

ADMINISTRATIVE COMMITTEE

March 3, 2015

The Administrative Committee met on Tuesday, March 3, 2015 at 1:00 p.m. in Room 266, on second floor of the Administration Building in Lancaster, WI pursuant to the last meeting of December 2, 2014.

Members present: Mark Stead, John Patcle, Robert Keeney, Robert Scallon, Dale Hood, and Roger Guthrie. Larry Wolf asked to be excused. Other people present were Nate Dreckman, Ed Brietsbrecker, Jack Johnson, Lori Reid, Nancy Scott, Dave Timmerman, Corporation Counsel Ben Wood, Lester Jantzen, John Beinborn and Dwight Nelson.

The meeting was called to order by Chair Robert Keeney at 1:00 p.m. Linda Gebhard, County Clerk verified that the meeting was in compliance with the open meeting law, posted in two places.

Robert Keeney, Chair wanted to make the statement that in case there is a quorum present of the County Board Members at this meeting, there will be no action taken by the Board as a whole. Robert stated that he invited all the Board Members and Department Heads so they could listen to all the information that was going to be presented at this meeting.

Agenda: Dale Hood, seconded by Mark Stead made a motion to approve the agenda. Motion carried.

Minutes: Robert Scallon, seconded by Roger Guthrie made a motion to approve the minutes of the December 2, 2014 with the following corrections:

1. Added Robert Scallon and Roger Guthrie as present at the last meeting.
2. The motion to adjourn the meeting of December 2, 2014 was missing, this information was added.

Motion then carried unanimously.

Grant County Strategic Plan Discussion:

Samuels Group: Kurt Berner, Vice President, LEED AP presented to the committee what the Samuels Group can offer the County. Kurt commended the county on the implementation of a Strategic Plan; he feels this is a major step forward for counties to keep the future of their infrastructure preserved. They work with many of the Counties in Wisconsin; Kurt stated that many times what happens is an initial investment made toward improvements but when the structure of County Government changes every two years, the projects get set aside and are never implemented properly. Kurt has toured the county facilities briefly to familiarize himself with some of the facility needs the county is up against. Kurt explained to the committee that the Samuels Group is a construction company who can provide assistance on completing a "Master Plan" for facility needs. They can use the studies that have already been completed by MSA and Venture to help keep costs down and the project going forward even if the county structure changes. From pre-construction, to design, construction and interior furnishing solutions the Samuels Group works with the client from conception to completion. They provide project cost savings and environmentally sound solutions. They will meet with the department heads to understand what efficiencies are needed, what infrastructure would work the best, what square footage is needed. They relate the project to current dollars and use projections for future completion dates if the project(s) will take a number of years to complete. They can help develop a priority list for the county looking at what areas should be completed first, second, etc.

The committee invited Kurt to attend the next County Board meeting on March 17th to give a presentation about Samuels Group to the Grant County Board of Supervisors.

WCA: There have been questions regarding the county looking into an Administrator. Robert Keeney, Chair stated that he had received a print out from Wisconsin Counties Association regarding the population of many of the Wisconsin Counties and what form of government they have; Administrators, Administrative Coordinators, or Elected Executive. The committee discussed this issue; one concern would be the funding in hiring an Administrator, Robert stated in canvassing other counties; the range of salary for an Administrator is from \$85,000.00 to \$145,000.00.

Robert Keeney, Chair stated that he has been in contact with Wisconsin Counties Association to send a representative to attend the March 17th County Board Meeting to give a presentation regarding this issue to all the Board of Supervisors. This would be a presentation only to gather information and give the Board Members the chance to voice their questions and concerns; there would be no action taken on this issue at that time.

CESA: The newly adopted Strategic Plan 2014 for Grant County states under Public Perception, Goal 8: Allow Public to be a part of the Process: Committee members identified a common need to provide opportunities for the Public to be more involved in Grant County government.

1. Strategy 8A: Promote Good Governance Through Youth
 - a. Description: Work with local students to create and manage social media to educate the Public about Grant County government.

Tom Martin at CESA 3 has reached out to Grant County sending a correspondence which Robert Keeney handed out to the committee expressing CESA 3's interest to work with the county to achieve this goal. They would like to include the students currently enrolled in Social Science courses in all the Grant County Schools to tell the story of Grant County Government through social media such as Face book, Instagram, etc. Each school would choose two county departments to interview as a project which would lead to media web-based content. In this effort, the works of a county government would become more defined and understandable to the general public.

Robert Keeney stated that he will be adding this item on the March County Board of Supervisor meeting so they can review the information. If they would like to invite Tom Martin from CESA 3 to present this project to the full County Board of Supervisors at a future meeting that can be decided at the meeting. Dale Hood stated that he felt it would be a good idea to have the Department of Public Instruction involved in this issue.

