

SOCIAL SERVICES BOARD

July 1, 2015

The meeting was called to order by Carol Beals at 9:00am. Roll call was taken with Splinter, Loy, Ranum, Hood and Beinborn present. Nelson was absent. Also present were Fred Naatz, Director, and Tori Armstrong, Business Manager. The meeting was in compliance with the open meeting law. Hood moved to approve the order of agenda, seconded by Loy. The motion carried. Beinborn moved to approve the minutes of the June 3, 2015 meeting, seconded by Ranum. The motion carried. Splinter moved to approve the June, 2015 vouchers, seconded by Loy. The motion carried. Beinborn moved to approve the May, 2015 Administrative Report, seconded by Hood. The motion carried. Beinborn moved to approve the May & June, 2015 (Travel – \$898.15, Training - \$1,916.00, Lodging \$959.00, Meals - \$147.60) training costs, seconded by Splinter. The motion carried.

CORRESPONDENCE

ADMINISTRATION

State Budget Update

As of July 1st, there is no state budget passed. DCF stated that agencies should use the same allocation numbers for their 2016 budget. The Independent Living program will be privatized in 2016, which will affect DSS in that there will not be \$17,000 from the state to support the program.

Lean Update

The LEAN training was completed in June. DSS will continue to use the LEAN concept to help the LIHEAP program become more efficient.

Training Update

Naatz attended a train in Rock County called Functional Family Case Management. Naatz will be talking to staff about this approach, and how it could help with effective case management.

Building Update

The second floor door will now be locked for security purposes. The sidewalk on the south side of the building is complete. The building is still having issues with black water. Ranum suggested that a schedule be made as to when to run the water in the break room.

MA Personal Care Reserve - \$20,000 for SED Programs

Splinter moved to use \$20,000 from the MA Personal Care Reserve, to support the SED program clients that do not have MA, seconded by Beinborn. The motion carried.

W-2 carryover – earmark for ES Consotium

Hood moved to approve the W-2 restricted fund resolution, to go to the full county Board to change the W-2 program to the Income Maintenance program, seconded by Loy. The motion carried.

Client Service Manager – replacement of outdated software

Ranum moved to allow DSS to purchase new software for Client Service Management not exceeding \$30,000 out of Social Service carryover funds, seconded by Beinborn. The motion carried.

PERSONNEL

Adjust Social Worker (JK) pay rate to 2 yr. step, on 2 year anniversary/Adjust SSS (HS) pay rate to 2 yr. step, on 2 year anniversary.

Follow-up to Executive committee decision on the denial of these adjustments.

CITIZEN COMMENTS

ADJOURNMENT

At 10:30am Beinborn moved, seconded by Hood to adjourn to August 5, 2015 at 9:00 AM at DSS Large Conference Room. The motion carried.

Donald Splinter

Date