

# Board of Health

(Joint meeting with Professional Advisory Committee)

June 23, 2015

5:30PM

**PRESENT:** Dwight Nelson; Carol Beals; Dan Timmerman; Gary Ranum; John Beinborn (excused and arrived at 6:00pm); Robert Keeney; Meena Maski, MD; Jeffery A. Kindrai; Amy Miller.

Excused: Mary Kay Logemann; Matt Andrews

**CALL TO ORDER:** Dwight Nelson, Chair called the meeting to order at 5:32pm.

**OPEN MEETING LAW:** Meeting in compliance with the Open Meeting Law.

**CHANGES IN AGENDA:** Dan Timmerman made a motion to remove the 2016 Public Property Request and Staffing Requests and Updates, second by Gary Ranum. Carried.

**MINUTES OF PREVIOUS MEETING:** Dan Timmerman made a motion to approve the minutes of the previous meeting, second by Gary Ranum. Carried.

**VOUCHERS:** Vouchers for April and May were reviewed. Dan Timmerman made a motion to approve the vouchers for April and May as presented, second by Carol Beals. Carried.

**MONTHLY FINANCIAL REPORTS:** The April and May Monthly Financial Reports were presented. Hospice revenue is lagging due to new medication reporting requirements. Dan Timmerman made a motion to approve the Monthly Financial Reports for April and May, second by Gary Ranum. Carried.

**LOAN CLOSET FINANCIAL REPORTS:** The Loan Closet Financial Report for April and May were reviewed. Dan Timmerman made a motion to approve the April and May Loan Closet Financial Reports, second by Dwight Nelson. Carried.

**SEMINAR AND TRAINING UPDATES:** The April and May Seminar and Training Updates were reviewed. Gary Ranum made a motion to approve the Seminar and Training Updates for April and May, second by Dan Timmerman. Carried.

**HNS APPROVAL OF POLICIES AND PROCEDURES, ADMISSION AND DISCHARGE POLICIES, PROGRAM EVALUATION, RECORD REVIEW, UTILIZATION AND REVIEW AND QUALITY ASSURANCE, REVIEW OF CONTRACTS:** Carol Beals made a motion to approve the HNS Policies and Procedures, Admission and Discharge Policies, Program Evaluation, Record Review, Utilization and Review and Quality Assurance, Review of Contracts, second by Dan Timmerman. Carried.

An increase in HN rates was discussed.

**HOSPICE APPROVAL OF POLICIES AND PROCEDURES, ADMISSION AND DISCHARGE POLICIES, PROGRAM EVALUATION, RECORD REVIEW, UTILIZATION AND REVIEW AND QUALITY ASSURANCE, REVIEW OF CONTRACTS:** John Beinborn made a motion to approve the Hospice Policies and Procedures, Admission and Discharge Policies, Program Evaluation, Record Review, Utilization and Review and Quality Assurance, Review of Contracts, second by Dan Timmerman. Carried.

**PUBLIC HEALTH APPROVAL OF POLICIES AND PROCEDURES, STANDING ORDER, REVIEW OF CONTRACTS:** Dan Timmerman made a motion to approve the Public Health Policies and Procedures, Standing Order, Review of Contracts, second by John Beinborn. Carried.

**2016 IT REQUEST:** The 2016 Technology Request was reviewed. Gary Ranum made a motion to approve the 2016 IT Request, second by Dan Timmerman. Carried.

**GRANT APPLICATIONS:** HUD Lead Grant: Grant would be for lead hazard control work, training. Health Department would work with Coulee CAP and SWCAP. Grant would hire Project manager and support staff by contract to be housed at SWCAP. Gary Ranum made a motion to approve applying for the HUD Lead Grant, second by John Beinborn. Carried.

**LEAN INITIATIVES:** The Health Department has been working on the following objectives:

- ▶ Public Health – (Prenatal Care) program – working to improve documentation.
- ▶ Home Nursing – Improving medication compliance by patients and improving their ability to bathe self.
- ▶ Hospice – Improving the Utilization and Review (U & R) tool to better capture quality measures.

**DIRECTOR'S REPORT:** Jeffery A. Kindrai, MSPH, RS

- Dementia friendly toolkit funding was obtained and shared with ADRC
- Arbovirus data was shared with the Board.
- Pertussis data was shared with the Board
- Childhood death review team information was shared with the Board

**ASSISTANT DIRECTOR'S REPORT:** Amy Miller, RN, BSN

- The Department is preparing for the ICD10 change in October.

**COMMENTS FROM THE PUBLIC:** No comments.

**ADJOURN:** John Beinborn made a motion to adjourn at 7:25pm, second by Carol Beals. Carried.

Next scheduled meeting is August 25, 2015 at 5:30pm.

GRANT COUNTY BOARD OF HEALTH



Gary Ranum, Secretary