

## Orchard Manor/County Farm Committee Meeting Minutes September 9, 2015

Chairperson Patrick Schroeder called the meeting to order at 10:00 a.m. Chairman Schroeder noted a quorum was present and certified the meeting was in compliance with the Open Meetings Law. Committee members present were Roger Guthrie, Mike Lieurance, Gary Ranum, and Donald Splinter. Grant County staff members Robert Keeney, Joyce Roling, Lori Reid, and Carol Schwartz were present. Terri Abing also attended.

Roger Guthrie made the motion seconded by Gary Ranum to approve the agenda. Motion carried, voice vote.

Donald Splinter made the motion seconded by Mike Lieurance to approve the July 8, 2015 Orchard Manor and Farm Committee minutes. Motion carried, voice vote.

Terri Abing reported some updates are being made to the farm per Department of Natural Resources guidelines. The committee asked Majestic View to let them know what costs they incur to satisfy these requirements.

Donald Splinter made the motion seconded by Gary Ranum to accept the July 2015 County Farm Cash Balance Statements and vouchers as presented. Motion carried, voice vote.

After review and discussion of the Farm appropriation budget, Roger Guthrie made the motion seconded by Mike Lieurance to approve the 2016 Farm budget as presented. Motion carried, voice vote. The committee also requested a follow up with finance about making the adjusting entry for the loan to Orchard Manor for the heating and ventilation project.

Ken McAndrew again reported complaints about discolored water at the Community Services Building. After contacting Fred Naatz, it appears nobody is running water or flushing toilets in the mornings to clear the lines. Staff will begin doing so and create a log of their checks. McAndrew also reported a complaint from the Community Services Building staff regarding wrap on pipes coming loose. The Health Department checked the material and it contained no asbestos. It was repaired by Orchard Manor maintenance staff. All concrete work is completed. The ICF-ID dining room door still needs to be replaced by September 30. The Sheriff's department was contacted on two occasions: once for a suspicious, unauthorized individual on the property at night; and again for a former employee driving through the parking lot and shouting at staff on multiple occasions.

The committee discussed the proposed health insurance changes regarding retirees. Orchard Manor staff indicated they would still like to have access to the County health insurance after retirement, regardless of deductible changes.

Gary Ranum made the motion seconded by Roger Guthrie to use the offered in-kind donation of \$10,000 in services from Aramark toward the 400-wing covered entrance project. Motion carried, voice vote.

The committee suggested contacting Amy Olson regarding the process she went through to secure an engineering consultant for their department's remodeling project.

Donald Splinter made the motion seconded by Roger Guthrie to approve the 2016 Orchard Manor budget as presented. Motion carried, voice vote.

Carol Schwartz and the Committee discussed the following Orchard Manor issues:

- The current census is 110 geriatric and 28 intellectually disabled residents.
- Open positions – two RN/LPN, nine benefit CNAs, one benefit dietary aide, and non-benefit CNA, dietary aide, and RN/LPN positions.
- The survey citations have been satisfactorily resolved but Orchard Manor will receive a monetary fine as a result.
- The Aramark contract was reviewed by corporation counsel and approved as is. We are also reviewing vendor options for food purchases for the facility.
- Current LEAN projects include continued posting and sale of dietary and maintenance items on surplus website.
- Social workers are currently at a conference to earn continuing education credits.
- New infection control nurse will attend a seminar costing \$75 and one night in a hotel room.

Mike Lieurance made a motion seconded by Roger Guthrie to accept the July and August 2015 Orchard Manor Cash Balance Statements and vouchers as presented. Motion carried, voice vote.

Chairman Schroeder tentatively set Wednesday, October 14, 2015 at 10:00 a.m. for the next regular meeting. Roger Guthrie made the motion seconded by Donald Splinter to adjourn the meeting at 11:35 a.m. Motion carried, voice vote.