

BOARD MINUTES
UNIFIED COMMUNITY SERVICES
Wednesday, December 16, 2015
200 W. Alona Lane, Lancaster, Wisconsin

MEMBERS PRESENT: Judy Friar, Nancy Howard, Lester Jantzen, Judy Lindholm, Dwight Nelson, Mark Stead (Vice Chair), Charles Stenner, Kelby Thomas, Mike Tiber (Chair) and Mary Ellen Tredinnick.

MEMBERS EXCUSED: Julee Albers, resigned.

OTHERS PRESENT: Kathy Rink, Zack Armstrong, Cheryl Knapp, Nancy Schmitz and Robert Keeney.

1. CALL TO ORDER/ROLL CALL: 7:00 p.m.; quorum present.
2. OPEN MEETING LAW CERTIFICATION: A notice was published in the Herald Independent, stating the date, time and place of the Unified Community Services Board meeting. Notice was also posted in two public locations and on the county website. Verified by Kathy Rink and Nancy Schmitz.
3. CONSENT CALENDAR: Mark Stead moved to approve the agenda and to approve the minutes of the November 18, 2015 Board meeting. Motion seconded by Mary Ellen Tredinnick and passed unanimously.
4. BILLS: Mary Ellen Tredinnick moved approval for payment of the bills for November 2015 as reviewed. Motion seconded by Dwight Nelson and passed unanimously.
5. REPORTS:
 - a) Financial report for November 2015 given by Zack Armstrong.
 - b) Personnel report for November 2015 given by Cheryl Knapp.
 - c) Chairman's report: Mike Tiber attended the Fall WCHSA Conference. He was reacquainted with members and listened to some good speakers.
 - d) Kathy Rink presented the Director's report as follows:
 - i. Julee Albers submitted her resignation to be effective immediately. Julee served on the Unified Community Services Board for 10 years, other responsibilities at NICC have changed and she regrets no longer having the time to serve on the board.
 - ii. Charter Communications has finished the fiberoptic construction phase at the Dodgeville office and will soon be testing the hub.
 - iii. The Dodgeville office landlord contracted to have the Dodgeville office painted and new carpet installed.
 - iv. Received the Birth to 3 Program Annual Compliance letter from DHS. The Birth to 3 program received 100% compliance.
 - v. Unified received \$300.00 from ARC of Southwest Wisconsin again this year to go to two families in the Family Support Program for Christmas. Thank you sent to Tom Schraeder.
 - vi. Holly Knapp, Emergency Services Supervisor, organized a roundtable for law enforcement, Corporation Counsels, hospitals, social services and Northwest Connections participation. They will meet monthly to discuss mental health crises, review emergency detentions, and discuss roles and protocols.

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- vii. Working to find other emergency detention options. Contacted Mayo Clinic – Franciscan Healthcare in LaCrosse and U.W. Hospital in Madison. We will be in contact with them after the holidays. Emergency Detentions count is down; 9 in November and 1 to-date in December.
- viii. Dr. Szeibel’s last appointment was December 16, 2015. A potluck was held to recognize his retirement and Unified employees presented him with a gift.
- ix. Dr. Cullen will start in the Dodgeville office on January 11, 2016.
- x. We have hired Lindsay Meyer for the vacant Assessment Specialist position. Brianna Hardyman is now working as a mental health therapist. Megan Wolf has received her Masters in Counseling and will be eligible for LPC training license.
- xi. Electronic Health Records production is moving along at a fast pace. Loading information and scheduling will start soon along with testing the system.
- xii. Kathy attended the judges meeting December 11, 2015 to discuss drug court and treatment options. Discussed the need for intensive outpatient treatment and lack of staff and funding available to serve an intensive outpatient group.

Mark Stead moved to accept the reports and place on file. Motion seconded by Charles Stenner and passed unanimously.

- 6. INTRODUCTIONS AND PUBLIC COMMENTS: Robert Kenney, County Board Chairman, gave some background information from the judges meeting in regard to services needed.
- 7. APPROVAL OF 2016 TEAMSTER AGREEMENT: Personnel Committee recommended approval of the proposed 2016 collective bargaining agreement between Teamsters and Unified Community Services. The contract includes a .73% cost of living adjustment, which is the maximum allowable under Wisconsin Act 10 for contracts effective 1/1/2016. Mark Stead moved for approval of the 2016 Teamster Agreement, plus an additional Board authorized .77% increase outside the collective bargaining process, for a total increase of 1.5% effective 1/1/2016. Motion seconded by Lester Jantzen and passed unanimously.
- 8. AT-LARGE GRANT COUNTY UCS BOARD VACANCY: Discussed need to replace Julee Albers’ at-large position on the UCS Board. Recommendations will be given to the County Board Chair to recommend to the full County Board for appointment.
- 9. ADJOURNMENT: Mark Stead moved to adjourn at 7:47 p.m. Motion seconded by Mary Ellen Tredinnick and passed unanimously.

Nancy Schmitz, Recorder