

## **SOCIAL SERVICES BOARD**

**October 7, 2015**

The meeting was called to order by Dale Hood at 9:00am. Roll call was taken with Splinter, Loy, Ranum, Beinborn and Nelson present. Beals was excused. Also present were Fred Naatz, Director, and Tori Armstrong, Business Manager. The meeting was in compliance with the open meeting law. Beinborn moved to approve the order of agenda, seconded by Loy. The motion carried. Nelson moved to approve the minutes of the September 2, 2015 meeting, seconded by Ranum. The motion carried. Beinborn moved to approve the September vouchers, seconded by Splinter. The motion carried. Ranum moved to approve the August, 2015 Administrative Report, seconded by Splinter. The motion carried. Ranum moved to approve the September, 2015 training costs (Travel – \$0, Training - \$660.00, Lodging \$1,259.00 Meals - \$0) training costs, seconded by Nelson. The motion carried.

### **CORRESPONDENCE**

### **ADMINISTRATION**

#### **COP funding Resolution**

Splinter moved to approve the COP funding Resolution, which approved the Department of Health Services to transfer, on an on-going basis, thirty thousand (\$30,000) of Community Options Kids funding to the Unified Community Services Community Aids funding – Consolidated Mental Health Profile, seconded by Loy. The motion carried.

#### **Functional Family Case Management – standard practice**

The Juvenile Justice & Child Welfare units would like to adopt the use of evidenced-based practices and programs. This would include integrative supervision and case management model for engaging, motivating, assessing and working successfully with high risk youth and families. This will make tracking much easier and transition smooth. It will consist of #4 – 2 day training's per year, with weekly supervision calls with trainer. Naatz estimates the cost to be approximately \$30,000 - \$40,000 per year and that the Personal Care Reserve could possibly be used to cover costs. Naatz will keep the Committee informed about FFCM and the expenses anticipated.

#### **LEAN Update**

Clark Thelemann and Ben Gavinski are attending the LEAN training. Naatz will keep the Committee informed on how staff is utilizing the LEAN concept.

#### **Building Update**

Running the water for 15 minutes daily on the 3<sup>rd</sup> floor to hopefully help with the black water situation.

#### **Directors Report**

Naatz attended the Trauma Informed Care conference, and gave an update on it. Naatz also has become a Board member with the Family Promise Program of Grant County.

**PERSONNEL**

A SWTC instructor suddenly passed away last week, and they requested help with some of the classes already in progress. Clark Theleman will be teaching one class for the rest of the semester, which he will flex his time. This will only continue until SWTC Christmas break.

Splinter moved to fill the vacant Social Worker position, seconded by Ranum. The motion carried.

Nelson moved to fill the contracted Coordinated Service Team position, seconded by Beinborn. The motion carried.

**CITIZEN COMMENTS****ADJOURNMENT**

At 10:50am Nelson moved, seconded by Beinborn to adjourn to November 4, 2015 at 9:00 AM at DSS Large Conference Room. The motion carried.

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**Donald Splinter****Date**