

PUBLIC PROPERTY COMMITTEE

August 26, 2015

The Public Property Committee of the Grant County Board of Supervisors met on Wednesday, August 26, 2015 at 9:00 a.m. in Room 266 of the Administration Building, Lancaster, WI pursuant to the previous meeting of July 22, 2015.

The meeting was called to order by John Beinborn, Carol Beals; Chair arrived at the meeting at 9:03 a.m. The County Clerk, Linda K. Gebhard verified that the meeting was in compliance with the open meeting law posted in three places and published on the County Web Site.

Members present: Donald Splinter, Vern Lewison, Dale Hood, Lester Jantzen, John Beinborn, Dwight Nelson and Carol Beals. Robert Keeney, County Board Chair was also present.

Agenda: Vern Lewison, seconded by Dwight Nelson, made a motion to approve the amended agenda as written. Motion carried.

Minutes: Lester Jantzen, seconded by Don Splinter, moved to approve the July 22, 2015 minutes as written. Motion carried.

Correspondence: None

Maintenance: Mark Udelhofen reported all is going well; he gave an update on the last boiler that needs to be upgraded; replacing the controls in the Courthouse Rooms. At this point, the cost for the upgrade of \$34,000.00 has been implemented in the 2016 Public Property Budget but could be subject to change per balancing the budget.

Terry Clark, Administration Building Maintenance reported that one of the pumps in the heating/cooling system started to leak, WHV was called to correct the problem.

Insurance: Jenna Goodrich from A.J. Gallagher reported that all was going well, have been very few claims; all claims have been addressed.

Randy Peterson, TRICOR, the fair went well, no problems. American Appraisal has started their appraisal process on all the county properties this week.

Brent Straka, TRICOR, reported he has been working with Joyce Roling on the Insurance renewals. The County is proposing a change in the deductible with the County taking on all the risk; this change will not raise any costs for the employees. The changes are as follows:

Effective January 1, 2016, change tot deductible from \$2,000/\$4,000 to \$5,000/\$10,000.

	Single Deductible	Family Deductible
Current	\$2,000	\$4,000
Employee pays	\$500	\$1,000 Maximum
Proposal	\$5,000	\$10,000
Employee pays	\$500	\$1,000 Maximum

- County takes the risk

- Employee deductible does not increase
- Approximate savings of \$150,000
- Employee premium decreases

Additional Changes proposed:

- Employees retiring after January 2, 2016. Will no longer be eligible to continue health insurance. Current retirees will be grandfathered and will remain on the current plan design.
- Newly elected County Board members after January 2, 2016, will no longer be eligible for health insurance. Current board members on the plan will be grandfathered and will remain on the current plan design.

Presentation by Weber Paper Company: Stacy Downing, Sales Representative gave the committee a short presentation on what Weber Paper Company could offer for the county. Weber Paper sells maintenance products to many of the county departments presently. The County has always had a goal to consolidate purchasing; Stacy outlined how she could help to implement bulk buying for many of the departments and help maintain an inventory of products used. Weber Paper Company would require no contract to provide this service for the county.

Updates on Courthouse Renovation Project: Robert Keeney updated the committee on the Courthouse project. Courthouse Celebration will start at 4:00 p.m. today; Robert hoped that all the Board Members could attend so a picture with the judges could be taken.

Courthouse Flag Update: Randy Oyen is hoping to have the flag project completed in September.

Policy regarding wading in the Blue Boy Fountain on the Courthouse Lawn: Lester Jantzen brought up an incident of some children who were wading in the fountain of the Blue Boy. The committee discussed some options on how to deter this from happening in the future.

A motion was made by Lester Jantzen, seconded by John Beinborn to take this issue before the County Board for discussion and possibly establishing a policy within the county stating “Wading in the water or climbing on the railing will not be allowed”. Motion carried.

Public Property 2016 Requests from Departments: The following requests were submitted to the Committee for their recommendation.

Circuit Court—one desk	\$800.00
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Don Splinter, seconded by Dwight Nelson made a motion to approve the request contingent on the final passing of the 2016 Budget by the Grant County Board of Supervisors. Motion carried.

County Clerk Maintenance—Back up boiler work on Courthouse Boiler	\$34,000.00
4 Electrical outlet boxes on Courthouse Lawn	\$1000.00

County Clerk—Refrigerator/freezer for Administration Building	\$600.00
Postage Machine Lease	3,264.00

Dale Hood, seconded by Lester Jantzen made a motion to approve the request contingents on the final passing of the 2016 Budget by the Grant County Board of Supervisors. Motion carried.

