

PUBLIC PROPERTY COMMITTEE
December 2, 2015

The Public Property Committee of the Grant County Board of Supervisors met on Wednesday, December 2, 2015 at 9:00 a.m. in Room 266 of the Administration Building, Lancaster, WI pursuant to the previous meeting of October 28, 2015.

The meeting was called to order by Carol Beals at 1:00 p.m. The County Clerk, Linda K. Gebhard verified that the meeting was in compliance with the open meeting law posted in three places and published on the County Web Site.

Members present: Donald Splinter, Dale Hood, John Beinborn, Dwight Nelson, Lester Jantzen, and Carol Beals. Vern Lewison had asked to be excused. Robert Keeney, County Board Chair, Nancy Scott, Finance Director and Joyce Roling, Personnel Director were also present.

Agenda: Don Splinter, seconded by John Beinborn, made a motion to approve the amended agenda as written. Motion carried.

Minutes: Dwight Nelson, seconded by Dale Hood, moved to approve the October 28, 2015 minutes as written. Motion carried.

Correspondence: The Lancaster Chamber of Commerce asked for permission to use the Courthouse on December 5th and 12th for Santa in the Courthouse event. A motion was made by Don Splinter, seconded by Dale Hood to approve this request. Motion carried.

Maintenance: Mark Udelhofen was not present.

Terry reported he would like to have an electrician come to quote what it would take to install electrical outlets on the outside of the Administration Building. The cords have to be run under mats in order to heat the downspouts so they do not freeze during the winter months and also plug in decorations on the front of the building which could cause an accident. The project would be targeted for 2016; the committee gave Terry permission to go forward with this project.

Insurance: Randy Peterson, TRICOR, claims doing well; 3 Workers' Compensation at this time but no loss of time.

Brent Straka, TRICOR, working on open enrollment all is going well, employees have normal questions for this process, there were no big concerns encountered.

American Appraisal: Brad Schulz from American Appraisal informed the committee that he had re-evaluated the appraisal on the Courthouse. The committee had concerns that American Appraisal had understated the value of the Courthouse in the first evaluation. He agreed because of the significant amount of copper, the mural on the dome, and the double dome; the value should be increased to possibly 11 to 12 million range. He would have to submit the exact amount after he had a chance to check out some numbers; he would report back to the Committee in January 2016 once the value has been set.

Award Property Insurance bids: Bids for the following Insurance Companies were presented to the committee for the Property Insurance Coverage: ***(Spreadsheet is attached to the minutes)***

Local Government Property Insurance Fund Jenny Edge, AIC

	The ASU Group
WI County Mutual Insurance Co.	Karen Flynn, Sr. Vice President—Underwriting AEGIS Corporation 18550 West Capitol Drive Brookfield, WI 53045
MPIC	Blair Rogacki Chief Executive Officer Municipal Property Insurance Company 2801 Crossroads Drive, Suite 2200 Madison, WI 53718
EMC	EMC Insurance Underwriter Gail Ostaszewski 16455 W. Bluemound Rd Brookfield, WI 53005
Glatfelter	The Horton Group Underwriter Julie Meyer N19 W2410 N. Riverwood Drive, Suite 100 Waukesha, WI 53188
Travelers	TRICOR Insurance Randy Peterson, Agent P. O. Box 450 Lancaster, WI 53813

A motion was made by Don Splinter, seconded by John Beinborn to award Travelers, TRICOR Insurance to carry the Property Insurance Coverage for Grant County, cancelling the coverage with Local Government Property Insurance Fund as of January 1, 2016. Motion passed unanimously.

Resolution to withdraw from the Local Government Property Insurance Fund: A motion was made by Lester Jantzen, seconded by Dwight Nelson to recommend the Resolution to withdraw from the Local Government Property Insurance Fund be presented to the Grant County Board of Supervisors for passage at the December 15, 2015 meeting. Motion carried.

LOCAL GOVERNMENT PROPERTY INSURANCE FUND
2801 Crossroads Drive, Suite 2200
Madison, WI 53718
PHONE: 877229-0009
FAX: 877-832-0122

RESOLUTION
WITHDRAWAL FROM THE LOCAL GOVERNMENT
PROPERTY INSURANCE FUND

INSTRUCTIONS: Pursuant to the requirements of s.605.21 (3) Wisconsin Statutes, provide certified notice to the Local Government Property Insurance Fund that by a majority vote, your Board or Council elected to

withdraw from the Fund. **Withdrawal date cannot be prior to the date action was taken.** Send completed notice to above address.

