

## PUBLIC PROPERTY COMMITTEE

June 24, 2015

The Public Property Committee of the Grant County Board of Supervisors met on Wednesday, June 24, 2015 at 9:00 a.m. in Room 266 of the Administration Building, Lancaster, WI pursuant to the previous meeting of May 27, 2015.

The meeting was called to order by Carol Beals. The Deputy County Clerk, Karla K. Schwantes verified that the meeting was in compliance with the open meeting law posted in three places and published on the County Web Site.

Members present: Carol Beals, Donald Splinter, Vern Lewison, Dale Hood, Lester Jantzen, John Beinborn and Dwight Nelson. Robert Keeney, County Board Chair was also present.

Agenda: Dale Hood, seconded by John Beinborn, made a motion to adjust the agenda to allow Chris Oddo, courthouse reno, more time to acquire tentative quotes on project as written. Motion carried.

Minutes: Dwight Nelson, seconded by Lester Jantzen, moved to approve the May 27, 2015 minutes as written. Motion carried.

Correspondence: None

Maintenance: Mark Udelhofen is ill, no report for Courthouse. Terry Clark, Administration Building Maintenance report all is going well. No damages from recent storm, tree from courthouse lawn fell on a county employee's car.

Insurance: Randy Peterson, TRICOR, informed the committee that appraisals are currently being done making comparables with local and national businesses. Schools and Municipalities were under reporting values to deflate the premium price, thus causing Local Government Pool financial issues. This report should be available around mid-August.

A tree on the courthouse lawn fell on a county employee's car on Monday, June 22<sup>nd</sup> during the wind storm. County would not be liable for the damages; it is considered an "act of God," auto loss.

Questions were poised regarding the drone, Randy will be in touch with Steve Bauer to get some questions answered.

Jenna Goodrich from A.J. Gallagher reported that Workers Comp will be visiting the Highway Department for an on sight review within the next month. Review will be done on their safety manual and advice given to be pro active. One late claim received last month. A lost prescription drug card has been lost, action has been taken.

Brent Straka, TRICOR, roll over went smoothly, paid out to 190 employees. Budget process for 2016 has started. Consolidating of insurances taking place; Brent fielded questions where the health insurance industry is headed.

IT Air Conditioner: Deanna Steines presented a request, for Jeff Anderson to install an air conditioner in the server room in the Administration Building. Cost projection of \$7000.00 - \$11,000.00 to use carryover money. This room temperature needs to stay at or below 68°. Unfortunately, the server room has been at 76°. Department would like to get this job completed as soon as possible. IT staff will move servers to their office space, Thursday evening. Motion made by Don Splinter to approve

contingent upon Jeff Anderson talking to Carol Beals in regard to confirming the details of costs, seconded by Dale Hood. Motion carried.

IT Technician: Joyce Roling handed out Jeff Anderson's request for the addition of a permanent full-time IT Technician. LTE position is covered in this year's budget through December. This position would be effective January 1, 2016, looking at a fiscal impact of approximately \$59,000. Currently have two full-time technicians, Director and a 16-hour/week office assistant. Lester Jantzen made a motion to approve this position be added to IT budget for this full-time position, seconded by Don Splinter. Motion carried unanimously.

Administration Building Internet Connection: Fiber was run in the building last week, need to splice and repair today; will be turned on next week. Courthouse will not use this connection, except for those using Springbrook.

Colocation: WIN proposed to share Administration Building server room with a kick back to the County, but does not appear to be moving ahead for 3-6 months. Jeff Anderson will acquire more information as time gets closer. Kick back is explained that services will be better and prices may not increase for service.

Courthouse Renovation Project: Weather has slowed some progress down. Sidewalks will be formed soon and BAMR will review and approve before pouring takes place. Bob Keeney will be doing a walk around with Steve Mar-Pohl AIA, NCARB this week concerns about brick quality won't know this until the brick is washed. Hope to get windows washed before lift is removed on Friday.

Reviewing the bricks around the lower band of the courthouse and wondering if this would be the right time to have them do some tuck pointing, particularly on the North side by the main entrance. Looking at \$4,000.00 to \$7,000.00 to improve the look of the five lower rows of brick that were not replaced and tuck point these bricks. A change order to reseed lawn instead of laying sod could be done; sod was estimated to cost \$6,000.00. Another idea was to put pavers around shrubs and trees at a cost of \$2,900.00, part of the reason for this is the Civil War Memorial has these pavers; however this creates a maintenance issue with grass and weeds coming up between them. Mason is still available on the job with correct mortar color mixed, so now would be a good time. Motion made by Dwight Nelson, seconded by Vern Lewison to tuck point the North side of Courthouse, on the lower band and reseed the lawn instead of laying sod at a cost of 4-7 thousand dollars. Motion carried unanimously.

There are plans being made for a Courthouse Dedication on August 26, 2015.

Courthouse Flag Update: Bob Keeney presented a sketch from the engineer with a proposed option. County has received a fair amount of support from the Lancaster Community. Submission was made to the Lancaster Community Foundation to receive some dollar support; however the committee is requesting more progress before supporting this project. Bob sent the Community Foundation proposed plans and a cost estimate, just asked for any monetary support. Maybe go back to the Lancaster Community Foundation, with more specific items; flag replacement, lighting, initial project cost and the sketch. Goal is to have this installed by the August 26<sup>th</sup> dedication. Lighting options discussed.

Public Comments: None

Adjournment: Dwight Nelson, seconded by John Beinborn, made a motion to adjourn the meeting pursuant to the next meeting on July 22, 2015 at 9:00 a.m. Motion carried.