

BOARD MINUTES
UNIFIED COMMUNITY SERVICES
Wednesday, October 21, 2015
200 W. Alona Lane, Lancaster, Wisconsin

MEMBERS PRESENT: Judy Friar, Nancy Howard, Lester Jantzen, Judy Lindholm, Dwight Nelson, Mark Stead (Acting Chair.), Charles Stenner, Kelby Thomas, and Mary Ellen Tredinnick.

MEMBERS EXCUSED: Mike Tiber and Julee Albers.

OTHERS PRESENT: Kathy Rink, Zack Armstrong, Cheryl Knapp and Nancy Schmitz

1. CALL TO ORDER/ROLL CALL: 7:00 p.m.; quorum present.
2. OPEN MEETING LAW CERTIFICATION: A notice was published in the Herald Independent, stating the date, time and place of the Unified Community Services Board meeting. Notice was also posted in two public locations and on the county website. Verified by Nancy Schmitz.
3. CONSENT CALENDAR: Judy Lindholm moved to approve the agenda and to approve the minutes of the September 16, 2015 Board meeting. Motion seconded by Dwight Nelson and passed unanimously.
4. BILLS: Charles Stenner moved approval for payment of the bills for September 2015 as reviewed. Motion seconded by Lester Jantzen and passed unanimously.
5. REPORTS:
 - a) Financial report for September 2015 given by Zack Armstrong.
 - b) Personnel report for September 2015 given by Cheryl Knapp.
 - c) Chairman's report: None.
 - d) Kathy Rink presented the Director's report as follows:
 - i. Charter Communications will soon start installing the fiber-optic line to connect our offices.
 - ii. Staff members are working on designing forms for electronic health records. The next meetings with Netsmart are scheduled for four days in mid-November. The new system has now been distributed to the four agencies in the collaborative and we can begin customizing our own system.
 - iii. A new men's group started in Lancaster; one has been meeting in Dodgeville for several months. A substance abuse group will be starting this month in each office.
 - iv. The Division of Mental Health and Substance Abuse Services is sending 5-6 staff to review our services. This review is part their oversight of the Mental Health Block Grant funding. This is to be a "non-inspective" review.
 - v. The Wisconsin County Human Service Association Fall Conference will be held December 3rd and 4th in Stevens Point. The meeting will focus on leadership. WCHSA has invited Board members to attend.

Dwight Nelson moved to accept the reports and place on file. Motion seconded by Mary Ellen Tredinnick and passed unanimously.

6. INTRODUCTIONS AND PUBLIC COMMENTS: None.

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7. AGREEMENT FOR 2015 AUDIT: Mary Ellen Tredinnick moved to accept the engagement letter for the 2015 audit from Johnson Block for \$8,900 total. Motion seconded by Judy Friar and passed unanimously.
8. COMMUNITY OPTIONS PROGRAM FUNDING RESOLUTION: Kathy Rink reviewed changes that occurred in the Governor's budget which consolidated mental health funding and created a new Children's Community Options program. As a result of an error made by Grant County Social Services in the final 2013 reconciliation of COP funding, \$42,000 of mental health funding will be going to Grant County Social Services instead of Unified Community Services. The Grant County Department of Social Services Committee passed a Resolution to transfer funds back to Unified to support mental health consumers. Judy Lindholm moved to approve the transfer by the Department of Health Services on an on-going basis as follows: \$30,000 from Grant County Department of Social Services-Children's Community Options Program to Unified Community Services Community Aids funding-Consolidated Mental Health Profile. Motion seconded by Lester Jantzen and passed unanimously.
9. ADJOURNMENT: Charles Stenner moved to adjourn at 7:17 p.m. Motion seconded by Dwight Nelson and passed unanimously.

Nancy Schmitz, Recorder
Julee Albers, Secretary