

BOARD MINUTES  
UNIFIED COMMUNITY SERVICES  
Wednesday, April 15, 2015  
200 W. Alona Lane, Lancaster, WI 53813

MEMBERS PRESENT: Julee Albers, Judy Friar, Nancy Howard, Lester Jantzen, Judy Lindholm, Dwight Nelson, Mark Stead, Charles Stenner, Mike Tiber (Chair.), and Mary Ellen Tredinnick.

OTHERS PRESENT: Kathy Rink, Zack Armstrong, Cheryl Knapp, and Nancy Schmitz.

1. CALL TO ORDER/ROLL CALL: 7:00 p.m.; quorum present.
2. COMPLIANCE and MINUTES: Mark Stead moved to report the meeting in compliance with the open meetings law, approval of agenda, and approval of the minutes of March 18, 2015 Board meeting. Motion seconded by Charles Stenner and passed.
3. BILLS: Mary Ellen Tredinnick moved approval for payment of the bills for March, 2015 as reviewed. Motion seconded by Julee Albers and passed.
4. REPORTS: Financial report for March, 2015 given by Zack Armstrong. Personnel report for March, 2015 given by Cheryl Knapp. Executive Committee report given by Mike Tiber. Approved all policies, procedures and reports reviewed. Chairman's report: None. Kathy Rink presented the Director's report as follows:
  1. We are happy to have our new Mental Health Supervisor, Patti Heer, on board. Patti started on March 23, 2015.
  2. Our new Emergency Services Coordinator, Amber Johnson started on March 2, 2015. Doing a great job.
  3. Kathy and Holly met with Iowa County Child Protective services staff to discuss services.
  4. Preparation in progress for electronic health records and we recently attended a 5 hour meeting with Juneau, Lafayette, and Green counties. Streamlining documents to come up with a core system for all counties.
  5. Open Forum held in both offices to give updates to staff.
  6. State surveyor returned to continue death reporting investigation.
  7. David Bainbridge stated they are creating a new driveway entrance at our Dodgeville office and will be repaving the parking lot very soon.
  8. Auditors were here today and almost finished, they still need to do partial review in Dodgeville.
  9. Received two staff resignations. Brianna Hardyman, mental health therapist and Dr. Lisa Hunter. Dr. Hunter has been with Unified for 16 years and had an opportunity for work closer to home. Dr. Hunter is our current Medical Director.
  10. Information received on Governor's Budget. WCHSA/WCA position papers distributed on Family Care, Children' Community Options Program and the Aging and Disability Resource Center. Possible eliminations and restructuring of these programs.
  11. Most counties have social services and mental health services combined in a department of Human Services. We are still a split County with our programs and sometimes coordination between the two agencies is more difficult.
  12. Kathy asked that she be given a one-year evaluation.

Dwight Nelson moved to accept reports and place on file. Motion seconded by Lester Jantzen and passed.

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5. INTRODUCTIONS: Robert Keeney, County Board Chairman wanted to let the Board know that the LEAN training that the County has been offering will be expanded to all employees in a one day condensed version. Lester and Lorie Reed from the ADRC participated in the Human Service Day at the Capitol on 4/8/15. Fourteen items that have no fiscal impact were pulled from the budget.
6. CLOSED SESSION: Did not convene into closed session.
7. STAFFING: As mentioned above, our Medical Director will be leaving at the end of June. Kathy looked to the Board for their approval in offering the Medical Director position to our current psychiatrist, Dr. Jeff Knuppel. Dr. Knuppel is scheduling another day a week at Unified and would then be working 24 hours a week. The Board had no objections to this offer.
8. ADJOURNMENT: Mark Stead moved to adjourn at 7:48 p.m. Motion seconded by Charles Stenner and passed. Next meeting, May 20, 2015.

Nancy Schmitz, Recorder

Julee Albers, Secretary