Robert Keeney stated other Strategic Plan items that are ongoing at this time are as follows:

- The Lean Government Training.
- The County is continually working with Economic Develop to attract new business to our area.
- ADRC Meal Sites options, Lori Reid was present to give a short update on this issue. ADRC has been working with Grant Regional and Ma's Bakery looking at different options other than meals sites for meals. Another option being a restaurant option. Nothing has been decided at this point.

Legislative Issues

Budget Concerns/Assessor Resolution: There are some concerns regarding changing the Assessor's position to the County level, a resolution in opposition of this was distributed to the committee for their recommendation.

John Patcle, seconded by Dale Hood, made a motion to recommend that the following resolution opposing a State Wide Assessment being implemented on the County level be sent on to the Grant County Board of Supervisors for their approval. Motion carried.

**A RESOLUTION OPPOSING THE COUNTY WIDE ASSESSMENT
INITIATIVE CONTAINED IN THE PROPOSED STATE BUDGET**

WHEREAS, Assessments of property values are currently undertaken by the individual municipalities wherein the properties are contained; and

WHEREAS, Contained within the State Budget as proposed by Governor Walker is a change in the law which would impose a system of county assessment for all but cities and the first and second classes; and

WHEREAS, Under this proposal property assessments would be handled at the county level for all of Grant County; and

WHEREAS, Despite an increase in responsibility and duties, including a requirement for annual assessments, no additional monies are allocated in the proposed State Budget for these services; and

WHEREAS, The proposal instead suggests that these new responsibilities be funded by the county billing the effected municipalities an amount no greater than 95% of what the municipality paid to conduct its own assessments in 2015; and

WHEREAS, Not all municipalities conduct yearly assessments and therefore may not have included in their 2015 budgets funds sufficient to support this program nor planned to conduct any assessments in 2015; and

WHEREAS, Such a program could therefore result in a mandated program without a sufficient means for funding it; and

WHEREAS, Rough projections of the anticipated costs and revenue associated with this plan results in a conservative estimated cost of One Million dollars (\$1,000,000) which would have to be added to the tax levy;

NOW THEREFORE BE IT RESOLVED, That the County Board of Supervisors does formally oppose any plan which would impose new requirements upon Grant County without an accompanying credible and sufficient means for funding it; and

BE IT FURTHER RESOLVED that the County Clerk is directed to send a copy of this resolution to Governor Walker, the Joint Finance Committee of the Wisconsin Legislature, and the legislators for Grant County.

Respectfully submitted to the Administrative Committee this day of 3rd March, 2015 for their recommendation.

/s/Robert C. Keeney, Chair
/s/Roger Guthrie, Secretary
/s/John Patcle

/s/Mark Stead, Vice Chair
Larry Wolf-Absent
/s/Dale Hood

/s/Robert Scallon

Annexation City of Platteville Ordinance 15-02: The City of Platteville has initiated Ordinance 15-02 to annex some land into the City of Platteville from the Town of Platteville as follows:

This annexation will mandate changes in the Grant County Ordinance 61 Supervisory Districts in Districts 10 and 13 as follows:

DISTRICT 10

Town of Platteville, Ward 1, consisting of all land north and east of commencing on Highway 81 and the north town line, southerly on highway 81 to city limits, easterly on city limits (**revised per Ordinance 15-02 effective February 4, 2014**) to Highway 151 to town line; and the City of Platteville, Ward 1, beginning at the intersection of the centerline of Stevens Street and North Water Street; thence easterly along the centerline of Stevens Street to the centerline of Lutheran Street; thence northeasterly along the centerline of Lutheran Street to the centerline of Boldt Street; thence easterly along the centerline of Boldt Street to the centerline of Broadway Street; thence southwesterly along the centerline of Broadway Street to the centerline of East Mineral Street; thence easterly along the centerline of East Mineral Street to the centerline of Lutjen Place; thence northerly along the centerline of Lutjen Place to the centerline of Jackson Street; thence easterly along the centerline of Jackson Street to the centerline of May Street; thence northerly along the centerline of May Street to the centerline of Grant Street; thence easterly along the centerline of Grant Street to the centerline of Lincoln Street; thence northeasterly along the centerline of Lincoln Street to the centerline of Maple Drive; thence westerly, northerly and northeasterly along the centerline of Maple Drive to the centerline of Lincoln Street; thence northeasterly along the centerline of Lincoln Street to the centerline of East Madison Street; thence westerly along the centerline of East Madison Street to the centerline of Broadway Street; thence northeasterly along the centerline of Broadway Street to the easterly city limits; thence northerly and westerly along the eastern and northern city limits to the centerline of North Fourth Street; thence southerly along the centerline of North Fourth Street to the centerline of Sylvia Street; thence easterly along the centerline of Sylvia Street to the centerline of North Second Street; thence southerly along the centerline of North Second Street to the centerline of Pitt Street; thence easterly along the centerline of Pitt Street to the centerline of North Water Street; thence southwesterly along the centerline of North Water Street to the point of beginning.