Policyholder Name: Grant County, WI

Policy #: 120025

Cancel Effective Date: January 1, 2016

As Clerk, I certify that by a majority vote, the above-named local governmental unit's Board/Council voted to withdraw from the Local Government Property Insurance Fund.

This action was taken at the Public Property/Technology Committee meeting on the 2nd day of December, 2015.

/s/Linda K. Gebhard, Grant County Clerk

Date: December 2, 2015

Presented and recommended for passage this 2nd day of December, 2015 by the Public Property/Technology Committee of the Grant County Board of Supervisors.

/s/ Carol Beal, Chair
Vern Lewison, Secretary
/s/ Lester Jantzen
/s/ Dale Hood

/s/John Beinborn, Vice Chair
/s/ Dwight Nelson
/s/ Donald Splinter

Auto Physical Damage: Due to changing the coverage for the Property from Local Government Fund the Auto Physical damage (collision and comprehensive) has to be moved to a different carrier. Travelers can offer a \$20,000 savings to the county to package this on with the property coverage they will now be taking over.

A motion was made by Dwight Nelson, seconded by Don Splinter to award Travelers Insurance the Auto Physical Damage coverage (Collision and Comprehensive) for Grant County. Motion carried unanimously.

Carol Beals asked that the minutes reflect, "The County would like to continue to receive from Travelers, the discount savings of \$20,000 every year going forward, because they have acquired the Property Insurance coverage".

A motion was made by Dale Hood, seconded by Lester Jantzen, to recommend to the Executive Committee approval to maintain the Self-Funded Account as a carryover account in the future to be used toward comprehensive and collision deductibles and premiums for the Departments. Motion carried unanimously.

Workers' Compensation Renewal: Randy Peterson, TRICOR informed the committee he had met with Dawn Mergen and Joyce Roling, they would like to remain with Liberty Mutual for the Workers' Comp. Randy stated that they have a very good working relationship with Liberty; they have been instrumental through the years in keeping the counties experience modification so low. Randy attributes this excellent record for their dedication to help make the county work as a whole. Randy stated they have saved the county thousands and thousands of dollars and it would be good if the county would show their gratitude to Joyce and Dawn for a job well done. Randy commended the committee for making a very good decision regarding the changing of carriers for the property and auto damage coverages; this has made the committee look very responsible and have saved the county a lot of money for their efforts.

Dwight Nelson thanked all who were involved in the bidding process, their hard work was appreciated.

A short break was taken, reconvened at 9:45 a.m.

Update on Courthouse Renovation Project: Robert Keeney stated the Historical Society inspected the Courthouse with Insite, they were very happy the county was able to maintain the historical look in the building. The punch list has been completed; all the things that needed fixing have been completed. InSite is waiting for paper work from the company who completed the underground part of the project in order to close out the paperwork. The flag will be installed but the project has been put off until next spring. Randy Oyen will be completing the project as planned.

IT Report: Jeff Anderson reported that Jacob McCulley had been hired for the full time Technician Position starting January 4, 2016.

The internet connection that was installed in the Administration Building for the most part has worked well. However, Social Services have had some issues. IT has taken an old computer and made a router to try and correct this issue. So far this has helped until they can purchase the special box that will do this function, those are on back order hopefully will receive in January 2016.

Licensing has not been totally set in place. It is a slow process; they used to spend two to three days in setting up a new computer, uninstalling software that is not needed. Now they have cut this process down to within a day because they can image directly from the server. They can install the software and updates appropriate to the employee who will receive the computer. This has also been beneficial cost wise because of the licensing, they do not have to purchase this software they can just install it.

Carol Beals brought up an issue the Health Department has been kicked out of their programs. Jeff addressed the question stating they have built a new server for them but they need to get together with the software vendor because this issue may come down to their error; they will continue to follow up on it after the holidays. A new upgrade will more than likely have to be done and all the nurses' computers will have to be done at once.

LEAN Update on initiatives and Web Site development: Jeff gave the committee an overview of the 5-S Lean principles that he had learned in the LEAN Training and gave examples in how it has helped in his department. He felt the outcome for his department is to create a habit, make fewer errors which have helped create more standard practices. In the future, they will try to implement standard practices in maintenance on the desktop file systems. Also going forward, trying to implement the Lean Culture in the County Web Site.

Public Comment: None

Adjournment: Dwight Nelson, seconded by John Beinborn, made a motion to adjourn the committee meeting pursuant to the next meeting on Wednesday, January 27, 2016 at 9:00 a.m. Motion carried.