Fair—Paint \$500.00 (Denied by committee)

2 Entrance rugs for Eckstein Building \$228.00 (Denied by committee)	
Road Care	\$5,000.00
Lawn Mower/Trade 2006 for a Grasshopper model 3298	\$5,685.00

John Beinborn, seconded by Don Splinter made a motion to approve the requests contingents on the final passing of the 2016 Budget by the Grant County Board of Supervisors. Motion carried.

Youth and Ag Center—2 rugs for main entrance \$402.80 (Denied by committee)	
2 storage carts for tables in Youth and Ag Center \$546.80 (Denied by committee)	
10 tables for Youth and Ag Center \$850.00 (Denied by committee)	

Extension—12 chairs	\$1,920.00
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Lester Jantzen, seconded by Dwight Nelson made a motion to approve the requests contingent on the final passing of the 2016 Budget by the Grant County Board of Supervisors. Motion carried.

It was discussed by the committee if other departments in the County were looking into purchasing more chairs the order should be consolidated by all departments to receive the best price for future orders.

Law Enforcement—5 Tasers	\$6,500.00
2 Video Cameras	\$8,000.00
3 LED Light bars	\$4900.00
2 Stalker Radar Units	\$4,500.00

John Beinborn, seconded by Lester Jantzen made a motion to approve the requests contingent on the final passing of the 2016 Budget by the Grant County Board of Supervisors. Motion carried.

Social Services—Postage Machine Lease	\$3,348.00
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John Beinborn, seconded by Dale Hood made a motion to approve the requests contingent on the final passing of the 2016 Budget by the Grant County Board of Supervisors. Motion carried.

Short brake was taken, 10:20 a.m.

Returned to session, 10:30 a.m.

IT 2016 Technology Requests from Departments: Jeff Anderson, Information Technology Director submitted the following Technology Request to the committee for their approval.

The following are approximate values for each item:

\$800	HP Desktop Computer
\$1,200	HP Laptop
\$400	B&W Laser Printer
The approximate cost per machine (2015)	
\$602.00	Computer with 21.5" LCD Monitor
\$0.00	Microsoft Office (Word, Excel, PowerPoint, Etc.)
\$602.00	Total Approximate Cost
The approximate cost per machine (2014)	
\$623.00	Computer with 21.5" LCD Monitor
\$0.00	Microsoft Office (Word, Excel, PowerPoint, Etc.)
\$623.00	Total Approximate Cost

The approximate cost per machine (2013)

\$678.00 Computer with 21.5" LCD Monitor
\$329.84 Microsoft Office (Word, Excel, PowerPoint, Etc.)
\$1,007.84 Total Approximate Cost

The approximate cost per machine (2012)

\$640.00 Computer with 19" LCD Monitor
\$329.84 Microsoft Office (Word, Excel, PowerPoint, Etc.)
\$969.84 Total Approximate Cost

The approximate cost per machine (2011)

\$536.96 Computer with 19" LCD Monitor
\$316.41 Microsoft Office (Word, Excel, PowerPoint, Etc.)
\$853.37 Total Cost

1. Social Services

- Requested from home committee
 - Desktop Computer(s) 3 [813]

Requested: \$2,400

Approved: \$2,400

- Laptop Computer(s) 3 [813]

Requested: \$3,600

Approved: \$3,600

TOTAL REQUESTED: \$6,000

TOTAL APPROVED:

2. Register of Deeds

- Requested from home committee
 - GCS software updates & technical support [248]

Requested: \$3,490

Approved: \$3,490

TOTAL REQUESTED: \$3,490

TOTAL APPROVED:

3. Conservation, Sanitation, & Zoning

- Requested from home committee
 - GCS software updates & technical support [248]

Requested: \$3,490

Approved: \$3,490

TOTAL REQUESTED: \$3,490

TOTAL APPROVED:

4. Finance Department

- Requested from home committee
 - Springbrook software updates & technical support [248]

Requested: \$22,993

Approved: \$22,993

- Springbrook Employee Self-Service Module [248]

Requested: \$11,480

Approved: \$11,480

TOTAL REQUESTED: \$34,473

TOTAL APPROVED:

5. Health

- Requested from home committee
 - Replacement Tablet Batteries 3 [813]
 - Tablet Computer(s) 3 [813]
 - Port Replicators 3 [813]
 - Uninterruptable Power Supplies (UPS) 3 [813]

Requested: \$450

Approved: \$450

Requested: \$6,450

Approved: \$6,450

Requested: \$700

Approved: \$700

Requested: \$480

Approved: \$480

TOTAL REQUESTED: \$8,080

TOTAL APPROVED:

6. UW-Extension

- Requested from home committee
 - Laptop Computer 1 [813]
 - Monitor 1 [813]

Requested: \$1,200

Approved: \$1,200

Requested: \$209

Approved: \$209

TOTAL REQUESTED: \$1,409

TOTAL APPROVED:

