

PUBLIC PROPERTY COMMITTEE
September 30, 2015

The Public Property Committee of the Grant County Board of Supervisors met on Wednesday, September 30, 2015 at 9:00 a.m. in Room 266 of the Administration Building, Lancaster, WI pursuant to the previous meeting of August 25, 2015.

The meeting was called to order by Carol Beals, Chair. The Deputy County Clerk, Karla K. Schwantes verified that the meeting was in compliance with the open meeting law posted in three places and published on the County Web Site.

Members present: Donald Splinter, Dale Hood, Lester Jantzen, John Beinborn, Dwight Nelson and Carol Beals. Vern Lewison had asked to be excused. Robert Keeney, County Board Chair was also present.

Agenda: Dale Hood, seconded by Lester Jantzen, made a motion to approve the agenda as written. Motion carried.

Minutes: Dwight Nelson, seconded by John Beinborn, moved to approve the August 26, 2015 minutes as written. Motion carried.

Correspondence: Bob Keeney received a request from the Lancaster FFA Alumni to place a sign on the Courthouse lawn advertising the Toy Show and Breakfast at the High School on December 6th. Posting would be the last week of November; they would put up and take the sign down. Motion made by Don Splinter, seconded by Dale Hood to approve this request. Motion carried.

Maintenance Supplies: Continued discussion regarding purchasing of maintenance supplies. Cintas provided the committee written information on their services. It is to the counties advantage to utilize one company for quantity purchasing and reduced cost. Weber Paper Company from Dubuque has been working with ADRC, Orchard Manor and the Jail and made a personal presentation to this committee. This committee is in agreement to have Weber Paper Company become the contact company for quantity orders of maintenance supplies. No contract will be needed.

Maintenance: Mark Udelhofen has been turning on the heat in Courthouse, computer not working. Ventilation control system needs updated at a cost estimate of \$34,000.00. This expense is awaiting budget approval.

Terry reported having a seal leak on a pump, this problem has been fixed; everything in administration building working well.

Insurance: Jenna Goodrich from A.J. Gallagher reported that all was going well, have been very few claims; all claims have been addressed. Jenna brought up Workers Comp renewal; after discussion the committee requested options be brought to the October meeting.

Committee informed the appraisal summary may be available October 15th. This report will be quite large, may need to be sent electronically to committee.

Randy Peterson, TRICOR, claims doing well; current history from today back to 2012 paid out approximately \$100,000 in claims. Currently have 4 open claims; 3 automotive and 1 general liability expecting to pay out around \$3,000.

New information shared regarding Travelers and Self-Insured collision.

Brent Straka, TRICOR (absent)

Courthouse Renovation Project: Insite/BAMR did their last walk through Tuesday, September 22nd. Approximately 10% not complete, will be in three weeks. One stone not square on exterior, this will be addressed. October 21st Insite will return to walk through again with Bob Keeney.

Update on Flag: Randy Oyen plans to complete this job this fall. Bob Doll is assisting Randy with this process. No cost at this time.

Short break taken

IT Report: Jacob McCulley, IT LTE, presented an imaging demonstration. Jeff currently attended a GIPAW training at Egg Harbor.

Orchard Manor has been hooked up to faster internet brought through Administration Building. Faster speed working well; Highway and Sheriff not connected yet. No time frame set for this issue.

Lean training will be starting October 1, 2015; Jeff, Dana and Deanna will be attending this training, Jacob will be covering the office in their absence.

Supreme Court Judges held court in our Courthouse September 17, 2015. IT helped with the network connections. Proceedings were streamed through internet in the IT Office.

Public Comment: None

Adjournment: Dwight Nelson, seconded by John Beinborn, made a motion to adjourn the committee meeting pursuant to the next meeting on Wednesday, October 28, 2015 at 9:00 a.m. Motion carried.