

BOARD MINUTES  
UNIFIED COMMUNITY SERVICES  
Wednesday, August 19, 2015  
200 W. Alona Lane, Lancaster, Wisconsin

MEMBERS PRESENT: Julee Albers, Judy Friar, Nancy Howard, Dwight Nelson, Charles Stenner, Mike Tiber (Chair.), and Mary Ellen Tredinnick.

MEMBERS EXCUSED: Lester Jantzen, Judy Lindholm and Mark Stead.

OTHERS PRESENT: Kathy Rink, Zack Armstrong, Cheryl Knapp and Nancy Schmitz

1. CALL TO ORDER/ROLL CALL: 7:00 p.m.; quorum present.
2. OPEN MEETING LAW CERTIFICATION: A notice was published in the Herald Independent, stating the date, time and place of the Unified Community Services Board meeting. Notice was posted in two public locations and on the county website. Verified by Mary Ellen Tredinnick and Nancy Schmitz.
3. CONSENT CALENDAR: Consider approval of the agenda and the minutes of July 15, 2015. Dwight Nelson moved to approve the agenda and approve the minutes of July 15, 2015 Board meeting. Motion seconded by Mary Ellen Tredinnick and passed.
4. BILLS: Mary Ellen Tredinnick moved approval for payment of the bills for July, 2015 as reviewed. Motion seconded by Julee Albers and passed.
5. REPORTS: Financial report for July, 2015 given by Zack Armstrong. 2014 Audit report given by Zack Armstrong. Personnel report for July, 2015 given by Cheryl Knapp. Chairman's report: None. Kathy Rink presented the Director's report as follows:
  1. Moving forward with Electronic Health Records. Currently setting up forms and workflows in the system. Next step will be financial/billing set-up.
  2. Dr. Knuppel will be in the Dodgeville office on Mondays. The individual clinic reviews are being combined to only one time per week at the Lancaster clinic and the format will be changed to a clinical collaboration model.
  3. Brianna Hardyman, Assessment Specialist, will assess new clients and allow clients to be seen on a more timely basis. Brianna will also be setting up prevention activities and treatment groups.
  4. Kathy distributed a brief summary of Unified's statistics for the first six months of 2015.
  5. Iowa County Drug Court is now in operation. There are two clients enrolled.
  6. Iowa County Public Participation was held on August 12, 2015. Four people were in attendance. Main concerns were mental health issues and lack of psychiatric providers available.
  7. Grant County Public Participation meeting is scheduled for August 27, 2015 at 5:00 p.m.
  8. The Birth to 3 Program received their annual Determination Letter from the State. The program meets requirements in both counties.
  9. Charter Communications has submitted a proposal regarding the line connection between our Lancaster and Dodgeville offices. Cost will be approximately \$800 more per month than we are currently paying. This will be included in next year's budget.
  10. The State budget combined the line items for some mental health programs and the adult community options program into community aids funding. The Family Support Program is eliminated and will be replaced by a Children's Community Options Program.
  11. Personnel Committee meeting scheduled for September 3, 2015 at 7:00 p.m. in Lancaster.
  12. Finance Committee meeting scheduled for September 9, 2015 at 7:00 in Dodgeville.

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Charles Stenner moved to accept reports and place on file. Motion seconded by Nancy Howard and passed.

6. INTRODUCTIONS: None

7. ADJOURNMENT: Dwight Nelson moved to adjourn at 7:50 p.m. Motion seconded by Charles Stenner and passed.

Nancy Schmitz, Recorder

Julee Albers, Secretary