice was published in the Herald Independent, stating the date, time and place of the Unified Community Services Board meeting. Notice was also posted in two public locations and on the county website. Verified by Nancy Schmitz.
3. CONSENT CALENDAR: Mark Stead moved to approve the agenda and to approve the minutes of the December 16, 2015 Board meeting with addition of Judy Lindholm as member present. Motion seconded by Dwight Nelson and passed unanimously.
4. BILLS: Charles Stenner moved approval for payment of the bills for December 2015 as reviewed. Motion seconded by Mary Ellen Tredinnick and passed unanimously.
5. REPORTS:
 - a) Financial report for December, 2015 given by Zack Armstrong.
 - b) Personnel report for December, 2015 given by Cheryl Knapp.
 - c) Chairman's report: None.
 - d) Kathy Rink presented the Director's report as follows:
 - i. Charter Communications has finished the installation and testing of the new fiberoptic. The next step will be for Applied Micro to come to the Lancaster office and hook up the server.
 - ii. The landlord is planning to update the Lancaster office with new paint and carpeting.
 - iii. We plan to hold a "Spruce up the office" day in June.
 - iv. Emergency Services has been working with Mayo Health for emergency detention options. They do not currently have enough psychiatrists to contract with us.
 - v. Holly Knapp, Emergency Services Supervisor, wrote a grant and we were awarded \$151,000 for salaries to research a stabilization bed in our region. This bed would be for voluntary admissions. The grant also included an upgrade in technology including Telehealth.
 - vi. Dr. Cullen started as a contracted child psychiatrist on January 11th and will be in the Dodgeville office one day a month.
 - vii. We have the approval to participate in the 2016 Trauma Focused Cognitive Behavioral Therapy training. Training will continue for one year.
 - viii. We are in the process of testing the Electronic Health Records system.
 - ix. The supervisory staff hosted a potluck in both offices on January 4th and 5th.
 - x. Kathy gave an update on the 2013 lawsuit filed in Crawford County by an Adult Family Home. The hearing was last week and the home will need to refile for separate issues.
 - xi. Kathy had a meeting with Bob Keeney about intensive outpatient services for Substance Abuse for drug court.

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Mark Stead moved to accept the reports and place on file. Motion seconded by Charles Stenner and passed unanimously.

6. INTRODUCTIONS AND PUBLIC COMMENTS: None.
7. CLOSED SESSION: Charles Stenner moved to convene in closed session pursuant to Sec. 19.85 (1)(c), Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation data of any public employee. Motion seconded by Dwight Nelson. A roll call vote was taken with results as follows: Judy Friar: yes; Nancy Howard: yes; Lester Jantzen: yes; Dwight Nelson: yes; Mark Stead: yes; Charles Stenner: yes; Kelby Thomas: yes; Mike Tiber: yes; and Mary Ellen Tredinnick: yes. Motion passed unanimously.
8. CONVENE TO OPEN: Meeting reconvened in open session. 7:43 p.m.
9. AT-LARGE GRANT COUNTY UCS BOARD VACANCY: Discussed recommendations by Bob Keeney, County Board Chairman. Mark Stead will call a candidate and Judy Friar will follow-up with the three nominees from the Chairman. Information will be brought back next month to the Board.
10. ADJOURNMENT: Mark Stead moved to adjourn at 7:51 p.m. Motion seconded by Dwight Nelson and passed unanimously.

Nancy Schmitz, Recorder