

PUBLIC PROPERTY COMMITTEE

January 28, 2015

The Public Property Committee of the Grant County Board of Supervisors met on Wednesday, January 28, 2015 at 9:00 a.m. in Room 266 of the Administration Building, Lancaster, WI pursuant to the previous meeting of November 26, 2014.

The meeting was called to order by Carol Beals, Chair. The County Clerk, Linda K. Gebhard verified that the meeting was in compliance with the open meeting law posted in three places and published on the County Web Site.

Members present: Carol Beals, Dwight Nelson, Donald Splinter, Vern Lewison, Lester Jantzen, and John Beinborn. Dale Hood had asked to be excused.

Agenda: Vern Lewison, seconded by Don Splinter, made a motion to approve the amended agenda as written. Motion carried.

Minutes: John Beinborn, seconded by Lester Jantzen, moved to approve the November 26, 2014 minutes as written. Motion carried.

Correspondence: None

Insurance: Jenna Goodrich from A.J. Gallagher reported the claims had been reviewed; there are a few open at this time. The adjuster will be looking at these to follow up on them. There are a few Highway claims for cutting brush; training may be offered to help bring these claims down. The Experience Modification Review Process will be starting soon for the County.

Randy Peterson, TRICOR, reported there has been only one claim submitted for 2015 which is a very good start for the year.

Brent Straka, TRICOR, reported no issues to this time, all is going well.

Courthouse and Administration Building Maintenance: Carol Beals, Chair stated that she had talked to Mark Udelhofen and there were no issues to report for the Courthouse, all was going well at this time.

Terry Clark, Administration Building, also reported no issues at this time.

Bids for Courthouse Lawn Mowing: County Clerk, Linda Gebhard informed the committee that it was time to go out for bids for the Courthouse Lawn Mowing Service. The contract is effective for two years; ads should be published in the paper for three weeks to receive the bids. The effective contract term will be for 2015 through December 31, 2016.

Don Splinter, seconded by Lester Jantzen, made a motion to direct the County Clerk, Linda Gebhard to start the process to go out for bids for the Courthouse Lawn Mowing Service. Motion carried.

Administration Door Transparent Signs: County Clerk, Linda Gebhard asked the committee to approve a request to install transparent door signage on the first floor Administration Building Offices. The cost will be \$369.00; there is money in the Maintenance Budget set aside to pay for the signs from Grantland Graphics.

Vern Lewison, seconded by Dwight Nelson, made a motion to approve the County Clerk's request for door transparent signs for the first floor offices in the Administration Building. Motion carried.

Update on Courthouse Renovation: Carol Beals, Chair reported that Bamr got the last of the pediment stones delivered this week. These stones will be placed and set in the next week or two. Once these stones are placed and set, all the stone work will have been completed. The scaffolding is scheduled to start coming down on February 9th, the process could take 1 to 3 weeks. One of the trailers will be removed but the fencing will remain on the construction site for the winter. In the spring the water proofing and clean-up process will start; washing, staining touch-up, checking the stone, etc. There have been two bids submitted for the shot creek spray on product that will be used to water proof the base stone. Some question has been discussed if local vendors would have the right product and technique to apply the appropriate water proofing for a structure as old as the Courthouse. Completion date is set for July 2015, will be looking at a rededication for the Courthouse in the fall.

A structural engineer has been invited to inspect the Courthouse and submit a two phase recommendation for installing a flag on the Courthouse dome.

Phase 1 would include a price quote for an inspection to assess the Courthouse to make sure it is structurally sound and all Safety regulations are in place for the installation of a flag, and include any recommendations of changes that would have to be made to support a flag.

Phase 2 would be what the actual cost to implement the installation of a flag; only if the building is structurally sound to complete this project.

IT/Treasurer Office Assistant: Jeff Anderson, Information Technology Director introduced Courtney Blindert to the committee. She is the new employee hired to the shared position between IT and the Grant County Treasures Office.

Courthouse Video Conferencing: Jeff Anderson, Information Technology Director, reported that because of the holidays, jail had many issues recently, and with the fiber optic cable being cut in our area between Lancaster and Madison; this project has been put on hold. The County needs to conduct more testing and receive numerous "good tests" that will help prove what is causing the issue. To date, no good tests have been obtained to show what the issue. Jeff stated that a "good test" means having no freezing, video break-up or audio break-up. TDS is aware of this issue but have not been able to pin point any issues. It has to be determined if the problem is within the county systems or with outside access use coming into the county, or with equipment failure. Jeff feels it seems to be related to our internet connection at the building. Jeff stated the county has not installed any new equipment since this system has been set in place, however; TDS has installed new equipment. Jeff stated now this issue will be at the top of the list to find a solution to this problem. Tina McDonald, Clerk of Court, stated this issue has been going on for 4 months and has caused a lot of frustration for the Judges and court system processes.

IT Training: Jeff Anderson, Information Technology Director, informed the committee that he would be attending training in Madison, WI in February. The cost will be \$1450.00 for registration and mileage.

Microsoft Licensing Update: Jeff Anderson, Information Technology Director reported that the infrastructure for the live environment for the licensing is almost completed. With the help of the LTEs, IT has been able to complete a majority of the work in three months a project that should have taken a year. Jeff's hope it to totally complete the infrastructure by the end of the year; Social Services and Health Department will take the most work in completion.

9:43 a.m. Carol Beals, Chair convened the meeting for a short break.

9:50 a.m. Carol Beals, Chair re-convened the meeting.

AppV Demonstration: Kevin Upman, IT LTE, presented a demonstration on AppV (Application Virtualization) for the committee. This was one of Kevin's assigned portions of the licensing project for the county. Kevin explained that virtualized applications have all the capabilities of a loaded program on a computer, as it can perform all the functions.

Public Comments: John Beinborn commented he felt the sale of the Boscobel Boat Landing should have been brought back to the Public Property/Technology Committee for their final recommendation before going to County Board. The committee felt maybe the name of Public Property needed to be clarified so it was clearer as to what issues the committee is responsible for. They felt the Administration Committee may have to look that this issue.

Adjournment: John Beinborn, seconded by Dwight Nelson, made a motion to adjourn the meeting pursuant to the next meeting on February 25, 2015 at 9:00 a.m. Motion carried.