

VETERAN SERVICE COMMISSION AND COMMITTEE

Annual Report Meeting Minutes

Tuesday February 3, 2015

First Floor Conference Room

Grant County Administration

Lancaster, WI

Committee and Commission Members Present: Lester Jantzen, Robert Scallon, John DuCharme, Gary Erickson. Excused: Louis Kaiser.

Others present were Joyce Roling, Human Resources Director; Tim Murphy, Veterans Service Officer; Kerry Tester, Deputy Veterans Service Officer.

Call to Order: The meeting was called to order by Commission Chairman, John DuCharme at 3:00 P. M.

Meeting Notice: County Veteran Service Officer, Tim Murphy noted that the meeting had been properly noticed and within compliance with the open meeting requirements.

Adoption of Agenda: A motion was made by Gary Erickson and seconded by Robert Scallon to adopt the agenda as written. Motion Carried 4-0.

Minutes: A motion was made by Robert Scallon and seconded by Gary Erickson to approve the minutes of July 01, 2014. Motion Carried 4-0

OPPORTUNITY FOR PUBLIC OUTPUT

There were no audience comments.

ACTION ITEMS

- Personnel
 - Overview, discuss/approval on a succession plan for Nora's completion of her 4 year Experience Works program. The Proposal/Analysis of a full time Deputy, Fiscal impact presented by Director HR. Joyce Roling (Director HR) presented all aspects regarding increasing the Deputy CVSO to full-time which included the impact of a total benefit package. Kerry Tester (Deputy CVSO) communicated that she presently uses the VA for her health care, and that her husband is covered under her military retirement plan of TRICARE. She also stated that she has no intent in taking the health care coverage offered by the County. Tim Murphy explained the budgetary impact with his relinquishing both 2014 and 2015 County health insurance coverage resulting in a saving of over \$15,000. A motion was made by Robert Scallon and seconded by Gary Erickson to approve an increase of Deputy to full time 40 hours a week and to be presented to Executive Committee for final approval.
 - Overview, discuss and action if appropriate regarding the Reallocation of the Director of Veteran Services Position, Fiscal impact presented by Director HR. Joyce Roling (Director HR) presented all facets relating to reallocating the Director of Veteran Service position.

A motion was made by Robert Scallon and seconded by Gary Erickson to approve to reallocate VSO from Level C-7 to Level E-2 and to be presented to Executive Committee for final approval.

- Submission, Review, and Approval of 2014 Annual Veteran Service Report. A motion was made by Lester Jantzen and seconded by Robert Scallon to approve the Annual Veteran Service Report.
- Request, discuss/approval on WDVA's 2015 CVSO Grant Application. A motion was made by Lester Jantzen and seconded by Gary Erickson to approve the WDVA's 2015 CVSO Grant Application.

INFORMATIONAL ITEMS

- An overview was presented by Tim Murphy on the following information items, all questions were answered.
 - MOU between Grant County Veteran Service Office and JNB Platteville Family LP.
 - VA's Veteran Choice Program
 - PTC Overview
 - Implementation of Vetra Spec
 - Proposed Date & Time of next Meeting July 9, 2015
 - Thanks to Nora for 4 years of dedicated service through the Experience Works Program

MISCELLANEOUS

- May 30, - June 5, 2015 CVSO Association Spring 2015 Conference in conjunction with the National County Veterans Service Officer Association, Outagamie County
- October 5 - 9, 2015 CVSO Association Fall 2015 Conference Sauk County
Ho-Chunk Casino, Baraboo, WI

ADJOURN

There being no further business to conduct motion was made by Lester Jantzen and seconded by John DuCharme to adjourn the meeting. Motion Carried. The meeting ended at 4:28 p.m.