

Aging & Disability Resource Center of Grant County  
Board Minutes  
July 15, 2015

The meeting was called to order by Chair Mary Lou Bausch at 9:00 a.m. at the ADRC Large Conference Room, 8820 HWY 35/61 South, Lancaster, Wisconsin.

**Attendance:** Lester Jantzen, Mary Lou Bausch, Jan Lintvedt, Lori Reid, Mike Lieurance, Dave Janney, Carrie Bell, Bob Keeney

**Excused:** Steve Wetter, Shirley Pink

**Others Present:** Crystal Riley

**Compliance with Open Meeting Law:**

It was noted the meeting is in compliance with the open meeting act. (Published via website, radio, newspaper and posted at the Grant County Administration Building).

**Agenda Approval:**

**Jantzen/Lintvedt:** Motion to approve the agenda. Motion carried.

**Approval of Minutes-** June 17, 2015

\*A request to change Jan's last name from Lindvedt to Lintvedt under "renewing term" and also for "June 17,2015" at end of minutes to be changed to July 15, 2015-approved after changes are made\*

**Janney/Bell:** Motion to approve June 17, 2015 minutes. Motion Carried.

**Public Comment/Communication:**

Reid discussed that a patient of Orchard Manor requested to use our specialized transportation program to get her to a family gathering. Reid explained that for LIFT to do the same trip would have cost over \$300 for the patient. Orchard Manor only does medical transportation, not personal. Keeney discussed tighter guidelines and policies need to be established and cost.

**Advocacy Reports or Activities:**

Reid stated the budget was passed. Partial vetoes were given on long-term care.

**ADRC Regional Board Meeting Report:**

Bausch stated that the budget was discussed.

**Other Items:**

**Aging Plan Update:**

Reid discussed the responses that were given from the surveys done so far. Topics included money or financial hardships, services for housework/lawn care, medical concerns, and food shortages/lack of good nutritious meals.

**Specialized Transportation Policy:**

Reid continued to discuss the current transportation policy. Janney asked if distance made a difference on whether or not volunteer drivers would take clients. Reid stated that it does. Janney requested that the topic be revisited in the future.

**Lintvedt/Janney:** Motion to revise the Specialized Transportation policy with additions and to exclude medical. Motion carried.

**Bus Program:**

Reid stated she has contacted D.O.T. about what is/isn't a charter and also what we receive for grants. Reid also discussed some of the trips we offer. Reid suggested we stick to regular bus routes.

**Addendums to Grant Regional & UW Platteville Food Contracts:**

Reid discussed that the contracts with Grant Regional and UW Platteville have a clause that states they can increase their food prices. Grant Regional is the only one that has contacted us and done so.

**Financial Report:**

Reid discussed transportation billing is being caught up, along with ContinuUs. ContinuUs has given an extension until the end of August, and will extend further if needed. Reid stated she is working on the 2016 budget and that the cost of health insurance is going up. Reid also stated she is going to have Nancy Scott, Finance Director, look over the transportation budget.

**Bell/Lintvedt:** Motion to accept the financial report. Motion carried.

**Approval of Vouchers:**

**Lintvedt/Janney:** Motion to approve vouchers. Motion carried.

**ADRC Grant County Director's Report/Program Reports-**

- Reid discussed Nutrition Reporting and that we are working on more accuracy within the reporting system.
- Reid stated Danica from Green County recently came to help set up a database for transportation. She also stated program reports will be updated now that systems are in place.
- Implementing a LEAN project with Part D this fall. Another project was initiated with the Loan closet. The closet was cleaned out and relocated and organized.
- Hartig Drug donated many useful items for the Loan closet including walkers, canes, bath aids, etc.

- Executive committee approved the Administrative Assistant II position for the transportation program. Miriah Glasbrenner was hired for the position. We are currently advertising for a part-time Office Assistant.
- The Nutrition Council meeting was cancelled due to the dangerous storms in Lancaster.
- Whitney Thompson, Dementia Care Specialist for the ADRC, met with Meal Site Managers to provide training on making their meal sites more dementia friendly. Whitney also conducted the Virtual Dementia Tour with ADRC staff as part of her ongoing training. She will be providing training to the Health Dept. and any interested county employees on August 14 at 9:30am in the County Board room.
- ADRC is still promoting Farmer's Market program. Use of the coupons is around 72%.
- Reid attended an Aging Unit meeting in Madison. Training was provided on Health Literacy, Aging Plans, and State Budgets.
- Reid is working with regional managers to implement training for staff, develop goals, etc.
- Reid is continuing to work with various D.O.T staff to make sure we are up to date with reports and various other issues.

**Jantzen/Lieurance:** Motion to adjourn. Motion carried.

**Next meeting: August 19, 2015**