7. Treasurer

- Requested from home committee
 - GCS software updates & technical support (includes Tax Lister office) [248]
 - Desktop Computer(s) 3 [813]
 - Monitor 4 [813]

Requested: \$12,730

Approved: \$12,730

Requested: \$2,400

Approved: \$2,400

Requested: \$832

Approved: \$832

TOTAL REQUESTED: \$15,962

TOTAL APPROVED:

8. Personnel

- Requested from home committee
 - Springbrook Human Resources Module [248]

Requested: \$14,623

Approved: \$14,623

- Springbrook Online Applicant Tracking [248]

Requested: \$11,480

Approved: \$11,480

TOTAL REQUESTED: \$26,103

TOTAL APPROVED:

9. District Attorney

- Requested from home committee
 - Printer [813]

Requested: \$400

Approved: \$400

TOTAL REQUESTED: \$400

TOTAL APPROVED:

10. Sheriff's Office

- Requested from home committee
 - Laptop Computers 3 [813]

Requested: \$3,600

Approved: \$3,600

- NetMotion Licenses 10 [248]

Requested: \$3,356

Approved: \$3,356

- Laptop Computer (CF-53 Toughbook) 1 [813]

Requested: \$2,900

Approved: \$2,900

- Desktop Computer(s) 3 [813]

Requested: \$2,400

Approved: \$2,400

- Monitors 6 [813]

Requested: \$750

Approved: \$750

- 911 Software [816]

Requested: \$200,000 (\$150,000 funded from sales tax carryover, \$50,000 funded from general fund)

Approved: \$200,000

TOTAL REQUESTED: \$213,006

TOTAL APPROVED:

Total to here: \$312,413 (\$112,413)

[248] \$283,642

[813] \$28,771

2015:

Total to here: \$90,526.32

[248] \$51,733

[813] \$38,793.32

11. IT

- Microsoft licensing [248]
 - **\$100,000.00 (\$35,000 of MS licenses funded from sales tax carryover)**
- Replay (backup software) gold maintenance renewal [248]
 - **\$5,400**
- Barracuda Archiver renewal (Due August 2016) [248]
 - **\$1,300**
- Barracuda Encryption & Spam renewal (Due June 2016) [248]
 - **\$605**
- Cisco Smartnet renewal (Due April 2016) [248]
 - **\$3,300**
- Website (from carryover) [248]
 - **\$10,000**
- Internet Connection (Admin Bldg) [248]
 - **\$12,500**
- VIPRE (Antivirus) Renewal [248]
 - **\$4,200**
- Server for UW [813]
 - **\$6,000**
- Miscellaneous Hardware [813]
 - **\$2,850**

TOTAL REQUESTED: \$146,155

TOTAL APPROVED:

Total to here: \$146,155

[248] \$137,305

[813] \$8,850

All 248: \$420,947

All 813: \$37,621

9 desktops, 10 laptops (19 total machines) requested

- **TOTAL REQUESTED: \$458,568**

2015: \$248,611.32

2014: \$248,872.63

2013: \$149,603.48

2012: \$155,482.47

2011: \$154,076.03

2010: \$95,081.54

2009: \$114,457

2008: \$47,979.25

2007: \$52,731

Don Splinter seconded by Vern Lewison made a motion to approve the amount of \$458,568.00 for the 2016 Technology Requests contingent on the final passing of the 2016 Budget by the Grant County Board of Supervisors. Motion carried.

Jeff Anderson answered some questions on the new 911 system that is the biggest IT request for 2016, telling the committee how the program will work. The total cost of the new system is \$200,000.00.

2016 IT Budget: 2015 IT Budget: Jeff Anderson, Information Technology Director submitted his 2015 Budget to the committee for their approval.

Don Splinter, seconded by Dale Hood made a motion to approve the Information Technology 2016 Budget contingent on the final passing of the 2016 Budget by the Grant County Board of Supervisors. Motion carried.

IT Training: Jeff Anderson reported that in June he had attended training in Chicago, registration expense was \$1,200.00 mileage expense was \$200.00.

Public Comments: Jack Johnson, Chief Deputy Sheriff wanted to inform the committee Law Enforcement had \$3100.00 in the Public Property/Technology carryover from 2013 to have the Grant County Highway Department seal coat their driveway and parking lot. The process has never been completed and the Highway Departments equipment may be too big to complete the job. Law Enforcement will be asking the committee for their recommendation to carryover the \$3100.00 into 2016 so they can complete the seal coating next year. This was not an agenda item so no action was taken; only meant to inform the committee of the situation and place on Octobers agenda for further discussion.

Adjournment: Dale Hood, seconded by Lester Jantzen, made a motion to adjourn the committee meeting pursuant to the next meeting on Wednesday, September 23, 2015 at 9:00 a.m. Motion carried.