

EXECUTIVE COMMITTEE

April 14, 2015

The Executive Committee of the Grant County Board of Supervisors met on Tuesday, April 14, 2015 at 9:00 a.m. in Room 266 of the Administration Building, Lancaster, WI.

The meeting was called to order by Chair John Beinborn. Other members present were Robert Keeney, John Patcle, Gary Ranum, Donald Splinter, Mark Stead, and Larry Wolf. Therefore a quorum was present. Also in attendance were Nancy Scott, Joyce Roling, Louise Ketterer, Carol Schwartz, Tim Murphy, Tina McDonald, and Verda Nemo.

Notice of the meeting was sent to the media and the amended agenda was posted in the Administration Building, Courthouse, and on the Grant County website.

Motion by Mark Stead, seconded by Donald Splinter, to approve the amended agenda with item 8.b. corrected to reflect the current position hours of 20 rather than 24. Motion carried without negative vote.

Motion by Donald Splinter, seconded by Mark Stead, to approve the minutes of the March 16, 2015 meeting as printed. Motion carried without negative vote.

Motion by Mark Stead, seconded by Larry Wolf, to accept the March Treasurer's Report. Motion carried without negative vote.

Motion by Robert Keeney, seconded by Gary Ranum, to accept the March Revenue/Expenditure Report. Motion carried without negative vote.

Motion by Larry Wolf, seconded by Robert Keeney, to accept the director's report. Motion carried without negative vote.

Employee Relations

John Patcle, seconded by Robert Keeney, moved to go into closed session per state statute 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility as it relates to personnel issues regarding finances. Roll call vote resulted in a carried motion.

Roll Call Vote:

Gary Ranum	Yes
John Patcle	Yes
Mark Stead	Yes
Robert Keeney	Yes
Don Splinter	Yes
Larry Wolf	Yes
John Beinborn	Yes

Mark Stead, seconded by John Patcle, moved to return to open session. Motion carried without negative vote.

Staffing Update: Current staffing figures as of April 10, 2015, are as follows:

Full time Benefit	279
Regular Part time Benefit	108
Part time	60
Limited term and seasonal	99
TOTAL	546

Tim Murphy presented the Veterans Service Office request to increase his support staff position from 20 hours per week to 40 hours per week effective immediately at a fiscal impact of approximately \$19,518. Don Splinter, seconded by Gary Ranum, moved to increase the position to 40 hours per week using money from the carryover account. Motion carried without negative vote.

Carol Schwartz presented the Orchard Manor request to reallocate the Dietary Supervisor position from a level A to a level B on the wage schedule at a fiscal impact of \$3,317 and to change the job title to Dietary Manager due to the CDM requirement. Gary Ranum, seconded by Robert Keeney, moved to approve the request. Motion carried without negative vote.

Carol Schwartz presented the Orchard Manor request to eliminate the practice of grandfathered in regular part time staff receiving full time health insurance premium rate. This practice affects five staff. The five affected staff will be given the opportunity to choose from having full time hours or pay pro-rated health insurance. Mark Stead, seconded by Larry wolf, moved to approve the request. Motion carried without negative vote.

Joyce Roling presented the Clerk of Court request to fill a recently vacated Administrative Assistant 1 vacancy. Robert Keeney, seconded by Mark Stead, moved to approve the request. Motion carried without negative vote.

h

Joyce Roling gave the Director's report. Phillips Borowski, S.C. joined their firm with von Briesen & Roper, S.C. The county can continue to work with the same attorneys. The LEAN project that the Personnel Office is working on is to streamline the advertising and employment postings of Orchard Manor with a procedure that is more user friendly and provided improved customer service. The county will be meeting with SWTC to discuss continued LEAN training and overview. Larry Wolf, seconded by Donald Splinter, moved to approve the director's report. Motion carried without negative vote.

Mark Stead, seconded by John Patcle, moved to adjourn to May 12, 2015, at 9:00 a.m. Motion carried without negative vote.