City of Platteville, Ward 2, beginning at the intersection of the centerline of West Cedar Street and North Court Street; thence easterly along the centerline of Cedar Street to the intersection of North Water Street; thence northeasterly along the centerline of North Water Street to the centerline of Pitt Street; thence westerly along the centerline of Pitt Street to the centerline of North Second Street, thence northerly along the centerline of North Second Street to the centerline of Sylvia Street; thence westerly along the centerline of Sylvia Street to North Fourth Street; thence northerly along the centerline of North Fourth Street to the northern city limits; thence westerly and southerly along the northern and western city limits to the centerline of North Elm Street; thence southerly along the centerline of North Elm Street to the centerline of West Dewey Street; thence southeasterly along the centerline of West Dewey Street to the centerline of Court Street; thence southwesterly along the centerline of Court Street to the point of beginning.

DISTRICT 13

City of Platteville, Ward 7, beginning at the southwesterly intersection of Southwest Road and Southwest Lane; thence easterly and northerly along city limits to the intersection of city limits and Southwest Road; thence northeasterly along the centerline of Southwest Road to the centerline of Jay Street; thence northerly along the centerline of Jay Street to the centerline of Irene Street; thence easterly along the centerline of Irene Street to the centerline of South Hickory Street; thence northerly along the centerline of Hickory Street to the centerline of Market Street; thence southeasterly along the centerline of Market Street to the centerline of Bonson Street; thence southerly along the centerline of Bonson Street to the centerline of Irving Place; thence westerly along the centerline of Irving Place to the centerline of Court Street; thence southwesterly along the centerline of Court Street to the

centerline of Southwest Road; thence southwesterly along the centerline of Southwest Road to the centerline of South Chestnut Street; thence southwesterly along the centerline of South Chestnut Street to its intersection with the south city limits; thence following along the south and west city limits to the point of beginning.

City of Platteville, Ward 8, beginning at the intersection of South Chestnut Street and the south city limit; thence northeasterly along the centerline of South Chestnut Street to the centerline of Southwest Road; thence northeasterly along the centerline of Southwest Road to the centerline of Court Street; thence northeasterly along the centerline of Court Street to the centerline of Irving Place; thence easterly along the centerline of Irving Place to the centerline of Bonson Street; thence northerly along the centerline of Bonson Street to the centerline of Mineral Street; thence easterly along the centerline of Mineral Street to the centerline of North Second Street; thence northeasterly along the centerline of North Second Street to the centerline of East Cedar Street; thence easterly on East Cedar Street to the centerline of North Water Street, thence northeasterly along the centerline of North Water Street to the centerline of Stevens Street; thence easterly along the centerline of Stevens Street to the centerline of Lutheran Street; thence northeasterly along the centerline of Lutheran Street to the centerline of Boldt Street; thence easterly along the centerline of Boldt Street to the centerline of Broadway Street; thence southwesterly along the centerline of Broadway Street to the centerline of East Mineral Street; thence easterly along East Mineral Street to the centerline of Lutjen Place; thence northerly along the centerline of Lutjen Place to the centerline of Jackson Street; thence easterly on the centerline of Jackson Street to the centerline of May Street; thence northerly along the centerline of May Street to the centerline of Grant Street; thence easterly along the centerline of Grant Street to the centerline of Lincoln Street; thence northeasterly along the centerline of Lincoln Street to the centerline of Maple Drive; thence westerly, northerly, and easterly on the centerline of Maple Drive to the centerline of Lincoln Street; thence northerly along the centerline on Lincoln Street to the centerline on East Madison Street; thence westerly along the centerline of East Madison Street to the centerline on Broadway Street; thence northeasterly along the centerline of Broadway Street to the eastern city limits; thence southerly **(revised per Ordinance 15-02 effective February 4, 2014)**, easterly, and southwesterly following along the eastern and southern city limits to the point of beginning.

Roger Guthrie, seconded by Mark Stead made a motion to recommend this amendment to Ordinance 61 Supervisory Districts be brought before the Grant County Board of Supervisors for their approval. Motion carried.

Adjournment: Mark Stead, seconded by Dale Hood, made a motion to adjourn the meeting to the call of the chair. Motion carried.