

EXECUTIVE COMMITTEE

December 8, 2015

The Executive Committee of the Grant County Board of Supervisors met on Tuesday, December 8, 2015 at 9:00 a.m. in room 266 of the Administration Building, Lancaster, WI.

The meeting was called to order by Chair John Beinborn. Other members present were Robert Keeney, Mike Lieurance, John Patcle, Gary Ranum, Donald Splinter and Mark Stead. Therefore a quorum was present. Also in attendance were Nancy Scott, Joyce Roling, Louise Ketterer, Dave Lambert, Verda Nemo, Tina McDonald, Vern Lewison, and Donna Bohnenkamp.

Notice of the meeting was sent to the media and the agenda was posted in the Administration Building, Courthouse, and on the Grant County website.

Motion by Mark Stead, seconded by Mike Lieurance, to approve the agenda as posted. Motion carried without negative vote.

Motion by Gary Ranum, seconded by Don Splinter to approve the minutes of the November 10 and November 23 Executive Committee meeting and the November 23 Joint Meeting with Highway as printed. Motion carried without negative vote.

Motion by Mark Stead, seconded by Robert Keeney, to accept the November Treasurer's Report. Motion carried without negative vote.

Motion by Donald Splinter, seconded by Mark Stead, to close the Grant/Richland/Iowa Special Account and disburse 25% of the funds to Richland County, 25% to Iowa County, and 50% to Grant County and to close the Village of Muscoda Waste to Energy Account and disburse the funds to the Village of Muscoda. Motion carried without negative vote.

Motion by Donald Splinter, seconded by Robert Keeney, to authorize the use of the self-insurance fund balance to pay premiums and deductibles for motor vehicle comprehensive and collision coverage as recommended by the Public Property Committee. Motion carried without negative vote.

Motion by Mark Stead, seconded by Gary Ranum, to recommend approval of "Resolution: Regarding the Investment of County Funds". Motion carried without negative vote.

Dave Lambert addressed the Committee in follow up to the joint meeting of the Executive and Highway Committees on November 23. The Highway Commissioner, Finance Director, highway staff and representatives of the Committee will schedule a site visit to see the Springbrook highway software in use.

Motion by Mark Stead, seconded by Gary Ranum, to accept the November Revenue and Expenditure Report. Motion carried without negative vote.

Motion by Robert Keeney, seconded by Donald Splinter to accept the Director's Report. Motion carried without negative vote.

Employee Relations

Staffing Update: Current staffing figures as of December 04, 2015, are as follows:

Full time Benefit	277
Regular Part time Benefit	104
Part time	64
Limited term and seasonal	90
TOTAL	535

Mark Stead, seconded by Mike Lieurance, moved to approve the Highway Department restructure request to eliminate out of class pay, reclassify three section patrol workers to Operators, and increase pay grade 10 (General Laborer and Section Patrol Workers), of wage schedule, .06 per hour to reflect time spent in higher classification effective 1/1/2016. The fiscal impact is \$2347. Motion carried without negative vote.

John Patcle, seconded by Mark Stead, moved to approve the UW Extension and Fair/Youth and Ag restructure request as presented with creating a temporary 32 hour per week Office Assistant II position for one year, reclassify existing Office Assistant II position to Administrative Assistant I, and place all support staff under Fair/Youth and Ag department effective January 1, 2016. The agents will remain the direct supervisor of the staff. Fiscal impact is \$21,466. Motion carried without negative vote.

Mike Lieurance, seconded by Robert Keeney, moved to approve the revisions to the Grant County LTE and Seasonal pay schedule as presented. Motion carried without negative vote.

Mark Stead, seconded by John Beinborn, moved to recommend approval to the County Board, the revision of the Travel and Expense reimbursement policy. Motion carried without negative vote.

Joyce Roling reported that the LEAN classes are complete. We are continuing the work on creating a link on the County's website reflecting LEAN county projects and resources.

The committee discussed the department head evaluation process and upcoming changes for 2016.

Mark Stead, seconded by Gary Ranum, moved to adjourn to January 14, 2016 at 1:00 p.m. Motion carried without negative vote.