

## Orchard Manor/County Farm Committee Meeting Minutes July 8, 2015

Chairperson Patrick Schroeder called the meeting to order at 10:00 a.m. Chairman Schroeder noted a quorum was present and certified the meeting was in compliance with the Open Meetings Law. Committee members present were Roger Guthrie, Gary Ranum, and Donald Splinter. Mike Lieurance was absent. Grant County staff members Robert Keeney and Carol Schwartz were present. Ron Abing also attended.

Gary Ranum made the motion seconded by Donald Splinter to approve the amended agenda. Motion carried, voice vote.

Roger Guthrie made the motion seconded by Donald Splinter to approve the June 11, 2015 Orchard Manor and Farm Committee minutes amended to read "12:00 noon" instead of "10:00 a.m." for time of adjournment. Motion carried, voice vote.

Carol Schwartz reported Craig Hollingsworth completed a physical check of the logging area on the farm. He noted seven small, walnut trees had some damage. Five tree stands were removed from logged trees. His opinion was that only normal damage occurred during the logging process.

Donald Splinter made the motion seconded by Roger Guthrie to accept the June 2015 County Farm Cash Balance Statements and vouchers as presented. Motion carried, voice vote.

Ken McAndrew reported complaints about discolored water again at the Community Services Building. The committee discussed having staff at that building run water each morning to clear the lines. Other options could be the addition of some type of timer or bypass to keep the lines clear. Maintenance will follow up on this issue. The concrete repairs have begun on the sidewalks. New handicap access signs are needed at the Community Services Building. The work in the 300-wing shower room is underway. Maintenance had to make minor repairs on the generator.

The compliance maintenance resolution needed an adoption date after June 30, 2015. Roger Guthrie made the motion seconded by Gary Ranum that the Orchard Manor/Farm Committee adopts the annual compliance maintenance resolution. Motion carried, voice vote.

The committee discussed the impact of the ADRC's decision to stop transport of nursing home residents. Residents had been scheduling taxi service for transportation for personal events and would have no other option if the service is not available. The committee then discussed the upcoming expiration of the linen contract with Aramark. The service includes renting, laundering, and pick up/delivery on a regular schedule. Aramark has made a renewal offer including a period of free service and a rollback to the original contract pricing.

Roger Guthrie made the motion seconded by Gary Ranum to renew the contract with Aramark. Motion carried, voice vote.

Carol Schwartz and the Committee discussed the following Orchard Manor issues:

- The current census is 118 geriatric and 28 intellectually disabled residents.
- Open positions –one RN/LPN, two benefit CNAs, and non-benefit CNA, dietary aide, and RN/LPN positions.

- Orchard Manor has raised \$62,319 toward their initial goal of \$80,000 for the 400-wing covered entrance. An application for a donation has been submitted to Kwik Trip.
- Family day was held on June 28. Orchard Manor provided entertainment and 220 root beer floats were served to attendees.
- Current LEAN projects include dietary department storeroom cleaning, sale of unwanted items, and placement of dietary and maintenance items on surplus website.
- MDS nurse continues to participate in bi-monthly MDS education.

Gary Ranum made a motion seconded by Donald Splinter to accept the June 2015 Orchard Manor Cash Balance Statements and vouchers as presented. Motion carried, voice vote.

Chairman Schroeder tentatively set Wednesday, August 12, 2015 at 10:00 a.m. for the next regular meeting. Roger Guthrie made the motion seconded by Donald Splinter to adjourn the meeting at 11:40 a.m. Motion carried, voice vote.